



NETTLESTONE AND SEAVIEW PARISH COUNCIL

(These Minutes are unconfirmed and are not an official record until signed).

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING (Draft)
held at St Peter's Hall, Seaview on Monday 15th May, 2017 at 7.00pm

PRESENT: Cllr Turner (Chairman), Cllrs Barraclough, Colledge, Thomas-Foxley, Tuson, Martin, Hardie, Gibbs, Rivlin and Elliott

The Chairman welcomed Members, Residents (1) and the Press.

17/59

Election of Chairman:

The Chairman stood down and invited nominations for the post of Chairman for the coming year. Cllr Barraclough proposed Cllr Turner be elected as Chairman. This was seconded by Cllr Thomas-Foxley and agreed unanimously by the members. The Chairman signed the Declaration of Acceptance of Office.

17/60

Chairman's initial Address / Comments:

The Chairman welcomed both returning and new Councillors following the local elections and stated that the new council has a busy time ahead.

17/61

Election of Vice-Chairman:

Cllr Turner proposed that Cllr Barraclough be elected as Vice-Chairman. This was seconded by Cllr Thomas-Foxley and agreed unanimously by the members. The Vice-Chairman signed the Declaration of Acceptance of Office.

17/62

Apologies for Absence:

The meeting was attended in full.

17/63

Declarations of Personal and Prejudicial Interest:

Cllrs Rivlin, Thomas-Foxley, Hardie, and Turner declared a personal interest in agenda item 17/66/03, Planning, P00538/17: 19, Sandcove Rise, Seaview
Cllr Barraclough declared a personal interest in agenda item 17/75/03, Grant Application from Age UK IW.

17/64

It was proposed by Cllr Tuson that the minutes of the last meeting, held on Monday April 10th 2017 be approved by the members with the following amendments. Removal of the word "House" after Springvale in references to planning application P/00245/17 and P/00246/17. This was seconded by Cllr Gibbs and agreed with 8 votes for and 2 abstention.

17/65

Clerk's Report:

Page 4:

- 17/54 – The Clerk reported that he had received a revised lease from the PC's legal representatives which better reflected the new facility as a public convenience. Following circulation to the members for comment, it has now been submitted to Mr and Mrs Paul's solicitors through Mark Rhodes at the IW Council for agreement.
- 17/55 – Brighstone Landscaping were instructed to clear the area of seating at the bottom of Seaview High Street. This work has now been completed and inspected by Cllr Thomas-Foxley.

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- 17/58 – The Clerk will be doing a tour of the Parish on Friday 19th May in the company of Mr John Barrie, the district steward from Island Roads. He will raise the subject of the inadequate size of some of the rubbish bins in some areas.
The Clerk has received a quote for galvanised steel fencing for the Dinghy Park which has proved to be something of an expensive option. He has made a request for cheaper options before presenting it as a realistic proposal. He is also trying to seek assurance from the IW Council of a lease extension on the park itself prior to committing to any expenditure.

17/66

Planning:

17/66/01: Delegated decisions, as per list circulated were noted.

17/66/02: The minutes of the Planning sub-committee held on 24th April 2017 were agreed and noted by the members. Attached to these minutes as Appendix A.

17/66/03: The following applications were then considered

(Closing date for comments 19th May 2017)

- i) P/00490/17: The Brackens, Gully Road, Seaview, PO34 5BY
Proposal: Demolition of outbuilding and retaining wall; alterations; replacement raised roof to form additional living accommodation at first floor level to include dormer on north-east elevation; new retaining wall.

Resolved:

The members agreed to support this application.

(Closing date for comments 2nd June 2017)

- ii) P/00538/17: 19 Sandcove Rise, Seaview, PO34 5AX
Proposal: Proposed enlargement of balcony on rear elevation; external staircase.

Resolved:

The members agreed to support this application.

17/67

Reports:

17/67/01: I.W: Ward Cllr Barry reported that there had been 4 tenders to complete work at the proposed new Post Office, the lowest being £12,250. He went on to say that the Post Office is only prepared to put in £2,500, leaving a shortfall of £9,750. It was asked if the Parish Council will consider a grant of up to £5000 towards these costings. The Chairman agreed to consider the request and make it an agenda item at the PCM in June. It was requested that the Parish Council see copies of the tenders and plans prior to discussions. The Chairman asked Cllr Barry if he knew why the IW Council were not renewing the lease for Waltzing Waters to which he replied that he didn't but he would make some enquiries.

17/67/02: N&SCP: Cllr Thomas-Foxley reported the next event is the Party on the Prom on Saturday 29th July from 6.30pm until late. It was also stated that 9 planters had been emptied and were being removed, hopefully to be replaced with sustainable planting.

