

LITTLE MARLOW PARISH COUNCIL

Minutes of the Council Meeting held on 6th September 2016 at
The Pavilion, Little Marlow commencing at 8.00pm

UNCONFIRMED

Present: Cllr V Brownridge (VB) – Chairman Cllr P Emmett (PE) Cllr V Morton (VM) Cllr D Downes (JD)		Cllr A Falk (AF) Cllr K Acres (KA) Cllr R Randall (RR) Cllr R Mash (RM)
Mrs E Marsden Parish Clerk		3 Members of the public present
The Attendance Sheet was duly signed		
Minute Ref:	Agenda Item	Action
472/16	1. Apologies for Absence Apologies were received and accepted for Councillors Fitchew, District Councillor David Johncock.	
473/16	2. Declarations of interest – pecuniary or prejudicial None	
474/16	3. To approve Minutes of Full Council Meeting held on 26th July 2016 The Council RESOLVED to accept the minutes and they were duly signed by the Chairman.	
475/16	4. To take Reports from those minutes for NOTE BCC has taken back the grass cutting of the ‘triangle’ by Globe Park. Clerk has asked for a reimbursement of LMPC grass cutting costs.	
476/16	5. Finance To approve Income and expenditure for July 2016 & August 2016 It was RESOLVED to accept the financial report for June. Bank Accounts Totals – July 2016 Current Account: £7,000.68 Petty Cash: £334.53 Reserves Account: £39,453.29 Precept Account: £16,067.40 Bank Account Totals - August 2017 Current Account: £5,260.25 Petty Cash: £327.03 Reserves Account: £39,454.86 Precept Account: £16,068.04 Full breakdown of each individual expenditure and income is available in Appendix 1 attached b) Annual Report 2015/16 The Clerk confirmed that the external audit had been completed by Mazars with no comments or recommendations.	

477/16	6. Planning Report			
	App. No.	Location	Description	LMPC Comments
	16/07133/FUL	Coldharbour Cottage, Winchbottom Lane	Householder application for a two storey side and single storey extension.	No Objection
	<u>16/07177/FUL</u>	14 Abbey Road Bourne End	Householder application for construction of single storey rear extension	No Objection
	<u>16/07204/CTR EE</u>	Copper Beech Marlow Road Bourne End	Lift canopy of T3 Beech over road to reach 6 metres and follow road over driveway and over to next door. Top thin by 20% removing crossing or rubbing branches and any major deadwood over 60mm. To reduce any of the lengthy limbs, concentrating on the two over the driveway and over the road. This action would not reduce the whole tree by height or size.	LMPC Tree Comment
	<u>16/07193/TPO</u>	Copper Beech Marlow Road Bourne End	Reduce branches of T1 Ash that over hang and touch the building, reduce stems to ground where necessary; remove dead wood over 60mm diameter from T2 Ash, and remove the lowest bough that comes over the driveway.	LMPC Tree Comment
	<u>16/07061/FUL</u>	Brooksedge House The Drive Bourne End	Householder application for alterations to existing raised patio and fenestration alterations	No Objection
	<u>16/07079/TPO</u>	Greengates Church Road Little Marlow	Reduce height of Cedar (ID# 1) up to 3 metres and reduce longer laterals up to 2 metres to reduce further risk of limb failure and maintain tree at a suitable size for its location.	LMPC Tree Comment
	<u>16/06957/FUL</u>	Old Thatch Coldmoorholme Lane Bourne End	Householder application for widening of existing access, construction of new brick piers and sliding iron gate, creation of car parking area and replacement of existing hedge with beech hedge	No Objection
	<u>16/06958/LBC</u>	Old Thatch Coldmoorholme Lane	Listed building application for widening of existing access, construction of	No Objection provided LBC Regs are

		Bourne End	new brick piers and sliding iron gate, creation of car parking area and replacement of existing hedge with beech hedge	adhered too.	
	<u>16/07082/FUL</u>	3 Fairfield Close Bourne End	Householder application for construction of single storey rear extension	No Objection provided there is no intrusion on neighbours	
	<u>16/07047/TPO</u>	Newfields Coldmoorholme Lane Bourne End	Reduce two birch trees to 8 metres high and 5 metres wide (30% reduction)	LMPC Tree Comment	
	<u>16/07006/FUL</u>	Timsah Riverside Bourne End	Householder application for erection of single storey front, single storey side extensions ,construction of new veranda to front & new access steps to side following removal of existing greenhouse/shed/garden store	LMPC Objects to this application due to the poor quality of plans submitted.	
	<u>16/07008/FUL</u>	Ivybridge & Barn Cottage The Drive Bourne End	Householder application for construction of first floor rear extensions	No Objection	
Decisions Ref: 16/06847/CO Decision No Objection Date: 19/07/2016 Address: Little Marlow Sewage Treatment Works Marlow Road Little Marlow Proposal: Retention of existing composting building by Variation of Conditions 4, 5, 9 and 10 attached to Consent W/98/6313 at Little Marlow Sewage Treatment Works. Case Ref: 16/06430/AD Decision Application Refused Address: Land Between A404 And Pump Lane South Little Marlow Buckinghamshire Proposal: Display of 1 x non-illuminated directional sign Case Ref: 16/06423/FUL Decision Application Refused Address: Hillside House Sheepridge Lane Little Marlow Buckinghamshire SL7 3SG Proposal: Householder application for construction of single storey rear extension; linking the house and garage. Case Ref: 16/06756/CTR Decision Not to make a Tree Preservation Order Date:04/08/2016 Address: Leafdell Farm Road Bourne End Buckinghamshire Proposal: Fell / remove T1 Apple Case Ref: 16/06578/LBC Decision Application Permitted					

