

KIRKLINTON PARISH COUNCIL

Minutes of a meeting of Kirklington Parish Council held on **Wednesday 17 May 2023**.

The venue for this meeting was St. Cuthbert's Church, Kirklington.

PRESENT

M Jack, Mrs M Story, Mrs B Irving, Mrs N Spedding.

Clerk/RFO A Dawes was also in attendance.

01/23 ELECTION OF CHAIR AND VICE-CHAIR

M Jack and Mrs M Story were elected Chair and Vice-Chair respectively unanimously.

02/23 APOLOGIES

J Marston, J Mallinson (Cumberland Unitary Authority)

03/23 ACCEPTANCE OF OFFICE

M Jack signed the Declaration of Acceptance of Chair, Mrs M Story, Mrs B Irving and Mrs N Spedding signed the Declaration of Acceptance of Office as Members.

04/23 REQUESTS FOR DISPENSATIONS

None received.

05/23 DECLARATIONS OF INTEREST

None received.

06/23 MINUTES of the Meeting held on Tuesday 14 December 2022 were approved as a correct record and duly signed by the Chairperson.

07/23 MATTERS ARISING

07/23/1 Play Area – Maintenance 2023

Weekly inspection reports for the play area were distributed in the following rota

MJ

NS

MS

BI

07/23/2 Play Area – Bark

Clerk and MJ to determine quantity to be ordered and arrange delivery.

08/23 PAYMENTS, SUBSCRIPTIONS AND RECEIPTS

08/23/1 The following payments were approved:

- (a) Invoice from BHIB insurance - **£379.35**
- (b) Invoice from Clerk (DSG) Salary 2022/2023 **£628.80**
- (c) Invoice for HMRC for 2022/2023 - **£139.40**

08/23/2 Annual Subscription to CALC **NOT** to be renewed CLERK to inform them.

09/23 AGAR (Annual Governance and Accountability Return (FOR THE YEAR ENDING 31 MARCH 2023

09/23/1 Council ratified the appointment of the Internal Auditor for 2022/23

09/23/2 Council agreed that Kirklington (Middle) Parish Council should certify itself as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and authorised the Chairperson to sign the 'Certificate of Exemption' for 2022/23.

09/23/3 Council received and noted the Annual Internal Audit Report 2022/23;

09/23/4 Council considered and completed Section 1 'Annual Governance Statement 2022/23'

09/23/5 Council considered and approved Section 2 'Accounting Statements 2022/23'

10/23 CORRESPONDENCE – was noted

11/23 DATE OF NEXT MEETING –

Monday 17 July 2023 (Future meeting dates would be determined then))