



**MINUTES OF HARTLIP FULL PARISH COUNCIL HELD ON
WEDNESDAY 8 OCTOBER 2025 AT 19:00PM IN HARTLIP
VILLAGE HALL, MEETING ROOM**

Present: Cllr K Fisher (Chair), Cllr S Black (V Chair), Cllr G Maleed, Cllr D Harper
Cllr J Olver, Cllr D Wellard
Officer: Mr C Henley
External Attendees: None
Apologies:
External Apologies: Cllr C Palmer (SBC), Cllr R Palmer (KCC)

Minutes

- 429.FCM/10/25 **To receive apologies for absence**
There were none.
- 430.FCM/10/25 **To receive declarations of interests and lobbying**
There were none.
- 431.FCM/10/25 **Minutes**
To receive as correct and approve for signature the minutes of the Full Council Meeting held on 17 September 2025. Members **RESOLVED** to approve the minutes. The Chair signed the document.
- 432.FCM/10/25 **External Reports and Updates**
Cllr R Palmer Submitted a report, attached.
- 433.FCM/10/25 **Public Participation**
There was one member of the public present, who presented for the HPC vacancy.

To agree the public's exclusion from the confidential part of the meeting.
That in view of the confidential nature of the business (employment/legal issues) about to be transacted it was resolved under the provisions of Public Bodies admissions to meetings Act 1960 s.1 that the press and public be temporarily excluded, and they are instructed to withdraw in order for the following agenda item to take place. The public will be welcome to re-join following the conclusion of the item.
The member of public left the meeting
- 434.FCM/10/25 **HPC Vacancy**
I. Members reviewed the applicant that presented during the Public Participation session.
The member of public re-joined the meeting
II. Members **RESOLVED** to co-opt Mr Podolsky to the vacant position within HPC. The Declaration of Acceptance of Office Document was signed and the new member joined the meeting.

435.FCM/10/25 **Correspondence**

- I. Email from HVHMC member regarding various matters. **NOTED**
- II. Email from SBC councillor regarding Matts Hill Lane deterioration. **NOTED.**
- III. Email from KCC regarding funding confirmation for highways scheme. **NOTED**

436.FCM/10/25 **Planning – <https://pa.midkent.gov.uk/>
Relevant Legislation: Town and Planning Act 1990**

- I. 25/503612/FULL Matts Hill Farm. Retrospective single story extension to form Stge Unit. **OBJECTION** to this application on the basis of overdevelopment of the site, loss of light and privacy for neighbouring properties and loss of amenity for neighbouring properties. HPC would like SBC to take into account any comments from neighbouring properties.
- II. 25/503899/ADJ Matts Hill Fm. Adjoining authority, Retrospective Application for Stge Unit. **OBJECTION** to this application on the basis of overdevelopment of the site, loss of light and privacy for neighbouring properties and loss of amenity for neighbouring properties. HPC would like SBC to take into account any comments from neighbouring properties.
- III. 25/503984/TCA Woodpeckers. The Street. Conservation area notification, various tree work. **NO OBJECTION**
- IV. No additional urgent matters.

437.FCM/10/25 **Hartlip Parish Council Reporting – Agree any actions**

- I. Recreational Ground – to receive update
 - (a) Members received update on the Facility. The deteriorated soil around the new equipment matting is due to be rectified by the landscape contractor. Cllrs will be carrying out repair testing to the older swing set matting. A grant has been identified to carry out improvements to the facility fencing. **NOTED.**
 - (b) No update was available regarding a vehicle accident in Munns Lane that resulted in damage to the recreation ground fencing. Cllr Harper following up with the relevant parties for November update. **NOTED.**
- II. Parkland – to receive update
 - (a) Members received information regarding various maintenance tasks and improvements at the facility, including the central garden mowing, fallen branch removal and a tree trunk removal. **NOTED.**
 - (b) Members **RESOLVED** to approve the parkland inspection to carry out 9 October update in November.
 - (c) Members received information regarding a request from a tenant concerning storage. Members **RESOLVED** to approve the request.
- III. Highways Footpaths and Environment – to receive update
 - (a) Highways Update. Multiple highways faults had been reported by members during the month and are due for attention from KCC Highways. **NOTED.** Members received information regarding the village pond wall and adjacent road gully had been cleared by the contractor. **NOTED.**
 - (b) HIP update. Members received confirmation regarding positive outcomes of two Highways Improvement Scheme requests and that both the Lower Hartlip Road Pinch point warning markers and yellow lines at the junction with the A2 were being raised for scheduling. **NOTED**
 - (c) Matts Hill Lane. No further update. **NOTED**
 - (d) Public Consultation Update. Consultation is prepared and members **RESOLVED** to proceed with the publishing in Oct now the response from KCC is has been received concerning HIP Actions.
 - (e) Any additional essential updates. Member were advised that fly tipping had occurred during the month. **NOTED.**
- IV. Village Hall Management Committee – to receive update.
 - (a) Members have received a communication from the committee in October regarding HPC representation. HPC to communicate further with the committee.
 - (b) Members have received a communication from the committee regarding the water supply. HPC to communicate further with the committee in an attempt to finding a reasonable resolution.

