

Minutes of Prees Annual Parish Council Meeting  
held on 16<sup>th</sup> May 2017 at 7 pm in Prees Village Hall

Present were: Cllrs R Hirons (Chairman); Mrs B Finch; Mrs S Jones; Mrs S Short; Mrs D Foster; J Allen. Also present were Mrs K Sieloff clerk to the Council and eight members of the public.

**047/17** There were no other contenders for the role of Chairman and Cllr Ray Hirons declared himself willing to be re-elected as Chair. Cllr J Allen proposed that Cllr Hirons should be so elected, and this was seconded by Cllr Mrs S Jones. All were in favour. Cllr Hirons signed the Declaration of Acceptance of Office before the clerk.

**048/17** Cllr J Whelan, in his absence, had advised the Council that if no one else wished to be considered he would be willing to be re-elected as Vice-Chair. No one else came forward so Cllr Mrs S Jones proposed that Cllr Whelan should be so elected, and this was seconded by Cllr Mrs D Foster. All were in favour. Cllr Whelan to sign a Declaration of Acceptance of Office at or before the next meeting.

**049/17** Cllrs Mrs B Finch; Mrs S Jones; Mrs S Short; Mrs D Foster and J Allen all signed Declarations of Acceptance of Office before the clerk.

**050/17** Apologies had been received from Cllrs Mrs B Rainford (unwell); J Whelan (away); R List (previous commitment); M Lanham (away); P Wynn (previous commitment.) It was agreed that the parish councillors not attending the meeting would sign the Declaration of Acceptance of Office at or before the next meeting.

**051/17** Public session.

- Mr Mike Barrett expressed his appreciation for the Parish Council's support in taking a stance reminding Shropshire Council of local concerns about Planning Application 16/04040/REM, a Reserved Matters application relating to a proposed development on land North of Station Road Prees.
- Members of the public expressed distress and dismay at the news confirmed during the day that Planning Application 16/05681/TEL for a mobile phone mast in Mill Street, Prees had inadvertently been granted permission. There was discussion of what possible steps could be taken to address the situation and the Chairman assured the meeting that decisions would be taken about action a little later in the Agenda.

**052/17** Disclosure of Interest. Cllr R Hirons signed a Disclosure of Non-Pecuniary Interest as the applicant of Planning Application 17/02085/FUL is a friend of his.

**053/17** Minutes of the previous meeting held on Tuesday 18<sup>th</sup> April 2017 (circulated.) These were agreed to be a true record and Cllr Mrs S Jones proposed that they be signed. This was seconded by Cllr Mrs S Short and all were in favour. The Minutes were duly signed by the Chairman.

**054/17** Actions arising from the Minutes (not included in the Agenda)  
There were none.

**055/17** Appointment of Representatives to Outside Bodies.

The following appointments were agreed on.

Prees Village Hall	Prees Village Hall (mgt committee)	Cllr Mrs B Finch
Prees Village Hall	(trustees committee)	Cllr Mrs S Short
Higher Heath Village Hall		Cllr R Hirons
Prees Cricket & Rec. Club		Cllr J Whelan
Prees Parochial Charities		Cllr J Allen
Elizabeth Barbour Charity		Cllr J Allen
Local Joint Committee		Cllr R Hirons
North Shropshire Area Committee/SALC		Cllr J Whelan
RAF Shawbury Liaison Group		Cllr Mrs S Short
Prees Primary School Lay Governor		Cllr Mrs B Finch
Parish Paths representative		Cllr M Lanham

It was agreed that no Parish Council appointment to the Manor Place Community Group was currently necessary. Acceptance of the list of appointments was proposed by Cllr J Allen and seconded by Cllr Mrs D Foster. All were in favour.

**056/17** Review of Policies and Procedures. Standing Orders; Finance Regulations; Risk Assessment; Freedom of Information Publication Scheme; Complaints Procedure; Land and Asset Register; Office Equipment; (all circulated previously.) It was proposed that these were approved en bloc, with the proviso that a small committee would be appointed in the Autumn to consider these documents in detail on a rolling programme.

Cheque signatories: currently Cllrs R Hirons; J Whelan and J Allen. Proposed by Cllr Mrs S Jones that Cllr Mrs S Short should also be a signatory and this was seconded by Cllr Mrs B Finch. All were in favour. Clerk to sort the necessary admin.

Play Areas Committee: Cllr Mrs B Finch and Cllr R Hirons agreed to serve on this committee: proposed by Cllr Mrs S Jones and seconded by Cllr J Allen. All were in favour.

Clerk's Appraisal Committee: Cllrs J Whelan and J Allen agreed to serve on this committee: proposed by Cllr Mrs D Foster and seconded by Cllr Mrs S Short. All were in favour.