	Address: Apple Tree Lodge Church Road Little Marlow Buckinghamshire SL7 3RZ Proposal: Listed building application for construction of single storey rear extension to provide enclosed swimming pool and gym with basement plant room served by external staircase (alternative scheme to 15/05238/LBC) Case Ref: 16/06579/FUL Decision Application Permitted Address: Apple Tree Lodge Church Road Little Marlow Buckinghamshire SL7 3RZ Proposal: Householder application for construction of single storey rear extension to provide enclosed swimming pool and gym with basement plant room served by external staircase (alternative scheme to 15/06325/MINAMD, 09/07054/REN & Case Ref: 16/06581/FUL Decision Application Permitted Address: Heronsgate The Avenue Bourne End Buckinghamshire SL8 5RD Proposal :Householder application for construction of first floor extension to existing dwelling, 1 x dormer window and 1 x roof light, re-roofing of existing detached garage adding roof lights to existing games room, change of access to existing garage with relocation of drive and addition of gates b) Wycombe District Council Q&A sessions on Local Plan – 12th September Councillor Brownridge will be attending the Q &A sessions and will raise issues regarding Investec proposal to remove certain areas of Westhorpe from the Green Belt.	
478/16	7. The Pavilion & Rec Grd. a) Confirmation of awarding Cleaning Contract The Clerk confirmed that the delegated authority for the Cleaning Contract for the Pavilion had decoded to award the Contract to ETI Services – this was NOTED. b) LMCC – consideration of new Contract Cllrs Brownridge, Emmett and Acres met to review the contract put forward by LMCC. This Contract was amended to reflect some new clauses to do with charity matches and sub-letting of the Recreation Ground. It was RESOLVED to approve this new contract for LMCC and to delegate the negotiations for the implementation of this Contract to Cllrs Brownridge, Emmett and Acres.	Clerk/PE ./VB & KA
479/16	8. Abbotsbrook Hall a) Cleaning of Abbotsbrook Hall There had been a complaint about the cleaning of the hall. It was RESOLVED for the Clerk to speak to the Cleaner to ascertain whether additional hours are needed. b) Car Park Licences – consideration of next action on non-payment The Clerk advised that there had been another payment from a resident from Well End Cottages. It was RESOLVED that the Clerk would speak to a solicitor about the remaining non-payment. c) Consideration for request of a more powerful light to cover car park.	Clerk Clerk Clerk

	This was a request from a regular user of Abbotsbrook Hall. It was AGREED to look at options for lightening on the outside of the hall.	
480/16	9. Green Path Program a) C100 commencement in September & Sheepridge green path extension The C100 starts on the 11th September and the Sheepridge Lane extension on the 25th September. A vote of thanks to WDC for allowing CIL monies to be used for these projects. This was NOTED b) Consideration of ongoing maintenance of Sheepridge Lane and C100 green paths. It was suggested to contact local businesses regarding donations for the Maintenance of C100 as they will benefit and to look at volunteering options for Sheepridge Lane. It was NOTED that some budget will need to allocated next year for the maintenance of these paths.	
482/16	10. Spade Oak Car Park a) Consideration of best position of WDC banner for APPs game in the Country Park The Council RESOLVED to allow the banner to be put along the hedge for the duration of this trial, however this would not be allowed indefinitely.	Clerk
483/16	11. Hedge along the front of the Pavilion – consideration of quotations It was RESOLVED to use G Taylor for this work.	Clerk
484/16	12. Website – update on LMPC website. It was felt that the content of the website was adequate and met all the criteria for the Transparency Act and the Local Council Quality Award. It was RESOLVED to create a tender for website companies to submit quotations. The Clerk would provide Cllr Downes and Cllr Acres details on web usage and it was delegated to these Councillors to formulate the tender document.	Clerk
	County and District Cllr David Watson arrived at 8.40pm	
485/16	13. Athletics Tracks a) Large Charity event in September at the track in association with Marlow Town Council. The Sprintathon will take place at the Athletics Track on Saturday 24 September between 2pm and 4pm. 422 runners will each run 100 metres in laps of 400 metres in order to cover 26.2 miles as fast as possible. A number of sports personalities have agreed to take part. Sky Sports News will cover the event and it will be streamed live on You Tube. The event is raising money for Stand up to Cancer. Cllr Brownridge attended a meeting with Marlow Town Council and the event organiser, Mark Evans and briefed them on our concerns in relation to parking, noise and marshalling. They are well aware of problems with previous events and are determined to ensure that they do not upset the local residents. They are expecting 422 runners, 100 volunteers and about 200 spectators. All participants have been given explicit instructions about the parking arrangements. There will be a 50 seater coach arriving from Bromley with runners and marshals, otherwise everyone is local. Each of the 106 lap teams will have one parking space allocated to them on site. There will be marshals on the gates to direct people who do not have an on-site space to the off-site parking they have organised at Globe Park. Allergan, Softcat and Dun and Bradstreet have all given	