17/67/03: Others: There were no other reports

17/68

To appoint members to committees and working groups:

17/68/01 Planning Sub-Committee:

Resolved: Chairman: Cllr Thomas-Foxley; Cllrs Gibbs, Martin, Elliott and Tuson

17/68/02 Sandlands Allotments Sub-Committee:

Resolved: Cllrs Turner, Rivlin and Hardie

17/68/03 Finance Working Party

Resolved: Cllrs Gibbs, Tuson and Martin

17/68/04 Affordable Housing Working Party

Resolved: Cllrs Gibbs, Thomas-Foxley, Tuson and Martin

17/69

To appoint representatives to other organisations:

17/69/01 N&SCP

Resolved: Cllrs Thomas-Foxley and Barraclough

17/69/02 Seagrove Pavilion Trust:

Resolved: Cllr Elliott

17/69/03 Friends of Hersey Nature Reserve:

Resolved: Cllr Rivlin

17/70

To review the following policies and procedures:

17/70/01 Standing Orders

Resolved: Agreed with no amendments

17/70/02 Financial Regulations

Resolved: Agreed with no amendments

17/70/03 Code of Conduct

Resolved: Agreed with no amendments

17/70/04 Risk Assessment

Resolved: Agreed with no amendments

17/70/05 Asset Register

Resolved: Agreed with no amendments

17/70/06 Grant Awarding Policy

Resolved: Agreed with no amendments

17/70/07 Publication Scheme

Resolved: Agreed with no amendments

17/70/08 Recording of Meetings

Resolved: Agreed with no amendments

16/76/09 Members Declarations of Financial and other interests

Resolved: All Councillors have completed new Declarations of Interest forms following the local elections

17/71

To approve and confirm the Appointment of the Internal Auditor

Resolved: The members agreed Mr Mike Parsley as the internal auditor for 2017/2018

17/72

Parish Plan:

Cllr Barraclough suggested that the councillors had a meeting to review the new Parish Plan before it is presented to the Parish Council for formal agreement/approval. The date agreed was Tuesday 30th May 2017 at the Seaview Hotel at 6.30pm.

17/73

General Power of Competence:

Following the local elections and qualification of the Clerk, the Parish Council agreed to adopt the General Power of Competence.

17/74

Correspondence:

17/74/01: The following items were circulated:

IWC – Treework – Duver Cottage, Ryde Road, Seaview

IW Sports Club – Letter with regard to replacement fencing and boundary at Sandlands Allotments

17/74/02: The following items were reported:

Royal Mail – Closure of Response Service Licence

B.K.V.A – Best Kept Village Awards

17/75

Finances:

17/75/01: The following receipts were noted:-

VAT Reclaim - £4690.19

Dinghy Park - £2525.00

£1050.00

£ 700.00

£4275.00

Precept - £58,490.00

Interest - £1.35

17/75/02: The following payments were approved:-

NEST - £68.99 (Employee Pension Contribution)

M.A Pink - £1182.94 (Salary)

M.A Pink - £97.34 (Expenses)

Telephone/Broadband - £17.50; Mileage - £72.00; Postage - £7.84

Island Office Supplies - £179.71

M.A Parsley - £412.50 (Internal Audit)

Top Mops Ltd - £984.67 (Cleaning Contract, April 2017, Minute No 16/11 – 16/25)

Brighstone Landscaping - £144.00 (Grounds Maintenance, High Street Clearance)

Mr K Bradford - £25.00 (Allotment Deposit Return, No 48)

Mr D Hughes - £25.00 (Allotment Deposit Return, No 19)

17/75/03: Grant Applications:-

The Parish Council received a grant application from Age UK (IW) to assist with funding volunteers for the Good Neighbour Scheme. The Clerk circulated the Grant application form with associated finance reports.

Following discussions, it was agreed that the Clerk ask Mark O'Sullivan for some more specific information before making a decision.

17/75/04: To receive and approve the report of the Internal Auditor:

The Clerk circulated the full and final report of the internal auditor of the financial year ending 31.03.2017. There were no questions and the report was noted. Attached to these minutes as Appendix B

17/75/05: To consider insurance renewal quote and arrangements:

The Clerk received the policy renewal documentation from Came & Company with the option to enter into a new 3 year Long Term Agreement. Alternative quotes were then requested from Zurich Insurance and AON Insurance. AON did not respond but Zurich provided a competitive quote for similar or improved cover.

Resolved:

Following discussions and comparisons, the members agreed to take up the policy from Zurich Insurance with a 3 year Long Term Agreement.

17/76

Information and Report:

Cllr Tuson reported that Pete Tuson had recently cut the hedge at the top of Nettlestone Hill

Cllr Thomas-Foxley reported a significant amount of dog mess on the path between the High Street and Woodside. The Clerk will report it to the Environment Officer.

Cllr Gibbs asked about enforcement in the Dinghy Park. The Clerk confirmed that he will be carrying out a check in the near future.

He also expressed concern about the steps and railings leading to the beach at Little Woodside becoming treacherous. The Clerk will write to the beaches department to advise them and ask if something can be done

Cllr Elliott asked about some of the road signs being lit within the Parish and asked if they could be replaced with reflective signs to save money on electricity.

Cllr Turner asked whether the signs at the Public Conveniences should be changed to reflect that they are now managed by the Parish Council as opposed to the IW Council.

There being no further business, the meeting was declared closed at 8.34pm.

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Chairman
19th June 2017