

Bulwick Parish Council

Parish Clerk (Acting)
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Main Street
BULWICK
Northamptonshire
NN17 3DY

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Minutes of Full Council Meeting to be held on Wednesday 16th September 2026

Date	16 th September 2026	507	Time	7.15pm
Meeting held at	St Nicholas Church, Bulwick, NN17 3ET			
To the members of the Council	Cllr A Lashmar (AL) Cllr S Macdonald (SM) Cllr C Ortega McLean (COM) Cllr H Connon (HC) Cllr S Morris (SMo) Residents present - 6			
You are summoned to attend the	Meeting of Bulwick Parish Council to be held on the above date, time, and place for transacting the following business.			
Agenda				
2609.242	TO RECEIVE AND APPROVE REASONS FOR APOLOGIES - Members to approve apologies for absence (LGA 1972 Sch12, para 40).			APPROVED (AL / SMo)
2609.243	TO RECEIVE DECLARATION OF INTERESTS - Members to declare any pecuniary or prejudicial interests in relation to items on the agenda (Localism act 2011 and the relevant authorities (DPI) regulations 2012). <i>Councillors are reminded of their obligations to declare orally their interests as per BPC Model Code of Conduct.</i> Cllr HC declared that she will source plants for the village planters through her own business and then invoice the Council – in order to secure a better deal.			NOTED AND AUTHORISED (AL / SMo)
2609.244	TO AUTHORISE THE CHAIR TO SIGN AS A CORRECT RECORD OF THE PROCEEDINGS: Minutes of the Ordinary Council Meeting held on 22 July, and the Staffing Committee Meeting held on 20 August 2026. (LGA 1972 Sch12 P41(1)).			AUTHORISED
2609.245	<u>PUBLIC SESSION (*)</u> The council welcomes the participation of residents and will receive and process comments and questions from members of the public/press in accordance with the Bulwick Parish Council Standing Orders. <i>Members of the public are encouraged to address the Council at this point in the meeting through the Chair in relation to any item on the agenda. The maximum time limit for this item is 15 minutes, in accordance with the Standing Orders adopted by the Council.</i> <i>Decisions cannot be made on items not on the agenda.</i> - Re local Footpaths – there have been complaints from walkers about missing signs / arrows on the the footpath between Bulwick and Blatherwycke. Councillors agreed to contact the relevant authority. - Fly tipping on Deene Road has been reported.			

2609.246	COMMUNITY MATTERS - To discuss and action the following RECRUITMENT OF NEW PARISH CLERK – Update from the Chair AL. Confirmed that the job description and person specification have been updated and approved by the Staffing Committee. DEFIBRILLATOR – REGISTRATION & TRAINING – Cllr AL reported that a small number of Bulwick residents attended and it was very useful. To note that in case of the need to use the defibrillator, a responder would be backed up by telephone support from the ambulance service. PLANTERS – Cllr HC updated. Proposed and resolved for the Council to open a credit account with Mole stores to purchase the planters and soil. HC will order plants through her business and the planned installation day is 18th October. COMMUNITY SPEED WATCH - Resident NY updated. Good progress: In 6 hrs 50 mins of ‘watching’, 25 speeders caught of which 7 were doing over 40 mph (top speed recorded 49 mph). SIGNAGE – SPEED: 2 x signs provided by Community Speedwatch have been displayed. Suggested to change speed reminder signs every now and then, both sign type and display location. FINGERPOSTS: Rotten / broken signs being reported to Highways by Cllr AL. DOG WASTE: BPC to investigate suppliers for new anti-fouling signs and provide these. RESILIENCE– Cllr AL attended meeting at King’s Cliffe who have suffered historical flooding; they are quite advanced with their emergency planning. BPC website to be updated with key information – to check with village residents first whether anyone would be happy to give their expertise e.g. First Aid, haulage of debris etc. LOCAL PARISH COLLABORATION – Cllr AL has been quite active in pursuing contacts in other local parishes; Cllr Simon Fairhall very encouraging of inter-parish get-togethers which BPC supports. SECURITY - Overview of Neighbourhood Watch & discuss options for Parish Patrols this winter. Cllr AL updated: Proposed that a village resident be asked to act as Neighbourhood Watch co-ordinator, and they would then receive resources and updates for the village. Cllr AL confirmed that resident S. Headley would be happy to organise security patrols again if needed this winter. Resident suggested that we get local press coverage for our security efforts, which might act as a deterrent.	RESOLVED (HC / SMO) AGREED (AL / HC) WORK IN PROGRESS RESOLVED (SMo / HC)
2609.247	PLANNING APPLICATIONS (Town & Country Planning Act 1990 Sch 1 para 8.) The planning applications are updated live on NNC’s website - please refer to their website for the latest information on an application). To consider / note the following planning applications -	

