

**Minutes of the Parish Council Meeting
held on Monday 1st July 2019
in the Village Hall**

Present:

Charles Mathew	(CM)	Chairman
Matthew Judson	(MJ)	Councillor - Vice Chairman
Graham Dixon-Brown	(GDB)	Councillor
Joe Deane	(JD)	Councillor
Trudi Gasser	(TG)	Parish Clerk

In Attendance:

4 Members of the public

MIN REF	ITEM
19/085	APOLOGIES FOR ABSENCE
	Jose Eaton (JE) Councillor Gill Sellars (GS) Councillor Hilary Fenton (HF) WODC District Councillor Steve Good (SG) WODC District Councillor
19/086	DECLARATIONS OF INTEREST
	<ul style="list-style-type: none"> CM owns property near the Leys, the Green and the School GDB lives on B4449
19/087	APPROVAL OF MINUTES OF 3rd JUNE 2019
	The Minutes were approved. Matters arising: Haul Road – MJ confirmed that he had sought advice and was progressing. 19/049 – Litter Picking Equipment: Hayfield Homes have kindly donated £200 for the purchase of litter picking equipment. S Tuck to confirm requirements. 19/050 – Village Hall Car Park: work is to commence in the next couple of weeks – TG to point out the grounding issue so it is corrected. 19/084 – PC Festival Flower Display – thanks were expressed to MJ, JD and Moira Deane for their efforts on providing a display for the PC.
19/088	REPORTS FROM DISTRICT/COUNTY COUNCILLORS
	DISTRICT: No District Councillor present.
	COUNTY: Meeting regarding the A40 will take place on 12 th July. CM suggested questions were sent it advance to Eynsham Parish Council.

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19/089	<p>PLANNING</p> <p>APPLICATIONS: The following applications had been received and circulated for comment:</p> <ul style="list-style-type: none"> ○ APPLICATION NO: 19/01620/HHD PROPOSAL: Construction of a residential ancillary annexe to serve Lower Farm. LOCATION: Lower Farm Duck End Lane Sutton ○ APPLICATION NO: 19/01327/FUL PROPOSAL: Conversion of loft including front and rear dormer windows and changes to internal layout of main dwelling to create a self-contained granny flat with new separate entrance porch to front elevation. LOCATION: Elmwood Blackditch Stanton Harcourt ○ APPLICATION NO: 19/01327/FUL PROPOSAL: Conversion of loft including front and rear dormer windows and changes to internal layout of main dwelling to create a self-contained granny flat with new separate entrance porch to front elevation. LOCATION: Elmwood Blackditch Stanton Harcourt ○ APPLICATION NO: 19/01573/FUL PROPOSAL: Erection of dwelling. APPLICATION NO: 19/01574/LBC PROPOSAL: New self-build eco dwelling on land adjacent to Duck End Cottage. Planning (Listed Building and Conservation Areas) Act LOCATION: Duck End Cottage Duck End Lane Sutton ○ APPLICATION NO: 19/01620/HHD PROPOSAL: Construction of a residential ancillary annexe to serve Lower Farm. LOCATION: Lower Farm Duck End Lane Sutton <p>TG to circulate draft comments to all for approval prior to submission and publish in next meeting minutes.</p> <p>ROAD CLOSURES:</p> <p>The Main Road closure has been rescheduled to take place during the school holidays:</p> <p><i>Starting on 27 July 2019</i> Stanton Harcourt – Main Road - Prohibition of Through Traffic This Order is being introduced because of installation of new sewer main which are anticipated to take 4 weeks to complete.</p> <p>The effect of the Order is to temporarily prohibit any vehicle proceeding in a section of Main Road, Stanton Harcourt near to Steady's Lane.</p> <p>Appropriate traffic signs will be displayed to indicate when the measures are in force. Exemptions are included for police, fire and ambulance services and for the works and for access to premises which are only accessible from the closed section of road.</p> <p>The alternative route for traffic affected by the closure is via Standlake and Hardwick - B4449 – Standlake Road A415 – Abingdon Road A415 – un-named road – Standlake Road – un-named road – Main Road and visa versa.</p> <p>TG confirmed the notices had been circulated via the email list and posted on the</p>

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	<p>website and will be posted on the noticeboard.</p> <p>THE GUARDROOM ADDRESS:</p> <p>A request form Cotswold District Council had been received regarding the address for the Guardroom. The PC discussed and it was decided that it should be addressed as follows:</p> <p>RAF Stanton Harcourt Guardroom Main Road Stanton Harcourt Witney Oxon OX29 ???</p>
19/090	QUESTIONS FROM MEMBERS OF THE PUBLIC
	<ol style="list-style-type: none"> 1. It was resolved to close the meeting to take questions (see appendix). 2. It was resolved to reconvene the meeting.
19/091	LITTER PICKING
	<p>The equipment was discussed during 'Matters arising'.</p> <p>The next Litter Pick will take place on 13th July; this session would focus on tidying up The Leys footpath. CM to attend and give direction.</p>
19/092	B4449/CYCLEPATH/SPEED CONTROL
	<p>No progress to report from OCC or the cycle path committee. TG to continue to chase for progress reports.</p> <p>CM confirmed that he had met with TVP regarding speed control. It was felt that all previous efforts had been wasted as it was not taken seriously by TVP. TVP had suggested the PC purchase equipment, a speed monitoring system which cost approx. £2k. CM proposed talking to neighbouring villages to share the cost, with one person being responsible for the equipment. CM asked JD to publish an article in the Village Voice seeking a volunteer. TG to ask GS to include in PC submission in September.</p>
19/093	IMPROVING COMMUNICATIONS
	TG to progress and update the website, confirming to councillors when actioned for approval.
19/094	COUNCILLOR RESPONSIBILITIES
JD	Nothing to report.
MJ	<ul style="list-style-type: none"> • ordering bark for the play areas • Hired a chipper last month, all went well. The chippings were used where required. • Some ditches has been cleared, clearing would continue. • MJ asked TG to provide a price for a replacement Dog Waste Bin

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GDB	The B4449 has been marked out for repairs.
19/095	FINANCIAL MATTERS
	<ul style="list-style-type: none"> Cheques were circulated for signature.
19/096	CORRESPONDENCE
	<p>TG reported that a letter had been received from Chartered Surveyors regarding the maintenance of the Stanton Harcourt Bus Shelter.</p> <p>TG to request a copy of the lease and circulate to all.</p>
19/097	OTHER BUSINESS (for information only)
	Nothing to report
	NEXT MEETING
	<ul style="list-style-type: none"> The next Ordinary Meeting: 7.30pm Monday 2nd September

Signed

Date

APPENDIX A TO MINUTES: PUBLIC SESSION NOTES

Impassable Footpaths

It was reported that the footpath at Sutton was unpassable.

MJ to provide TG with a diagram of the location, TG to confirm to David Bury.

Grass Cutting

It was requested that the grass cutting contractors include the grass verge outside South Winds on Blackditch on their rota.

TG to action.

Litter on the footpath at the Airfield Site Development

It was reported that litter was a problem on the footpath at the Airfield Site.

CM confirmed that he has already reported the issue and thought that it had been sorted.

Laurel Hedge at the Village Hall garden

It was reported that the Laurel Hedge at the village Hall garden was overgrown.

MJ to contact the Village Hall Committee and report back to the PC.