

Upper Hardres Parish Council

Chairman Nick Waldron

Clerk/RFO Clare Hamilton | uhpc.clerk@gmail.com | 01303 257321 | upperhardrespc.co.uk

To members of the council, press and public,

Members are hereby summoned, and notice is given, that the next meeting of Upper Hardres Parish Council will be held at Bossingham Village Hall on **Tuesday 14 November 2023 at 7pm**

Signed: Clare Hamilton, Clerk to Upper Hardres Parish Council, 7 November 2023

Agenda

1. To record attendance and apologies for absence

1a. Co-option of councillor

Following the Local Elections in May 2023 there are two vacancies for parish councillors. One councillor is to be co-opted at this meeting and one vacancy remains.

2. To consider acceptance of Minutes of the meeting held on 12.09.23.

3. Members' declarations of interest on Agenda items

4. Public participation on Agenda items

To adjourn for 30-minute public participation session, if required

The Chairman reminds all present that meetings of the Parish Council are not public meetings but members of the public have a statutory right to attend meetings of the council as observers. They have no legal right to speak unless the Chairman authorises them to do so. Members of the public may not take part in the PC meeting itself unless the Chairman authorises them to do so.

5. Matters arising not covered by the Agenda

6. Planning Applications

Planning applications may be viewed at Canterbury City Council's website [here](#)

- 6.1 **CA/23/01818 The Coach House, The Street, Bossingham CT4 6DY** *Comments to CCC by 01 December '23*
Two storey front extension.
- 6.2 **CA/23/01941 Great Catts Farm, Catt's Wood Road CT4 5PH** *Comments to CCC by 24 November '23*
Application for Listed Building Consent for external alterations including the waterproofing of the existing brickwork with underlay and fixing a butyl liner of existing horse pond.
- 6.3 **APPEAL: CA/23/00862 Rosebank, 3 Star Meadow, The Street, Bossingham CT4 6DY** *CCC REFUSED*
First floor extension.
Comments to east2@planninginspectorate.gov.uk withing 4 weeks from Appeal start date of 25 October 2023.
- 6.4 **CA/23/01585 Orchard House, Manns Hill, Bossingham CT4 6ED** *CCC GRANTED*
One and a half storey outbuilding for use as garden room and ancillary accommodation following demolition of existing outbuilding.
- 6.5 **CA/23/01360 Land Opposite Breton House, Pett Bottom Road** *CCC REFUSED*
Erection of an agricultural barn.
- 6.6 **CA/23/01447 The Old Oasthouse, Pett Bottom Road, Lynsore Bottom CT4 6EG** *CCC GRANTED*
Single-storey side extension to existing outbuilding.
- 6.7 Outstanding planning applications affected by water quality at Stodmarsh nature reserve listed in Appendix.

- 7. Highways** Please report Highways matters directly to KCC [here](#).
 - 7.1 Hardres Court Road/Burstled Hill: KCC Highways' repairs to soakaway completed.
Continuing water leak affecting Burstled Hill/Rectory Lane reported to South East Water on 17 Oct.
KCC Highways aware, and Drainage Engineer has also reported it to South East Water.
KCC Drainage Engineer has reopened this case to investigate if a field drain is causing the problem.
Chairman has requested a site meeting with him.
Enquiry refs: KCC Highways ref: 749918. South East Water leak report ref: IYA [ID:6820598]
- 8. Reports**
 - 8.1 City and County Councillors
 - 8.2 Footpaths
 - a. U11610 Catts Wood Path incorrectly marked as being in Lower Hardres: footpath officer to investigate
 - b. Public Footpath CB378 opposite Village Hall: signage
 - 8.3 Trees
 - a. Ref. 728106: condition of oak tree at junc. Of The Street/Manns Hill
 - 8.4 Bossingham Village Hall
 - 8.5 Bossingham Playing Field
To consider findings of annual safety inspection held by The Play Inspection Company on 2 October.
To consider quotations for replacement goal post with fixed net.
- 9. Finance**
 - 9.1 To note balance of Accounts and Bank Reconciliation at 14 November 2023
 - 9.2 To note Receipts and Payments since last meeting
 - 9.3 **To consider** NALC clerk's salary award, backdated to 1 April 2023
 - 9.4 **To consider** Expenditure due before next meeting
 - 9.5 To receive an update on Barclays business review
 - 9.6 **To consider** overtime payment to clerk for time spent dealing with Barclays business review between Sept 2022-Nov 2023
 - 9.7 To complete forms to open Santander Treasurers' Savings Account to replace Barclays Business account
 - 9.8 **To consider** proposed Budget and Precept request for 2024/25.
- 10. CIL (Community Infrastructure Levy) Neighbourhood Portion**
To consider payments from CIL Neighbourhood Portion funds.
- 11. Highways Improvement Plan (HIP)**
To note progress with 1st draft.
- 12. Remembrance Sunday**
- 13. For information**
 - Bus Shelter
 - Defibrillator
 - 2024 meeting dates.