**057/17** Schedule of meetings for 2017-18. Agreed that meetings would be held on third Tuesday in the month at 7 pm in Prees Village Hall. 2017 dates are June 20; July 18; August 15; September 19; October 17; November 21; December 19. 2018 dates are January 16; February 20; March 20; April 17; May 15. Cllr Mrs B Finch proposed that this schedule be confirmed and this was seconded by Cllr Mrs D Foster. All were in favour.

**058/17** Community Policing Report. There was no police officer present and so Cllr R Hirons read out the Report. It was agreed that in future this Report should be attached in full to the Minutes and therefore displayed unabridged on the Parish noticeboards and website.

#### **059/17** Planning

16/05681/TEL: Installation of an 18m lattice tower supporting 3 antennas, 2 equipment cabinets and 1 meter cabinet, and ancillary development. Telephone Exchange, Mill St, Prees, Shrops SY13 2DL.

Prees Parish Council had been advised the day before that this Planning Application had inadvertently been granted permission, due to a mistake by Planning Department officers. Shropshire Council had told the Parish Council that the mistake could not be rectified. There was lively discussion concerning potential courses of action. It was resolved that the clerk should contact NALC to seek legal advice; that the Chairman would write to Ian Kilby Head of Planning and also to Cornerstones Telecoms Ltd/Vodafone Ltd. The Chairman would contact Cllr P Wynn to investigate the complaints procedure. This course of action was proposed by Cllr Mrs D Foster and seconded by Cllr J Allen. All were in favour.

Current applications:

- 17/01849/PMBPA : Application for prior approval under Part 3, Class Q of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the change of use from agricultural to residential use. Agricultural Building A at Rose Cottage, Prees Green, Shropshire. Applicant: Mr Don Carissimo
- 17/01850/PMBPA : Application for prior approval under Part 3, Class Q of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the change of use from agricultural to residential use. Agricultural Building B at Rose Cottage, Prees Green, Shropshire. Applicant: Mr Don Carissimo.

The Council considered these related Applications together. It was of the view that it had considered this matter on numerous occasions and it has not changed its views: the original objections still stand.

Proposed by Cllr R Hirons and seconded by Cllr J Allen that the Council's objection to both Applications be registered. All were in favour with one abstention.

- **17/01252/FUL:** Erection of building comprising ground-floor office and first-floor living accommodation in connection with existing business; formulation of vehicular access. Land at Mickley Stud, Mickley, Tern Hill, Market Drayton TF9 3QW. Mr R Kent.

Concern about the ecological impact of the proposed build was expressed and also concern about the impact on the drainage of the neighbouring property. It was also suggested that the design of the proposed building seemed to be more for a detached house with an office on the side, rather than, as claimed, an office with associated accommodation. It was also suggested that in the view of the Parish Council it would make more

sense to include the new build amongst the existing development cluster. Should the Application be approved, the Parish Council would certainly hope to see a stricture attached ensuring that occupants were connected to the business. The Parish Council resolved that its objection should be registered, and this was proposed by Cllr Mrs S Jones and seconded by Cllr J Allen. All were in favour.

- **17/02013/VAR:** Removal of condition 2 attached to planning permission N/06/24/PR/749 dated 07/03/2006 to allow for the retention of and unencumbered occupation of the traditional building now converted to residential use and subsequently extended in 2015. Location: barn conversion at The Old Mushroom Farm adjoining The Hazels, Mickley, Tern Hill, Shropshire. Mr G Jennings.

The Parish Council could see no reason to object to the removal of the Condition, and it therefore resolved that its support should be registered. This was proposed by Cllr R Hirons and seconded by Cllr Mrs S Short. All were in favour.

- **17/01862/FUL:** Erection of three-bay garage with games room/attic store above. Nutwood, Church Street, Prees SY13 2EE. Mr and Mrs Simpson

The clerk was asked to arrange a site visit.

- **17/02102/FUL :** Erection of agricultural building for hay storage and livestock. Coverside, Lower Heath, Prees, Shropshire SY13 2BU. Applicant: Mr C Thomas.

The Council could see no reason to object to this Application and therefore it resolved to have its support registered. Proposed by Cllr Mrs S Short and seconded by Cllr J Allen.

- **17/02085/FUL :** Erection of single storey side extension. Ferndale, 27 Twemlows Avenue, Higher Heath SY13 2HE. Mr and Mrs Ecclestone.

The Council resolved to support this Application providing there was no issue with the proximity of the build's parameters to the boundary. Cllr J Allen proposed that support for the Application should be registered with this proviso and this was seconded by Cllr Mrs B Finch. All were in favour (Cllr R Hirons abstained.)

## **Planning Decisions**

**17/00731/FUL:** Erection of first floor extension to form upper floor along with new external insulated brickwork leaf, new roof and alterations to door/window openings and chimney. Erection of sun room and porch. Charnwood, Lacon Street, Prees SY13 2EP. Decision: grant permission.

