

Minutes of the Executive Committee Meeting held on Friday 7th October 2022 at the Clubhouse.

The meeting opened at 9.30am

1. Members

Role	Name	Initials	Role	Name	Initials
President	Paul Kelly	PK	Admin Co-ordinator	Vacant	
Chair	Janet Moore	JM	Bowls Co-ordinator	Eddie Dilley	ED
Treasurer	Derrick Alford	DA	Asset Co-ordinator	Tony Woollard	TW
Functions Co-ordinator	Steve Lovell	SL	Admin. Assistant	Brian Wombwell	BW

2. Apologies: Paul Kelly had to leave early.

3. Minutes of Previous meeting

The minutes of the meeting held on Friday 9th September were accepted as a true record.

4. Matters arising from previous minutes (not included elsewhere on the agenda).
There were no arisings.

5. Chairperson's Report Janet Moore

Our Outdoor season has now been completed and apart from minor interruptions for Covid we have been able to complete an almost complete fixture list. I would like to thank all those members who have taken part in League and Friendly matches. We must also thank all members who have provided teas and refreshments for matches.

Our new flag arrived in time for the last Friendly Match of the season and also flew for our finals weekend. The quality of the work was extremely good and the timescale we requested was kept to.

Re the AGM - Nomination Forms for the Executive Committee and Captains are on the noticeboard and will remain until Monday 17th October. We also require any motions for the AGM also need to be submitted by 17th October.

6. Admin Co-ordinator Janet Moore

- Admin applications for new members approved at the last meeting have been completed and all playing members paid for the appropriate membership. The Social members have informed me that they did not wish to complete their membership.
- Nomination forms for Executive Members and Captains have been posted on the noticeboard and will remain until Monday 17th October. Any motions for consideration at the AGM need to be submitted by 17th October. We also require reports from current Executive members and Captains for inclusion with AGM papers.

7. Bowls Coordinator Ed Dilley

- I can't get the Cups and Trophies engraved with the names of this year's winners until after the Presentation night but will do so as soon as possible afterwards. The trophies can still be presented on the night so this should not cause any problems. Mark Phillip's Trophy has to be re done as there is a spelling error

- b) The question was raised as to what action should be taken if the Jack is knocked into the side ditch as our Indoor rink is not wide enough to allow side re spots. The options are (1) the end is declared "a dead end" and is replayed or (2) the jack is re spotted on the Tee. It was agreed that we continue as at present.
- c) I suggest that we should start an "Aussie Pairs" on a Thursday night. After discussion it was agreed that this would be on a Monday night as Richard Whiting is holding coaching sessions on a Thursday evening for new members and any member wishing to improve on their game and knowledge.

8. Asset Co-ordinator Tony Woollard

- a) Replacements for catering equipment still to be investigated. It was decided that this item should be addressed after the AGM so that those in charge of the Kitchen can be involved.
- b) The Alarms were serviced on 21st September and no faults were found. I have been trying to locate a user manual for the alarm but so far have been unsuccessful.
- c) Upgrades to heating to be discussed with the heating engineer when the boilers are serviced later this month. This is essential to reduce our gas consumption now that the cost has risen so sharply.
- d) Some areas of the clubhouse could do with attention to minor paint repairs. I will see if we can organise some volunteers to get this done.
- e) Now that "Covid" restrictions have eased we no longer need to insist that the fans in the indoor rink are switched on when the rink is in use. It has been found that the heat is distributed more evenly if one fan is set to extract, but not essential during colder spells as it would increase the heat required. I would suggest we put a sign up recommending the use of one fan when more than 4 people are in the rink and two fans when more than 6 (including spectators). It was decided that both of the fans should be run at low speed, one blowing in and the other out, as this maintains an even temperature through the rink.

9. Functions Co-ordinator Steve Lovell

- a) We have had a few functions this month with Closing of the Green which was very successful. Comments were made that the games organised by Paul when the competitions were over were enthusiastically appreciated by members who took part.
- b) We held the AGM for Friends of The Park; we charged them £440.00 for the food and Wine and took £199 on the bar so this was good for the club and we also hopefully picked up 6 new social members.
- c) We held our first Bingo of the winter with around 30 people attending again all good for the bar and also another £70 raised on the raffle.
- d) The indoor season starts this week so I hope that we can get a few drinkers in at the bar. The opening and closing times of the bar was discussed and a decision was made that the bar should be closed at 8pm every night during the Indoor winter season except when matches are being played.
- e) The First Crib Night will be held Thursday 6th October and again I hope we can get a few more people to come to this.
- f) We are organising a small birthday party (Tea & Cake) for one of our Life members Dick Northam and this will be held on October 29th. From 3pm – 5pm to celebrate his 100th Birthday. I have asked Jay if he could contact other clubs in the area to tell them in case any of their older members remember him and they are invited along as well as Wellington Members.
- g) I have ordered the Faux leather Tub Chairs from B&Q who should be delivering to the Clubhouse. They are supposed to let me know when they have been shipped out and the cost for 8 chairs is £799.92. At our Social meeting on Wednesday morning, we agreed to pay half the cost from our social fund for the chairs. All the members of the Executive Committee were extremely pleased with this gesture and Steve was asked to convey this to the members of his committee.

- h) We have also now booked Rod Thomas for our New Year's Eve party instead of members trying to put a disco together. The members of the Executive all agreed that this was an excellent solution.

10 Greenkeepers Report Paul Kelly

- a) Paul had to leave early so could not give a report. However, it was assumed that the Green had received all the necessary winter treatments, and this would continue until the spring when it would be readied for the next summer season.

Matters requiring attention: September/ October

AGM matters which are covered elsewhere in the minutes

12 Any other business

- a) Club Opening and Closing Rota for the Winter was agreed
- b) AGM – Preparations are in hand
- c) The Executive discussed the Motions that the Executive Committee would put to members at the AGM
- d) The Chairperson had so far received one motion from members
- e) AGM papers would be sent by email or delivered to members not on email 2 weeks before the AGM. Any questions on the Accounts should be submitted to the Chairperson by the 11th October so that the Treasurer can prepare a full response to any questions
- f) The wreath for Remembrance Day has been ordered for collection in November and Roland has agreed to attend the Remembrance Ceremony to present the wreath.
- g) All Indoor Members are to be informed that Club Night **does not start until 6pm** on Monday nights.

13. Applications for Membership - No applications this month.

The meeting closed at 10.30am

Date of Next meeting: Friday 11 November 2022 at 9.30am in The Clubhouse

Signed: Janet Moore (Chairperson) **Date:** 2022

Reserved Business on next page.