

**Minutes of the Parish Council Meeting
Monday 13 June 2016
7.30pm Bleasby Village Hall**



Members Present	Members Present	Members Absent
Cllr P Cast (Chair)	Cllr C Gent	Cllr S Andersen
Cllr M Coombs	Cllr A Goodwin	
Cllr C Foster	Cllr R Horsley	

In Attendance: The clerk

Also present: four members of the public, Cllrs Blaney and Jackson

- BPC16-73 To receive and resolve to approve apologies for absence.
The Council received apologies from Cllr Andersen.
- BPC16-74 To receive questions and petitions from the public – for information only.
A member of the public pointed out that the footpath leading to North Farm was overgrown.
It was commented that the water meadow shrubbery was overgrown.
The telephone box needed a sign informing the public that it houses a defibrillator.
Cllr Cast informed the public that such a sign had already been obtained and would be installed once the telephone box had been painted.
After recent heavy rains there had been no flooding to houses but the drains near Sycamore Lane had been overwhelmed and the water had been standing on the road nearly to the edge of the kerb.
- BPC16-75 To receive a report from the County and District Councillors
Cllr Jackson reported that the incinerator at Bilsthorpe had received planning permission.
He informed councillors of the bags for life scheme.
Cllr Cast asked if the road at Hazelford could be improved. He informed Cllr Jackson that the school drive was sinking. Cllr Jackson replied he would look into these matters.
Cllr Foster reported that there were potholes in Gibsmere.
Cllr Blaney informed the Council that the Waggon and Horses would have a certain amount of protection through the NSDC Local Development Plan. He pointed out the Community Right To Buy Scheme.
There would be a railway crossing closure from 17 September to 3 October for signalling work. The District and County Councils were working with Network Rail to minimise the negative affects on the community. Members of the public should contact Ian Shorthouse at Network Rail with any queries.
- BPC16-76 To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.
None

- BPC16-77 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.
Proposed by Cllr Gent seconded by Cllr Foster the Council resolved to exclude public and press for item BPC16-94 on the agenda.
- BPC16-78 To receive minutes of Bleasby Parish Council meeting held on Monday 9 May 2016 and resolve to sign these as a true record of that meeting.
Proposed by Cllr Cast seconded by Cllr Coombs the Council unanimously resolved to sign the minutes as a true record of the meeting of 09 May 2016.
- BPC16-79 To receive updates resulting from the previous meeting's minutes and action sheet not covered elsewhere on the agenda. (for information only)
The Council received updates.
- BPC16-80 Planning:
To comment on the following planning applications:
 - None
To receive the following planning decisions:
16/00514/LDC | Use of building for storage and keeping of horses | The Pig Farm Gypsy Lane Bleasby Nottinghamshire NG14 7GG – **Certificate issued.**
- BPC16-81 To consider a response to an application to declare the Waggon and Horses public house an Asset of Community Value.
Proposed by Cllr Foster seconded by Cllr Horsley the Council resolved not to support the application.
- BPC16-82 To receive a report (previously circulated) and consider recommendations of the Internal Review Working Party and to review and approve the delegation arrangements to committees, employees and other authorities, deferred from BPC16-40
Proposed by Cllr Goodwin seconded by Cllr Horsley the Council resolved to defer this to the next meeting when costings would be available.
- BPC16-83 To consider the recommendations of the Internal Review Working Party in respect of the appointment of any new committees, their terms of reference, the number of members and nominations to them and approve the constitution of such committees. (deferred from previous meeting)
This item was deferred as a direct result of the deferral of the previous item.
- BPC16-84 To receive a brief progress report on the Parish Plan Steering Group and note the date of the first Steering Group meeting of 14 June 2016 at the Village Hall.
The steering group had not yet met. There were 9 members from the parish and Jenny Kirkland from RCAN had confirmed her attendance.

- BPC16-85 To receive the results of the Communications Questionnaire and consider a suitable strategy based on its findings.
Insufficient replies had been received. Cllr Cast asked those present if they had any comments or suggestions to improve communications within the council. There were none. The questionnaire template would be offered to the Parish Plan Steering Group.
- BPC16-86 To receive the minutes of the Jubilee Ponds Working Party and consider what action to take in respect of the matters highlighted for Parish Council attention.
Proposed by Cllr Cast seconded by Cllr Horsley the Council unanimously resolved there was nothing to report back to the Jubilee Ponds Management Group about the meeting with Paul Wood as all decisions resulting from that meeting had been made and minuted in Council Meetings.
Proposed by Cllr Cast seconded by Cllr Horsley the Council resolved that it had no objections to the Jubilee Ponds Management Group producing a pamphlet to be distributed with Bleasby News, providing it met prior BPC approval on content.
Proposed by Cllr Cast seconded by Cllr Coombs the Council unanimously resolved that it would support a Jubilee Ponds open day in the autumn but suggested that it be combined with a proposed "Village Focus" day encompassing the Parish Plan and making it part of a whole village event.
- BPC16-87 To receive the Bleasby Flood Action Group Report on the Community Flood Resilience Conference of 15th May 2016 and consider the proposals for council action therein.
The Council received the BFAG report on the Community Flood Resilience Conference. The Council expressed its intention to invite BFAG representation at the planned open day in autumn.
Cllr Goodwin reported that the recent heavy rainfall of 2.5 inches had not caused any significant problems. The clerk asked BFAG to submit any information from their report that they would want to go on the website, such as grab bags etc.

