



CANNOCK WOOD PARISH COUNCIL

You are hereby summoned to attend the next meeting of the Parish Council to be held at 7.30pm on Thursday 18th July 2024 @ Cannock Wood & Gentleshaw Village Hall Buds Road Cannock Wood.

If members of the public have a question/query or wish to give a report to the Parish Council. Please contact the Clerk by email to parish.council@cannockwood.org with the details, at least 48 hours prior to the scheduled meeting.

COUNCIL MEETING

AGENDA

- 1. Welcome member.**
- 2. Apologies:**
- 3. Declaration of members' Interests**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms.
 - b. To declare any Personal and Prejudicial Interest in items on the agenda and their nature. (Councillors with a Prejudicial Interest must leave the room at the relevant items). Where a member indicates they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below
- 4. Public Speaking**
 - a. At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members and members of the Council to comment on any matter in the agenda.
 - b. If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
- 5. Minutes -** To approve the minutes from the council meeting held on 20th June 2024 as a true and correct record. **Query on circulation**
- 6. Matters Arising from the Previous Meeting Not on the Agenda**

To discuss items from the minutes not covered on the Agenda
- 7. Highways & Maintenance – potholes – hedgerows**

8. To receive reports from Councillor's who have attended outside meetings.

9.Planning Applications for consideration and ratification

Application No.	Location/address	Details of Application	CWCP comment	Status
None				

10. Finance

a) Accounts paid and to be paid.

Date	Cheque Number	Payee	Details	Amount	VAT
18.07.24	001444	C E Gracey	Clerks July salary £223.52 gross	178.72	-
18.07.24	001445	C E Gracey	Clerks August salary £223.52 gross	178.92	-
18.07.24	001446	HMRC	Clerks July PAYE	44.80	
18.07.24	001447	HMRC	Clerk's August PAYE	44.60	
18.07.24	001448	CW and GVH	Hall Hire 18 th July 2024	24.00	-
18.07.24	001449	C E Gracey	Reimbursement of one day event insurance for picnic in the field	52.64	-
Total				£ 523.68	£-

b) To approve the income received – £280.48 VAT refund 2023-24

c) To approve the financial statement 1st April to 30th June 2024

1st April to 30th June 2024

Bank Reconciliation at 30.06.24
Current Account 37,245.29

Less unp cheques 3,690.00
Total £33,555.29

Cash Book Balance at 30th June 2024

C/fwd(Incs) Election Reserves 29,151.29
Receipts 6,685.98
Payments 2,281.98
Balance @ 30th June 2024 £33,555.29

d) Review and approve Budget 2024-25

e) Consider grant application for Cannock Wood and Gentleshaw Village Hall

11. Parking outside the school

12. Anti-social behavior on the playing fields/ CW&GVH Car park

- 13. Correspondence** – Items of correspondence received during the month are emailed to Councillors, as received and for this month included the following:
Email from Highways Manager SCC regarding photographs forwarded for proposed SID locations, the locations will be checked as soon as possible.
Email from Cllr. Hayley Page about the Nr.62 bus service with comments received from the bus company emailed to council 28th June 2024
CCDC consultation on draft licensing policy emailed to council 10th July 2024
SCC road closure notice for forthcoming works emailed to council 10th July 2024

Outgoing Correspondence :

Letter to resident regarding his query on the parish notice board sent on 21st June 2024.

Reminder email to Cllr. Phil Hewitt about the outstanding work on Buds Road sent 21st June 2024.

Email to Longdon PC about reinstating the meetings on the problems associated with inconsiderate parking outside the school sent on 21st June 2024.

Email to Cllr. Andrea Muckley asking for a site meeting on Nunswell with Head of Countryside Services at CCDC sent 21st June 2024.

Photographs showing proposed locations of the SID's under consideration by the council to SCC Highways Manager sent 21st June 2024.

Email to SCC Cllr. Phil Hewitt about the repositioning of the Nr.62 bus service, sent 21st June 2024.

14. Environmental and Biodiversity – Nunswell Park

15. Community Events – monthly social event open to all

16. Road Safety in the Parish – Speed Indicator Devices

17. Nr.62 Bus Route

18. Christmas Tree 2024

19. Community /engagement/consultation/survey – Action Plan

20. The Local Council Award Scheme – Spreadsheet showing present position – Draft Training policy for consideration/approval –Draft Action Plan 2024-25 for consideration/ approval

21. AED – maintenance and purchasing another for the parish

22. Email addresses for Members and Clerk

23. Items for Discussion/Future Agenda items

24. Date of the next Council Meeting Thursday 19th September 2024 @ CW and GVH Buds Road Cannock Wood @ 7.30pm

I hope you will be able to attend the meeting

Cllr. Mrs Sue Janes - Chairman
Cannock Wood Parish Council