Hartlip Parish Council 08/10/2025

Signed by Chair:.....



Date:.....

12/11/25

- (c) Members discussed the HVHMC entry into the forum. Members **RESOLVED** to not comment on the matter currently.
- V. Allotments – to receive update.
- (a) Working Group update
 - (b) Vacant Plots. No update available.
 - (c) Allotment relocation. Deferred to November
 - (d) Public Consultation. Deferred to December/January
 - (e) Community Chat Garden Update. Members noted that costs surrounding the new facility were now in excess of the original budget. Members to consider costs for the new budget. **NOTED**
 - (f) Members to consider signage options for the facility. No update on this matter. **NOTED**
- VI. Village Pond – to receive update.
- (a) Members received an update that the Pond Wall drainage pipe and adjacent road gully had received maintenance.

438.FCM/10/25

Finance Reporting

Relevant Legislation: Acts and Audit Reg 2015, Lcl Audit and Ac'bility Act 2014

- III. Financial review bank statements and bank reconciliation - Councillors to view and sign. Cllr Harper & Cllr Maleed Checked and signed all papers.
- IV. Payments received: Detailed in papers. Cllrs Harper and Maleed
- V. Payments for approval: Detailed in papers for member approval. Cllrs Harper and Maleed

Payee	Date	Method	Reference	Reason	Amount
C Henley Clerk	08/10/2025	BACS	INV-0322	Oct Service Payment + office and milage x1, Plus NJC pay	£ 630.51
Eco Gardener	08/10/2025	BACS	INV-915	Landscaping Oct	£ 296.66
Hugo Fox	14/10/2025	DD	SS-MONTHLY-GCS	Web Annual Contract Sep	£ 23.99
Cllr Maleed	08/10/2025	BACS	07899956299	Emergency Phone Oct	£ 6.88
Eco Gardener	08/10/2025	BACS	INV-867	Com Gdn Weeding	£ 25.00
Eco Gardener	08/10/2025	BACS	INV-911	Allot mow	£ 30.00
Eco Gardener	08/10/2025	BACS	INV-912	Pond Maintenance	£ 150.00
Eco Gardener	08/10/2025	BACS	INV-901	Parkland Branch and Stump	£ 120.00
Eco Gardener	08/10/2025	BACS	INV-929	Comm Gdn Mow and weed	£ 242.50
Savills	08/10/2025	BACS	1030017	Allotment Access	£ .50
Savills	08/10/2025	BACS	1030016	Allotment Rent	£ 65.00
ICO (payment in Nov)	08/10/2025	DD	ZB619271	GDPR	£ 52.00
Eco Gardener	08/10/2025	BACS	INV-932	Wasp Nest	£ 30.00

439.FCM/10/25

Clerk Updates – Agree any actions

- I. Members communication sent to the HVHMC has received a response. Members **RESOLVED** to reply to HVHMC with approved text proposing solutions to move forward with, to address the water supply issue to the allotment's holders.
- II. Interim internal audit to take place 13 October. Update to follow in November.
- III. Data Protection ICO Registration has arrived and added to payment schedule for DD payment in November.
- IV. Any other urgent updates. Dane Close entrance verge has received the maintenance work highlighted as necessary in September.