Cllr Coombs leaves 20.43.
- BPC16-88 To receive a reply from Severn Trent Water to questions raised.
The Council received a reply from Severn Trent. The clerk would forward the reply to BFAG and post an extract on the website encouraging members of the public to report any flooding or sewerage problems directly to Severn Trent as it happens.
- BPC16-89 To consider the application of the Waggon and Horses to hold a "Summer Solstice Party" on the Glebe Field starting at 4pm followed by a disco inside the pub from 9pm on 25 June 2016.
The Council resolved to permit the Waggon and Horses application subject to submission of risk assessments and proof of insurance cover.

BPC16-90 To establish a working party to liaise with other local groups over Christmas celebrations and start the necessary planning process for the Christmas festivities.
The Council agreed on a provisional date of Saturday, 10th December 2016 for a Christmas lights event. Cllr Cast would liaise with the Parochial Church Council and the local primary school and seek their support for the event.

BPC16-91 To approve the attendance of the chair and vice chair at chairmanship training offered by Nottinghamshire ALC at a cost of £50.00.
The Council unanimously approved the expenditure for both Chair and Vice Chair to attend the training.

BPC16-92 To approve transparency funding application
Proposed by Cllr Cast seconded by Cllr Goodwin the Council unanimously approved the transparency funding application.

BPC16-93 Finance:

- a) To receive an update on the Annual Return
The clerk reported that she had submitted the Annual Return to Grant Thornton who had confirmed receipt of the paperwork. Scanned copies of the Annual Return had been published on the notice boards and the website.
- b) To receive the Payments and Receipts report for May
The Council received the Payments and Receipts report for May.
- c) To receive the bank reconciliation for May
The Council received the bank reconciliation for May.
- d) To receive the payments/receipts over budget report
The Council received the Payments and Receipts over budget report for May.
The clerk explained that virements would be required to accommodate potential on Council approved activities which had not been budgeted for to that extent. **The Council requested for Cllr Andersen to supply virements advice.**
- e) To approve the payment schedule for June and sign it
The council resolved to approve and sign the payment schedule for June.
- f) To sign any cheques
The approved cheques were signed.

Cllr Foster asked to be taken off the list of councillors entitled to authorise payments. The Council agreed that Cllr Andersen should replace Cllr Foster on the mandate for this purpose. The clerk would prepare the necessary paperwork for a change in time for the next meeting.

BPC16-94 The press and public were excluded during the consideration of this item.
Personnel matters:

- To approve the Clerk's annual leave request for July, August and September
The Council approved the Clerk's Annual Leave.

- To note the National Joint Council's Pay Award
The Council noted the National Joint Council's Pay Award and the clerk's pay increase resulting from this in order to comply with the clerk's contract.

BPC16-95 To receive any other correspondence not considered above (for information only).

- Fly the Flag on Armed Forces Day
- Best Kept Village Competition
- Temporary road closure cancelled
- Plant Scape: Solar Powered Christmas Trees and planted Signs
- Tesco Bags of Help
- Parish Online mapping

The Council Noted the above correspondence.

BPC16-96 To confirm date of next scheduled meeting for Monday 11 July 2016 at 19.30.
The Council confirmed the date for the next meeting for Monday 11 July 2016 at 19.30.

Signed as a true record on behalf of Bleasby Parish Council.

Name_____ Date_____.

Bleasby Parish Council

FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN

June

BPC16- 93

CASH POSITION BEFORE ANY PAYMENTS ARE MADE						£
Unity Trust Bank Current		Sheet 7				7,927.72
unity Trust Bank INVEST		Sheet 7				15,896.95
Total						23,824.67
BILLS FOR PAYMENT						
Method	Ref	Supplier	Description	Excl. Vat	VAT	Total
DD		E.on	Glebe Electricity	8.27	0.41	8.68
Cheque	300009	Martin Garden Services	Lengthsman duties	150.00	0.00	150.00
BACS	022	Toot Hill Reprographics	Flyers	49.70	0.00	49.70
BACS	023	Toot Hill Reprographics	June Edition Bleasby News	283.60	0.00	283.60
BACS	024	NottsALC	Chairmanship Training	50.00	0.00	50.00
Cheque	300010	Bleasby Village Hall	Village Hall Hire and equipment loan	123.00	0.00	123.00
BACS	025	Came and Company	Council Insurance	273.75	0.00	273.75
BACS	026	Mrs B Boyer	Reimbursement stationery, postage, pho	11.31	1.50	12.81
BACS	027	Mrs B Boyer	June Salary			
BACS	028	HMRC	1st Quarter PAYE/Nics	160.00	0.00	160.00
Cheque	300011	Mrs A Collins	Re-imbursement Playgroup	73.51	0.00	73.51
BACS	029	Road Signs Direct	4 Diversion Signs	187.00	37.40	224.40
BACS	030	County Signs	Security Camera Sign	15.00	3.00	18.00
BACS	031	RCS Landscapes	Glebe Field Mow June 2015!	100.00	20.00	120.00
BACS	032	RCS Landscapes	Glebe Field Mow April 2016	50.00	10.00	60.00
Cheque	300012	St Mary's Church Bleasby	Aircrew Memorial BPC 15-207	250.00	0.00	250.00
Total				2,012.02	72.31	2,084.33

Notes:

Late payments

Authorised Signatory 1

Authorised Signatory 2

Date

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