

LITTLE MARLOW PARISH COUNCIL
The Pavilion, Church Road, Little Marlow, Buckinghamshire SL7 3RS
01628 890301

Notice of the Meeting of Parish Council

Membership: All Councillors

Dear Sir/Madam,

I hereby give notice that the **MEETING** of the Parish Council of the above-named Parish will be held **remotely using Microsoft Teams on Tuesday 21st April 2020 at 8pm**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public wishing to attend are requested to email the Clerk by Monday 20th April 2020 at midday at the latest.

Jo Murray, Clerk to the Council

Dated: 15th April 2020

To Cllr

BUSINESS TO BE TRANSACTED

All members of the press and public are invited to attend.

1. **To receive and accept any apologies for absence**
 2. **Declarations of Interest – personal or prejudicial**
 3. **To approve the Minutes of Parish Council Meeting of the 10th March 2020**
 4. **To take reports from these minutes for NOTE**
 5. **Finance –**
 - a) To approve income and expenditure report for March 2020
 - b) To consider CIL money expenditure
 - c) To consider hall hire rates for The Pavilion and Abbotsbrook Hall for 2020-2021
 - d) To note change of deadlines for Year End and Audit purposes
 6. **Planning -**
 - a) To consider report
 7. **The Pavilion and Recreation Ground -**
 - a) To consider Pavilion Refurbishment during lockdown
 8. **Abbotsbrook Hall –**
 - a) To consider quote to spring clean Abbotsbrook Hall roof space
 9. **Burial Ground -**
 - a) To approve meeting minutes of Burial Ground Committee of the 14th April 2020
 - b) To consider any recommendations from the Burial Ground Committee
 10. **Little Marlow Lakes & Country Park**
 - a) To consider the plan for The Lakes
 11. **Remote working & remote meetings**
 - a) To consider whether Councillors require any further IT training requirements.
 12. **Risk Assessments**
 - a) To consider Risk Assessments 2020-2021
 13. **Covid 19**
 - a) To review the councils' implementation of governmental guidelines to prevent further spread of Covid 19
 14. **Council Meetings**
 - a) To consider postponement or cancellation of Parish Council Meetings: Annual Parish Meeting 15th May, Annual Parish & Council meeting– 26th May, Budget Committee Meeting to replace 9th April 2020
 15. **Geoffrey Moss Memorial Bowl**
 - a) To consider nominations received
- Reports from Meetings of Outside Bodies:**
- a) Marlow Society
16. **Parish Clerk's Report**
 17. **Correspondence to the Council**
 18. **Public participation – maximum 15 minutes**
 19. **Confidential items:** That under the Public Bodies(Admission to Meetings)Act 1960, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
 20. **Items to be included on the next Agenda**
 21. **Dates of the next meetings:**,Parish Council Meeting 7th July 2020 & Budget Committee Meeting 23rd July 2020