440.FCM/10/25

Working Group Update

- I. Budget Working Group – It was **RESOLVED** that Cllr Podolsky be added to the WG.
- II. Recreation Ground – The WG attended site to carry out various maintenance and inspection tasks. The younger age sprung pieces of equipment were tightened and noted

Hartlip Parish Council 08/10/2025

Signed by Chair:.....

Date:.....

12/11/25

for the budget preparations that they were in need of repainting. The zip wire requires re-tensioning, a tool is needed from the manufacturer and has been ordered. **NOTED**

III. Allotments – No update. **NOTED**

IV. PC / Village Signage – No update. **NOTED**

At 20.42 Cllr Podolsky left the meeting

441.FCM/10/25

Budget Preparations 2026/27

- I. Members made initial assessments for budget requirements for the period under their new areas of responsibilities. Areas of additional expenditure included new benches, repainting of some equipment and redesigned/improved entrance at the recreation ground at Munns Lane, also in consideration is the costs associated with the Highways Improvement Plan speed reduction at Munns lane and Mill Lane. Update in November
- II. Budget working group meeting date to be set for 27 October.
- III. Members received information concerning meeting room alternatives. Members noted that the alternative facilities could be viable and will be discussed during budget working group meetings. **NOTED**

442.FCM/10/25

Items to be considered for inclusion on the next Full Council agenda

443.FCM/10/25

Date of next meeting

Wednesday 12 November. **NOTED.**

444.FCM/10/25

Close of Meeting 20:47.

Hartlip Parish Council 08/10/2025

Signed by Chair:.....



Date:.....

12/11/25

Report from Cllr R Palmer

It's been very quiet again this month. At Swale it was proposed and passed that we take away permitted development rights for HMO's, for 6 and under. So, any applications will now have to go through planning once it's all gone through the relevant committee.

At KCC Chris reported some road closure clashes, where alternative routes were also closed. Highways are reviewing some of the dates.

I have sent round a flyer about the SEND event at Detling Hill.

We are also circulating a reply to the media interest over the predicted 5% rise in council tax. At this moment in time, we have not reached the budget setting section that includes setting council tax. The mid-term figures are not due until possibly November, and we then must forecast what we can expect, we probably will not be in the position of deciding until February/March time.

We can however announce that we have, in just 5 months reduced the KCC debt by about £67,000,000.

The member for Education has saved £2.5 million by streamlining home to school transport and making it more efficient.

The Member for children's services has recently signed off bringing children's homes back in house by purchasing 4 properties for looked after children with complex needs, this brings in a saving of £1.5 million.

- ▶ £2.5 million saved from home to school transport budget by careful forward planning during August.
- ▶ £5.5 million saved after negotiating a discount on the £50m we paid off from long term debt 40 years early - saving £1,820 per day in interest payments alone.
- ▶ £206,000 saved by imposing a 5% pay cut across all councillor allowances.
- ▶ £50,000 saved by scrapping crisis grants immediately.
- ▶ £14 million saved by staying put in Sessions House and scrapping the proposed renovation of and move across to Invicta House.
- ▶ £32 million saved over four years by undeclaring the climate emergency.
- ▶ £7.5 million saved by 2030 by scrapping the transitioning of the KCC vehicle fleet to electric vehicles.
- ▶ £1.5 million saved by bringing children's homes back into KCC ownership.

✨ But the work doesn't stop there ✨

✔ We have written to the Home Secretary to ask to be paid for the shortfall in looking after unaccompanied asylum-seeking children once they turn 18 and are still without settled status. KCC is owed more than £200,000 for 2025 alone.

✔ KCC is owed many years of backdated payments from District Councils for on-street parking which could run into millions. Investigations are ongoing into potential breach of contract by districts.

✔ All contracts being awarded to taxi firms for home to school transport are being examined, as there is suspicion of chronic over-charging and duplication.

✔ We have written to the transport minister to request that KCC receives some of the profit to fix its roads if tolls are increased on the Dartford Crossing.

✔ We are investigating the possibility of implementing a 'foreign freight tax' to be paid at entry in Dover and Folkestone. Money would be ringfenced for fixing potholes.

Signed by Chair: Date: 12/11/25