

MINUTES OF THE MEETING OF CLUN TOWN COUNCIL WITH CHAPEL LAWN HELD IN THE
MEMORIAL HALL ON TUESDAY 4th April 2023 AT 7.30PM

PRESENT	APOLOGIES
Cllr R. Davies Cllr M. Duffee Cllr B. Angell Cllr W. Shepherd Cllr M. Wooldridge Cllr R. Andrews Cllr D. Morris Cllr R. Bowles	Cllr J. Limond
IN ATTENDANCE	
Mr G. Rippon No members of the public	

Minute No.	Agenda Item
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- 1-23 1 **ATTENDANCE** Please see above.
- 2-23 2 **APOLOGIES** Please see above
- 3-23 3 **DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING**
a) All members have an interest in the Clun Memorial Hall
b) To declare any personal interests. None.
- 4-23 4 **DISPENSATION REQUESTS**
The Clerk reminded members that he had received a written dispensation from all Councillors in respect of the Memorial Hall as the Council was the Custodian Trustee. Without the dispensation the number of persons prohibited by section 31(4) from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of business.
- 5-23 5 **PUBLIC SESSION**
(i) Shropshire Councillor Report – Nigel Hartin sent apologies and reported that there were no updates except the postponement of the Newcastle School consultation and plans
(ii) Police report – no police present
(iii) Public comments – there were no public comments
- 6-23 6 **APPROVAL OF MINUTES** of 7th February 2023.
The minutes were accepted. Proposed Cllr Shepherd; seconded Cllr Duffee.

7-23 7 **INFORMATION FROM THE MINUTES**

ACTION: It was agreed that appendices should include in their title the meeting date and item number

8-23 8 **REPORT FROM THE MAYOR**

See attached Appendix 1

9-23 9 **REPORT FROM THE CLERK**

1. See attached Appendix 2
2. Council agreed to support the Clerk in attending the SLCC Management in Action Conference.

ACTION: Clerk to report back to Council key points from conference in July Council meeting

10-23 10 **PLANNING**

To consider the following planning applications and other planning matters.

1. Update on the Neighbourhood Plan

Cllr. Wooldridge reported that Shropshire Councillor Richard Marshall has offered to come to talk to Council or the public. **ACTION:** Cllr. Wooldridge arrange for him to come to a Council meeting to tell us about the view of Shropshire Council on South Shropshire planning. Council will invite public engagement at this meeting.

ACTION: Cllr. Duffee to include Environment Action Plan, Highways Plan and Clun Village Design document on council website to maintain and extend public information on these matters.

2. Planning Applications

(a) 23/00542/DIS

Application for the discharge of conditions 4 (photographic record), 5 (roof materials), 6 (windows and doors), 7 (stonework and repointing) relating to 19/01491/LBC and condition 9 (bat/bird boxes) in relation to 19/01490/FUL. | 10 Bridge Street Clun Craven Arms Shropshire SY7 8JP

Council resolved to express concern that the semi-circular porch window was an important feature and has not yet been put back.

(b) 23/00439/FUL

Application for the change of use from holiday let to residential dwelling | Lake House Cottages Clun Craven Arms Shropshire SY7 8NY

Council support this

(c) 23/01120/OHL

Application to uprate approx. 200m of an existing 2 wire 11,000 volt wood pole overhead line to 3 wires 11,000 volts to upgrade the supplies to adjacent farms and properties | Brick Kiln Farm Knighton Shropshire LD7 1NF

Council support this

(d) 23/01010/LBC

Application for the removal of a white picket fence at the front of property and replace with a stone faced flood wall to same height as existing fence (90cm) affecting a Grade II Listed Building at 4 Bridge Street Clun Craven Arms Shropshire SY7 8JP

Council support this

(e) 23/01009/FUL

Application for the removal of a white picket fence at the front of property and replace with a stone faced flood wall to same height as existing fence (90cm) | 4 Bridge Street Clun Craven Arms Shropshire SY7 8JP