	26/01954/LBC I Proposal: Listed Building Consent: Single Storey Extension with associated internal alterations. The Old Rectory, Church Lane, Bulwick, NN17 3ET – BPC supported 26/01973/HFUL Householder planning permission: Single Storey Extension and associated internal alterations. The Old Rectory, Church Lane, Bulwick, NN17 3ET – BPC supported	NOTED NOTED																																																																																												
	HIGHWAYS – nothing to report CLERK’S UPDATE AND CORRESPONDENCE Correspondence being dealt with by																																																																																													
2609.247	BULWICK ACCOUNTS AND FINANCES To <i>note</i> CURRENT account balance stands at £16,503.51 on 12.09.26 (Accounts & Audit 2015 Reg 4) To <i>note</i> SAVINGS account balance stands at £2,423.91 on 12.09.26 (Accounts & Audit 2015 Reg 4) INVOICES - to <i>approve</i> payments for the following (Accounts & Audit 2015 Reg 4) NB Amounts taken from Bank account, and all in order as expected. Paperwork for these AND those from 22 July meeting to be wet signed in this meeting. <table><tr><th>DATE</th><th>TO WHOM</th><th>REASON</th><th>COST</th><th>POWERS & DUTIES</th></tr><tr><td>4.09.2026</td><td>DCK Payroll Solutions</td><td>Payroll Overdue from July 26</td><td>18.00</td><td>LGA 1972 S101, S111, S112</td></tr><tr><td>31.08.2026</td><td>Unity Bank</td><td>Service Charge</td><td>£7.00</td><td>LGA 1972 S111</td></tr><tr><td>26.08.26</td><td>Hugo Fox</td><td>Email/Website host</td><td>20.99</td><td>LGA 1972 S142, TCSA 2014</td></tr><tr><td>25.08.2026</td><td>DCK Payroll</td><td>Payroll Nil return fee</td><td>£6.00</td><td>LGA 1972 S101, S111, S112</td></tr><tr><td>14.08.2026</td><td>Valda Energy</td><td>Street Lights - Electricity</td><td>52.38</td><td>PCA 1957 Highways Act 1980 S301</td></tr><tr><td>13.08.2026</td><td>Hugo Fox</td><td>Email/Website Host</td><td>23.99</td><td>LGA 1972 S142, TCSA 2014</td></tr><tr><td>11.08.2026</td><td>DCK Payroll</td><td>Payroll Admin Fee</td><td>£15.00</td><td>LGA 1972 S101, S111, S112</td></tr><tr><td>4.08.2026</td><td>Bulwick Church</td><td>Venue Hire x 2 May & July</td><td>£60.00</td><td>LGA1972 SS133</td></tr><tr><td>31.07.2026</td><td>Unity Bank</td><td>Service Charge</td><td>£7.00</td><td>LGA 1972 S111</td></tr><tr><td>30.07.2026</td><td>PCC Northants</td><td>Community Speed Watch Equipment</td><td>£150</td><td></td></tr><tr><td>27.07.2026</td><td>H. Keech</td><td>Clerks Wages</td><td>282.96</td><td>LGA 1972 S101,111 & 112</td></tr><tr><td>27.07.2026</td><td>DCK Payroll Solutions</td><td>Payroll</td><td>18.00</td><td>LGA 1972 S101, S111, S112</td></tr><tr><td>27.07.2026</td><td>HMRC</td><td>PAYE</td><td>£70.80</td><td>LGA 1972 S101, S111, S112</td></tr><tr><td>27.07.2026</td><td>Hugo Fox</td><td>Email/Website host</td><td>20.99</td><td>LGA 1972 S142, TCSA 2014</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table> INCOME - to <i>note</i> income into CURRENT account (Accounts & Audit 2015 Reg 4) <table><tr><th>DATE</th><th>FROM WHOM</th><th>REASON</th><th>INCOME</th></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	DATE	TO WHOM	REASON	COST	POWERS & DUTIES	4.09.2026	DCK Payroll Solutions	Payroll Overdue from July 26	18.00	LGA 1972 S101, S111, S112	31.08.2026	Unity Bank	Service Charge	£7.00	LGA 1972 S111	26.08.26	Hugo Fox	Email/Website host	20.99	LGA 1972 S142, TCSA 2014	25.08.2026	DCK Payroll	Payroll Nil return fee	£6.00	LGA 1972 S101, S111, S112	14.08.2026	Valda Energy	Street Lights - Electricity	52.38	PCA 1957 Highways Act 1980 S301	13.08.2026	Hugo Fox	Email/Website Host	23.99	LGA 1972 S142, TCSA 2014	11.08.2026	DCK Payroll	Payroll Admin Fee	£15.00	LGA 1972 S101, S111, S112	4.08.2026	Bulwick Church	Venue Hire x 2 May & July	£60.00	LGA1972 SS133	31.07.2026	Unity Bank	Service Charge	£7.00	LGA 1972 S111	30.07.2026	PCC Northants	Community Speed Watch Equipment	£150		27.07.2026	H. Keech	Clerks Wages	282.96	LGA 1972 S101,111 & 112	27.07.2026	DCK Payroll Solutions	Payroll	18.00	LGA 1972 S101, S111, S112	27.07.2026	HMRC	PAYE	£70.80	LGA 1972 S101, S111, S112	27.07.2026	Hugo Fox	Email/Website host	20.99	LGA 1972 S142, TCSA 2014						DATE	FROM WHOM	REASON	INCOME									NOTED NOTED APPROVED (SMo / HC)
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DATE	INCOME	REASON	TOTAL							
30.06.2026	Unity Trust Bank	Interest @1.95%	£11.73							
2609.248	ITEMS FOR NEXT MEETING OR GENERAL INTEREST Further Community Speedwatch update.									
2609.249	DATES FOR FUTURE MEETINGS Wednesday 18th November 2026 @ 19.15hrs Dates for 2027: Wednesday 13th January at 19:15 Wednesday 17th March at 19:15 Wednesday 19th March at 19:15 (Annual Parish Meeting) Wednesday 21st July at 19:15 Wednesday 15th September at 19:15 Wednesday 10th November at 19:15 All other committee meetings will be advised by way of a summons in the form of an agenda in line with statutory requirements.									
2609.250	EXCLUSION OF THE PRESS AND PUBLIC: To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media to be excluded from the meeting during the consideration of the following items of business, as publicity would be prejudicial to the public interest due to the confidential nature to the business to be transacted.									
2609.251	STAFFING/HR MATTER: To pursue recruitment process for the position of Clerk – Staffing Committee (Cllrs HC (Chair), AL, SMo)									
2609.252	CLOSE OF MEETING Main meeting closed at 8.00pm.									

Signed

Anne Lashmar - Chair to Bulwick Parish Council
Published in Draft 25th September 2026

Please note, this is a public meeting, and you may be filmed, recorded, and published.

Copies of all council papers are available to download at <https://www.bulwickparishcouncil.gov.uk>