**17/01021/FUL:** Conversion of existing outbuilding to provide accommodation for disabled family member. The Firs, Prees Green, Whitchurch SY13 2BP. Decision: grant permission.

**17/01059/FUL:** Erection of single-storey rear extension. 8 Moreton Street, Prees. Decision: grant permission.

**17/00667/FUL:** Proposed conversion of stable/garage block to form one residential unit to include the insertion of doors/windows/roof-lights. Proposed barn conversion at Aychley Farm, Aychley, Market Drayton. Decision: grant permission.

**Appeal ref: APP/L3245/W/17/3166957.** Appeal made under Section 78 of Town and Country Planning Act 1990 against a refusal to grant planning permission. Appeal by Jeremy Shingler. Proposal for four dwellings at Longwood Park, Higher Heath, SY13 2JL. Planning application ref 16/02401/FUL was refused 25/7/16. Decision: appeal dismissed.

### **060/17 Parish Matters**

Changes to waste collection arrangements in School Lane, Lower Heath. Cllr Mrs S Short said that pending a coming meeting, there was nothing to report currently.

### **061/17 Parish Council Matters**

- Clerk reported that insurance requirements have been reviewed (Higher Heath exercise equipment and new laptop added). Council agreed that a new three year plan be entered into with Zurich at a cost of £1297.97 per annum: proposed by Cllr Mrs S Short and seconded by Cllr Mrs D Foster. All were in favour.
- Annual discretionary grants to local beneficiaries: to be carried forward to June meeting.
- Co-option of two Councillors. The closing date for applicants is 22 June and co-options will take place at the July Parish Council Meeting. So far there has been one application received.
- CIL funding: this item to be carried forward to the Autumn.

- Election expenses forms. Clerk reminded all Councillors to submit these to her.
- Derelict cottage, Shrewsbury Street. Clerk was asked to report concerns about the potentially hazardous condition of the empty cottage opposite Providence Grove, close to Turnpike Rise, to the appropriate department at Shropshire Council. Proposed by Cllr Mrs B Finch and seconded by Cllr J Allen. All were in favour.
- SALC training. Approval was sought for Cllrs R Hiron. Mrs B Finch and Mrs S Short, along with the clerk Mrs K Sieloff, to attend the Planning training ‘Planning from a Local Council Perspective’ to be held on 7 June 2017, and for Cllr Mrs D Foster to attend the ‘Fundamentals for Councillors’ training on 3 July 2017. Cllr Mrs S Jones proposed that approval should be given and this was seconded by Cllr J Allen. All were in favour.
- Clerk asked by Chairman to draft letters to Mr Paul Gill, Mr Jonathan Smith and Mr Barry Collins thanking them formally for their services to the Parish during their term as Councillors which has just ended.
- It was resolved that any Councillor who wished for one should be provided with a copy of The Good Councillor’s Guide 2017, at the Council’s expense. Proposed by Cllr Mrs D Foster and seconded by Cllr J Allen. All were in favour.

**062/17 Payment of Accounts**

The insurance payment to Zurich was added to the list which had been circulated previously, and it was proposed by Cllr Mrs S Short that the following accounts should be paid. Cllr Mrs B Finch seconded the proposal and all were in favour.

Accounts for Payment: May 16<sup>th</sup> 2017.

Mrs K Sieloff Net Salary for May 2017	£340.39
HMRC May 2017 PAYE	£ 85.10
Scottish Power : Electricity charges- street lighting 31.3.17-30.4.17	£154.08
Jones Lighting Ltd: monthly maintenance charge to 30.4.17	£127.09
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total	£706.66
<b>late arriving invoices</b>	
Good Councillors Guides: 6 @ £3.20 each	£19.20
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New total	<b>£725.86</b>
Renewal of insurance policy with Zurich (due 1.6.17)	£1298.97
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Grand total	<b>£2024.83</b>

**063/17 Play Areas.**

- Pavilion update: clerk awaits Scottish Power’s quotation for disconnection of electricity.
- Missing post at Higher Heath car park. It was decided that it was not necessary to replace the missing post.

**064/17 Correspondence.**

- Email from RoSPA advising that the inspection of the play areas will be undertaken in June.
- Email from Rob Purcell, Rights of Way officer, concerning a proposed diversion to FP46 Prees. Clerk to forward to Cllr M Lanham, Footpaths representative for the Parish Council.
- Email from John Plumridge advising that the village gateway signs are ready for installation and will be erected asap.
- Email from David Gradwell advising that he has forwarded the Parish Council’s suggestion for a ‘no right turn’ policy off and onto the A41 at the B5065 junction at Sandford to Richard Ayton, the Project Manager for the proposed speed reduction scheme in that area.

**065/17 Future Agenda item: Road safety on A49 where pedestrians cross it from Turnpike Rise, at a point of poor visibility.**

Meeting closed at