Council support this

(f) 23/00907/DIS

Application to discharge conditions 3 (EPS licence/bat method statement), 4 (materials), 6 (roof construction), 7 (fenestration) and 8 (roof lights) of planning permission No. 21/03335/FUL | The Old Dairy Clunton Craven Arms Shropshire SY7 0JA

Council not required to comment on this

(g) 23/00887/DIS

Application to discharge of conditions 3 (photographic survey) and 5 (materials) associated with planning application number 17/05471/FUL | Site of 3 Bwlch Cottages Clun Shropshire

Council support this

(h) 23/00884/FUL

Application to repair and renovation of existing dwelling, demolition of flat-roofed kitchen and bathroom, erection of oak-framed extension in their place, and installation of pitched roof dormer windows | Weem House 5-6 Little Hospital Newport Street Clun Craven Arms Shropshire SY7 8LE

Council support this

(i) 23/00883/LBC

Application to repair and renovation of existing dwelling and erection of oak-framed extension to rear | 4 Little Hospital Newport Street Clun Craven Arms Shropshire SY7 8LE

Council support this

(j) 23/00882/FUL

Application to repair and renovation of existing dwelling and erection of oak-framed extension to rear | 4 Little Hospital Newport Street Clun Craven Arms Shropshire SY7 8LE

Council support this

(k) 23/00885/LBC

Application to repair and renovation of existing dwelling, demolition of flat-roofed kitchen and bathroom, erection of oak-framed extension in their place, and installation of pitched roof dormer windows | Weem House 5-6 Little Hospital Newport Street Clun Craven Arms Shropshire SY7 8LE

Council support this

(l) 23/00823/DIS

Application to discharge conditions 3 (EPS licence), 4 (materials), 6 (fenestration), 7 (roof lights) and 13 (external lighting) of planning permission No. 21/00112/FUL | Rock Hill Farm Clun Craven Arms Shropshire SY7 8LR

Council response no comment

ACTION: Clerk to include the standard response as advised by Environment Group together with an initial statement that Cllr. Bowles will send him. In addition, this further sentence to be included: “provided that it meets the government requirements for listed buildings”.

11-23	11	<p><u>WEBSITE</u> Cllr. Duffee reported that with the aim of engaging the public he will be including pages on local features including: a page for the Clun Town Trust Museum with search facility for the collection; the “Mayor’s Blog”; a page for the Clun Climate and Environmental Group. A link to Facebook was discussed. He is applying for email accounts for Councillors. There will be a link from the current Council website while it still exists until June. New website address: www.cluntowncouncil.gov.uk ACTION: All to consider whether we want a Teams subscription.</p>
12-23	12	<p><u>ENVIRONMENT GROUP</u></p> <ol style="list-style-type: none"> 1. The report from Chrissie Verduyn was noted – see Appendix 3 2. Council discussed and approved the revised Climate Emergency Action Plan 3. (not on agenda) Clerk confirmed that the Environment Group litter pickers are covered by Council public liability insurance and that Council would pay for replacement litter-picking equipment when required
13-23	13	<p><u>HIGHWAYS</u> Report from the Clun Highways and Traffic Working Group Partnership Cllr. Angell reported:</p> <ol style="list-style-type: none"> 1. After some delay, the group will now attend a Zoom meeting with WSP in May. 2. Barrier in Bridge car park is of great concern as is the unacceptable lack of response following agreement made last July with Zoe Mortimer and despite promised discussion with Head of Car Parks. ACTION: Cllr. Davies to contact Nigel Hartin and/or Philip Dunne. 3. Additional issue with stream at Waterloo.
14-23	14	<p><u>BMX TRACK</u> Cllr. Andrews reported that Clun Memorial Hall committee are willing to enter into discussion with Council regarding the possible future use of the BMX park and that the equipment is currently being removed. Cllr. Angell expressed the view that as it is part of the wider car parking question it is sensible to leave for now but explore it in the future. He confirmed that the plan would be for Council to lease the area from the Memorial Hall committee. Not to be included in next year’s budget.</p>
15-23	15	<p><u>CLIMATE EMERGENCY</u> Cllr. Angell raised the issue of the over-brightness of LED streetlights. Some discussion regarding our specification. Clerk informed Council that Western Power are undertaking a streetlight survey.</p>
16-23	16	<p><u>GRANT AWARDING POLICY</u> Cllr. Angell working on this. Discussion deferred.</p>
17-23	17	<p><u>SMART WATER</u> Deferred owing to absence of Cllr. Limond.</p>