	permission for their car parks to be used. They agreed to Cllr Brownridge's request to station marshals on Winchbottom Lane and Pump Lane to stop people parking there. Cllr Randall asked that we suggest to the organisers that they have some PCSOs on hand in case drivers were not prepared to park elsewhere as had happened at previous events. Marlow FM will do a live broadcast of commentary of the race but there will be no music and they will use the existing track PA system. Cllr Downes asked that we ask the organisers to ensure that Marlow FM did not broadcast the commentary through their sound system which magnified the volume. There will be a litter marshal team. Organisers will be there from 9am on Saturday. The bulk of the people will arrive between 1pm and 2pm. Cllr Brownridge will be unable to attend but asked if some other Councillors could go along to monitor what is happening. The organisers will let us have some publicity material in advance. Cllr Brownridge suggested we circulate this to residents and put it on our website and our twitter feed. b) Meeting with Richard Eaton from WDC at the Athletics Track Cllr Brownridge and the Clerk attended a meeting with Richard Eaton, WDC and Savannah Catharine, ALF to discuss various issues relating to the Athletics Track. We raised our concerns relating to parking and noise. We also asked for an update on the footpath and cycle path. Mr Eaton apologised for all the delays there had been up to now and assured us that work would begin on the path shortly It was NOTED that the entrance is looking a bit messy, it was agreed to notify ALF of the Councils concerns.	
486/16	14. Meeting Calender 2017 – consideration of dates. It was RESOLVED to accept the dates for 2017.	Clerk
487/16	15. Provision of improved Broadband to Little Marlow Village Extensive work from Little Marlow Resident Association has led to BT Open reach providing a quotation for the provision of better broadband to Little Marlow Village and Sheepridge Lane. All areas of the parish will benefit but the initial focus is on the Village as it has the worst internet speeds. There are various community grants which LMRA will explore to pay for the £23,000 needed to put in a new exchange box. The cost will be divided up amongst the villagers and this will be approximately £200 - £500 per household. It was RESOLVED for LMPC to pay up to £500 for their share of upgrade as it will enhance the office productivity. A vote of thanks to the Chairman of the Resident Association for the hard work afforded to this project.	
488/16	16. Devolved Services a) Report on Expenditure for NOTE The report was duly NOTED.	
489/16	17. Reports from Meetings at Outside Bodies a) Marlow Town Council This information was covered with the Athletics Track minute. b) Marlow Society No meeting to report. c) LM Village Fete A very successful Fete as the sun shone! The LM Amenities Committee believe that approx. £6,000 has been raised so far with	

	some monies still to come in and a few expenses to pay. The Council had a stand at the Fete but it was felt that a more interesting and interactive stand would be better next year.	
490/16	18. Correspondence WDC Battle of Britain commemorative Sunday invitation. Unfortunately on this occasion there wasn't any Councillors able to attend. It was AGREED for the Clerk to advise WDC accordingly.	Clerk
491/16	19. Public Participation Cllr D Watson gave information regarding BCC's consultation on becoming a unitary authority. A meeting with BCC has been arranged with LMPC on 6 th December. Parishioner gave information regarding the Permissive Paths on the Country Park and would make contact with WDC – Richard Eaton.	
492/16	20. Items to be added to next Agenda The provision of Dog Bins on the Recreation Ground and by the Queens Head path to Westhorpe. It was AGREED to approach the owners / developers of the veterinary hospital as they had suggested that they would be receptive to providing dog bins.	Clerk
493/16	21. Dates of Future Meetings 18 th October, 6 th December.	
There being no further business to be transacted the meeting was closed at 9.27pm		

Abbreviations:

LMPC	Little Marlow Parish Council	WDC	Wycombe District Council
BCC	Bucks County Council	SLCC	Society of Local Council Clerks
CDC	Chiltern District Council	WDALC	Wycombe District Assoc. of Local Councils
PCSO	Police Community Support Officers	ROW	Rights of Way
LAT	TfB Local Area Technician	BALC	Bucks Association of Local Councils
LMRA	Little Marlow Residents' Assoc	LGPS	Local Government Pension Scheme
VAS	Vehicle Activated Sign	LMLCP	Little Marlow Lakes Country Partnership
AVDC	Aylesbury Vale District Council	MK	Milton Keynes
FoOV	Future of our Village		

Signed:
Chairman

Date: