

## **Minutes of Lyneham & Bradenstoke Parish Council Meeting held on Tuesday 11th April 2017 at St Michaels Church Hall Lyneham at 7.00pm.**

### **Present**

Cllrs: G Jackson-Haines (Chairman), T Webb, J Webb, L Thrussell, R Gill, D Lambourne and R Glover  
Clerk to the meeting: Cllr John Webb

There were members of the public present.

### **Welcome**

The Chairman welcomed all present to the meeting:

1) A representative from MoD was not present to give a report.

2) Wiltshire Cllr Allison Bucknell covered the following points:

a) Skew Bridges are due to reopen on the 20<sup>th</sup> of April, and the temporary road will close to traffic on the same day.

b) There will be a series of road closures in the area in the next few weeks including around Tockenham, Bushton and Christian Malford.

c) Cllr Glover asked about getting a drain cleared opposite the Village Hall in Bradenstoke.

d) Cllr J Webb thanked the Councillor for the new 30mph sign on the A3102 at the Goatacre end of the village, but pointed out that the 50mph sign on the other side of it is still missing.

3) The Chairman explained how the public participation part of the meeting would be conducted and then asked if there were any comments regarding items on the agenda.

a) Nigel Nunns asked - Why has the Gladman's development of Green Farm Lyneham not been discussed at the last two LBPC meetings, as this is a very important housing development for Lyneham whichever side of the fence you sit on?

This is after they have had a presentation event at Lyneham village hall and they have now put in a Planning Application (17/03292/OUT).

The next LBPC meeting should be on 09/05/2017 after the consultation period expires.

b) Richard Marshall asked - What is LBPC's position on the Gladman planning application for Green Farm? And are LBPC going to write a Consultee Response to Wiltshire Council before 4/5/17, which will be before the LBPC May meeting?

### **Item 1 - Apologies for absence**

Apologies were received from Cllrs J Digman, J Pollard, J Selby-Boothroyd and the Clerk Jacquie Henly.

### **Item 2 – Declaration of Interest in items on the Agenda.**

There were no declarations of interest in items on the agenda.

### **Item 3 – Approval of Minutes from the previous meeting**

Minutes of the Parish Council meeting held on Tuesday 14<sup>th</sup> March 2017 were approved by those present and signed by the Chairman.

### **Item 4 – To receive items on the Clerk's Report**

4.1 Sent a response to Mr Marshall regarding the questions he raised during public participation time at the March Meeting.

4.2 We have continued to receive numerous e-mails from a member of the public. We have also been alerted by concerned residents who have received copies of some of these e-mails posted through their letterboxes.

This resident has asked numerous questions, has made many unsubstantiated statements about how he perceives some actions of the Parish Council and has requested copies of various documents. Whilst the Parish Council is very happy to provide the information he requests it has become almost impossible to communicate with him. He has informed us we may no longer respond to him using e-mail, we may not enter the curtilage of his property otherwise he will report us for trespass, he will not supply us with a telephone number so we can speak with him, and although he has requested information and documents by post using recorded or registered delivery, when the information has been provided in this way he has refused delivery from Royal Mail.

4.3 Election Notices were posted in the Parish Council notice boards.

4.4 A report was typed on the feedback received at the two Parish drop in sessions held in March ready for approval to be posted on the Parish Council web site.

4.5 Obtained prices for a sign at the Dog Walking Field in Bradenstoke requesting dog owners pick up and take home their dog litter.

4.6 Policies and other documents have been prepared ready for review/adoption at the April Parish Council meeting.

4.7 Enquiries have been made with Rospa Play Safety about the use of bird deterrent strips to go across the top bar of swings. They have confirmed plastic ones can be used.

4.8 Work has started on the preparation of the year-end accounts.

#### **Item 5 – To receive update reports from working groups, committees and representative members of outside bodies.**

##### **5.1 Report from the Allotment Working Group:**

a) There are currently no allotments available to rent.

b) Numerous e-mails have been received from a tenant of the allotments regarding various concerns he has regarding the allotment site. The Allotment Working Group will shortly be looking into the concerns raised. This tenant has suggested that if the Parish Council would consider making him a 'supervisor of the allotment site' along with another tenant as his deputy he would be kept so occupied with allotment affairs he would have to disregard all other Parish issues and he confirmed that to be his commitment. This comment was quite concerning to the members of the Parish Council as they considered it a form of intimidation to gain a position of authority. If the Parish Council would agree to his request that would make all the other complaints and requests being logged with the Clerk (mentioned in the Clerks report above) go away.

##### **5.2 Report from Highways & Maintenance Working Group:**

a) Wiltshire Council has now replaced the 30mph sign by Melsome Road.

b) Discussions have taken place with MoD regarding the possibility of including the REME museum insignia on the Welcome to Lyneham signs. This proposal came from a member of the public as an alternative to the REME cap badge. The MoD are very grateful for the opportunity to comment and engage with the Parish Council over the design of the sign but feel it would be more appropriate to have a REME museum sign fixed underneath the Welcome Signs – This proposal will be discussed at a future Parish Council meeting.

Members of the Council are still working on an alternative design for the sign and will share the proposal with residents shortly.

#### **Item 6 – Memorials Working Group**

The Chairman explained a proposal had been received to dissolve the Memorials Working Group as a Working Group of the Parish Council and hand over responsibility for progressing the project to the Trustees of the Memorial Hall in Lyneham. This proposal was discussed and approved by all present.

#### **Item 7 - Allotment Security**

7.1 Before discussing this item the Chairman reported that the chain and padlock had been stolen from the gate to the allotments leading from the Bradenstoke play park. Maria Wykes (a member of the public present at the meeting reported that it was Joe Whitworth, an allotment tenant who had taken it). Cllr Lynn Thrussell said Mr Whitworth had reported to a Parish Councillor that he thought children had taken it.

7.2 Following a discussion regarding access to the allotments via the gate from the Bradenstoke Play Park it was agreed feedback from all Allotment Tenants should be sought as to whether they wished the gate to remain locked or if access should be granted to some tenants if requested.

#### **Item 8 – Metro Count on A3102**

Cllr Webb put forward a proposal to request a metro count on the A3102 by South View. This proposal came about following feedback from a parishioner living in that area who was concerned about the speed of traffic on that stretch of road. Members resolved the request should be made.

#### **Item 8a – Responses to Public Questions**

Cllr J Webb explained that the Council had received notice of the application too late for it to be included on this month's agenda. It was suggested that we should ask for an extension to the consultation so that we can discuss it at our next meeting and if that is not forthcoming we will have to hold a special planning meeting to discuss it before our next meeting. Cllr J Webb also thanked the questioners for providing the Council with the application number, and it was explained that we did not have a position on the application as none of us had seen it yet. Cllr Bucknell stated that she has asked for this application to be called in to the Development Control North Committee if the officers are minded to grant it.

#### **Item 9 – Amendment/Adoption of Parish Council Policies and other Documents**

The following documents had previously been circulated to members of the Parish Council for approval of amendment or adoption:

a) Standing Orders

b) Specific roles and responsibilities for representative members on outside bodies

c) Specific terms of reference for working groups

d) Financial standing orders

e) General terms of reference for working groups

f) Complaints procedure

g) Code of conduct

h) Vexatious Policy/Procedure

All the amendments were approved and adoption of the new complaints procedure was agreed unanimously.

**Item 10 – Neighbourhood Plan**

The document recording feedback from the two drop-in sessions regarding the Neighbourhood Plan was approved for publication.

**Item 11 – Finance**

11.1 Account Balances inclusive of all cheques written and deposits made - Current Account £24145.73

Deposit Account – £58192.93

11.2

Cheque No	Payee	Amount
705	Lyneham Primary School Grant	500.00
706	J Henly – Clerks Salary	547.58
707	A W Services – Toilet Maintenance	1770.80
708	Bradenstoke Village Hall – Hall hire	42.00
709	Lyneham PCC – Hall Hire	75.00
710	Lyneham Village Hall Grant	1716.00
711	E.On electricity Public Toilets	97.25
712	Bradenstoke Village Hall – Grant	1000.00

11.3 Funding was approved from the play park maintenance budget for the purchase of bird deterrent strips for the top bar of the swings and the replacement wood for the rotten wood on benches in Pound Close play park. These items still need to be priced. A budget of £500 was agreed unanimously.

11.4 Approval was given for the purchase of a new sign for the Dog Walking field in Bradenstoke. The sign will cost £45.72 excluding VAT and delivery.

**Item 12 – Planning**

10.1 An update on planning applications had previously been distributed to members and was approved.

10.2 Planning application number 17/02377/OUT – Outline application for the erection of a single dwelling with all matters reserved except access – 77 South View Lyneham was discussed.

It was resolved to raise no objections to it, but some concern was raised by the fact that the applicant had included a consultation document about amending the Parish’s settlement boundary, which none of the Council knew was happening.

**item 13 - Exchange of Information**

11.1 Cllr Glover requested that the condition of the roads leading into Bradenstoke be made an agenda item for the May Parish Council meeting.

**Item 14 – Date of the Next Meeting**

The next meeting of Lyneham and Bradenstoke Parish Council is to be held on Tuesday 9<sup>th</sup> May 2017 in St Michaels Church Hall Lyneham at 7.30pm. This meeting will be preceded by the Annual Parish Meeting that will commence at 7.00pm at the same venue.

**The meeting closed at 7.30pm**

Signed ..... Date .....  
Chairman