



CAYTHORPE

Parish Council

The monthly meeting of the Parish Council was held on the 10 December 2018 at 7:30pm in the Caythorpe War Memorial Hall.

Attendance and Declarations

18/196 Attendees:

Cllr J. Cons (Chair), Cllr P. Duff, Cllr C Boon, Cllr P. King, Cllr P. Parry, K Price (Clerk)

No members of the public present.

18/197 Apologies:

T. Reddington, R. Jackson (District Councillor)

18/198 Declarations of interest from members on any item to be discussed: None

18/199 To approve the minutes of the meeting 25 October 2018

The minutes required an amendment and will be reconsidered at the next meeting.

18/200 Motion to open the meeting to the members of the public to discuss any items

18/201 Motion to close the meeting to the members of the public and to continue with the rest of the meeting

18/202 Matters arising

Clerk to obtain written assurances from the Environment Agency that the planned flood alleviation scheme in Lowdham and the planned flood defence scheme in Gunthorpe would not adversely impact Caythorpe and surrounding areas – refer to previous meeting minutes for further detail. The Clerk has contacted the Environment Agency twice concerning the above but not yet received a reply.

The new 300 bus timetables have been placed on the noticeboard adjacent to the War Memorial Hall and the website.

The salt/grit bin is to be situated on Village Hall site with agreement from the Village Hall Committee.

Action: Clerk to purchase disclaimer sticker for salt/grit bin.

Action: Councillors to arrange for the bin to be sited.

NSDC – update from District Councillor

18/203 Update from District Councillor Roger Jackson

No report.

Upkeep of highways/village facilities

18/204 To discuss Defibrillator Training

Cllr Reddington has the contact details of the organisation in order to organise training in 2019.

18/205 To discuss “Dark Nights = Double the Dog Poo” which is a package run by Keep Britain Tidy

Resolved that at a minimum of £250 for a campaign guidance pack, A3 glow-in the dark signs at £25 per sign plus vat, minimum order x 10, this would not be a cost-effective use of Parish Council funds.

18/206 To discuss ideas/format for village annual newsletter

It was resolved to produce a newsletter around the time of the Annual Parish Meeting. Additionally, each agenda will include an item ‘communication’ as a reminder to constantly consider communication requirements.

18/207 To discuss thefts from the book exchange

There have been numerous thefts from the phone box and so some important books have temporarily been removed to deter thieves. Councillors also discussed a variety of possible security measures.

18/208 Comments for Nottinghamshire’s consultation on a revised Fair Access Protocol

The Parish Council had no comments to make.

18/209 To decide whether to run the Christmas lights draw this year, and if so what the prize should be

The Parish Council agreed to purchase a hamper from Lakeland for £39.99. The participating houses will be recorded on 16 December, with the draw taking place on 21 December at The Black Horse.

Planning

18/210 New applications

None

**18/01962/FULL Holly Green Cottage 3 Hoveringham Road, Caythorpe NG14 7EE
Householder application for Proposed single storey rear extension**

The Parish Council resolved to support the application.

18/211 Decisions

None

18/212 Awaiting Decision

18/01834/FUL Black Horse, Proposed rear 2 storey extension with amended access to the beer drop doors to cellar, additional windows and repositioning of the approved new staircase serving the first floor part of the extension (part resubmission of 00/50151/FUL).

Finances

18/213 To agree the final balance of the accounts on 31 October 2018 and 30 November 2018

Resolved to agree the balance of £5179.70 for 31 October 2018 and £4993.64 for 30 November 2018.

Action: Clerk to chase up credit from Trinity College.

18/214 To accept accounts for payment November and December 2018

Resolved to agree the accounts for payment as submitted and to reimburse Cllr Boon £61.11 for the parts purchased to re-site the noticeboard.

18/215 To discuss updating signatories at the bank and a Debit Card for Clerk

Clerk to verify the process for updating signatories. Councillors will then visit the bank at their convenience. There were some queries about the logistics of the Parish Council credit card which the clerk will follow up with the bank.

Action: Clerk to establish what the Councillors need to do to update the bank information.

Action: Clerk to obtain more information before a decision is made for a debit card.

18/216 To discuss Precept for April 2019

The Parish Council resolved to request a Precept of £2,000 for the forthcoming year.

Action: Clerk to notify NSDC before the end of January 2019.

Reports

18/217 To hear report from flood warden

Nothing to report

18/218 To hear report from neighbourhood watch

Nothing to report

18/219 Meeting to resolve to exclude members of the public to discuss confidential matter

To discuss Clerk's Wages from April 2019.

Resolved that the clerk's wages should be paid for the forthcoming year in line with the National Joint Council for Local Government Services' agreed pay scales at £9.02 per hour. The decision to follow the National Joint Council for Local Government Services' agreed pay scales will be reviewed annually.

Councillors and the clerk also noted the requirement for an appraisal process for the clerk.

Action: Councillors Cons and Duff to organise appraisal for the clerk.

18/220 Any other correspondence

None

18/221 Any other business

The Parish Council revisited the decision not to purchase lamp post poppies for the centenary WWI year. Each year the Parish Council receives numerous requests for donations from arguably deserving charities and organisations and, in order to be consistent, has taken the decision not to make charitable donations on behalf of villagers

The Parish Council thanked Cllr Boon for his excellent refurbishment of the noticeboard, saving a substantial sum of money when compared to purchasing a replacement, and for Cllr King's help with siting it in its new, prominent position. Cork is to be installed to assist with pinning items inside.

Cllr Parry reminded the meeting that the interactive sign still needed the foliage on its approach to be trimmed.

Action: Clerk to remind NSDC about trimming the trees.

Cllr Boon stated that there was a lot of rubbish left from the clearance of the dyke on the south side of Hoveringham Road towards Hoveringham.

Action: Clerk to contact NSDC.

Councillors noted that when the A6097 to Doncaster is dualled, the traffic around the Lowdham roundabout may increase.

Cllr Cons advised that Robert Jenrick MP's subsidised trip to the Houses of Parliament was excellent and to be recommended.

Councillors noted that Cllr Roger Jackson the meeting was awaiting an update concerning the HGV weight limit for lorries going through Caythorpe.

Action: Clerk to contact Councillor Jackson.

The meeting discussed the possibility of holding joint meetings for villagers with the Village Hall, as neither of their annual events are particularly well attended individually.

Action: Clerk to include in January 2019 agenda.

18/222 To select date for the next meeting

Date of the next meeting is 24 January 2019.

18/223 To close meeting

Meeting closed at 9.45pm