18-23 18

FINANCE

1. Bank Reconciliation received
2. Bowling Club grant – Council agreed to support this application. Proposed by Cllr. Angell; seconded by Cllr. Bowles.
3. Adverts agreed.
4. Invoices ratified.

Cllr. Andrews informed Council that Severn Trent are booked for 20th June regarding work on public toilets.

19-23 19

CORRESPONDENCE

None received

20-23 20

INFORMATION FROM COUNCILLORS

Cllr. Shepherd:

1. Cemetery Retaining Wall:

Cllr Shepherd has met with the Landowner of the adjacent field to the Cemetery and agreed the following:-

- a. Permission to access the field for purposes of obtaining quotations.
- b. Permission to carry out the repairs subject to fair notice being given.
- c. The Landowner will move livestock and reposition fences to facilitate the works being carried out.
- d. The repair works need to be carried during the summer and completed before end September 2023
- e. Cllr Shepherd has identified around 6 drywall specialist contractors and is in the process of contacting them to ascertain their interest etc.

2. Personnel Committee

Cllr Shepherd advised that the Personnel Committee has satisfactorily completed their assessment of the Town Clerk over the previous 12 months.

An Appraisal Meeting will be held shortly between G Rippon (Clun Town Clerk) and Cllr Shepherd (Chair of Personnel Committee), the exact date to be agreed.

3. Ratification by Clun Council of the Appointment of a New Trustee to Clun Town Trust

Cllr Shepherd raised the following item for consideration by Council, email sent by Jane Kent and copied to Cllr Shepherd:

Dear Gwilym and Ryan

As you will know Bill Rowe, a trustee of Clun Museum Town Trust, died recently, leaving a vacancy. The present trustees intend to invite Cllr Rowena Bowles to join us. She is already an enthusiastic and hard working steward and has crucial skills, largely computer based, that the rest of us sadly lack and which she is already making use of on our behalf. We would be very grateful if you would endorse this trustee appointment.

I am sorry that I have not contacted you sooner and so will have missed the agenda,,

but since we are anxious to sort out the formalities, I would be grateful if you could bring this up at the meeting next week under AOB.

with grateful thanks

Jane Kent (on behalf of the trustees)

Council supported this request.

Cllr. Andrews:

1. Bench has now been erected at the ford.
2. CMH committee have received a request from Barry Oldham for a memorial bench for Tricia Oldham to be sited looking out over the playing field.
Discussion of costs. **ACTION: Cllr Andrews to contact Clerk on this matter.**

21-23 21 **TEMPERANCE HALL**
Cllr Andrews explained background to attached document – see Appendix 4
Discussion of advantages of CIC, vital importance of not losing any more businesses from Clun and the lack of a leader for this potential project.
ACTION: All to consider whether can suggest a suitable director for this project and feed back to Cllr Andrews.

22-23 22 **AGENDA ITEMS FOR NEXT MEETING**
1. Deferred item 17 from this meeting
2. Cllr Angell: Council office
3. Cllr Andrews: Possible creation of Tourism Officer position

23-23 23 **DATE AND VENUE OF NEXT MEETING**

Tuesday 2nd May 2023 – The Annual Council Meeting – at the Memorial Hall.

Signed by the Chair.

Meeting closed at 9.45pm