

# **NEWBOLD PACEY AND ASHORNE PARISH COUNCIL**

## **MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON 3<sup>RD</sup> MAY 2006**

**PRESENT: Councillors:** P Cook (Chair), S Bolton,  
C Thornton, M Griffith, J Cooper, C Butterworth.  
**District Councillors:** A Macaulay, D Close  
**County Councillors:** A Macaulay  
and 3 members of the public

### **1. Apologies for absences**

Apologies were received from Mrs Hilary Ledbrooke and District Cllr Wright who informed the Parish Council he would be late.

### **2. Declaration of interest in items on the Agenda**

There were no declarations of interest in items on the agenda

### **3. Election of Chairman**

As there were no other nominations Cllr Cook offered herself for re-election as chairman on the proviso that more help was received from the rest of the Parish Council. This was proposed by Cllr Thornton and seconded by Cllr Griffith and was accepted unanimously.

### **4. Chairman's Declaration of Acceptance of Office**

The Chairman's Declaration of Acceptance of Office was signed by Cllr Cook and witnessed by the Clerk.

### **5. Election of Vice- Chair**

Cllr Thornton informed the Parish Council that she felt she should stand down as Vice-Chair. Cllr Bolton offered himself for election as Vice-Chair. Cllr Griffith proposed Cllr Bolton and this was seconded by Cllr Butterworth and was unanimously agreed upon by the Parish Council.

### **6. Councillor's Declaration of Acceptance of Office**

All Councillors signed the Declaration of Acceptance of Office.

### **7. Dates and venues for Council meetings for the year**

It was unanimously agreed that the Parish Council meetings would continue to be held on the first Wednesday of July, September, November, January, March and May at 7.30pm in the Village Hall, unless an alternative date is agreed, with the AGM being held at the May meeting.

## **8. Appointment of Committee members and responsibilities**

The following responsibilities were agreed upon for the forthcoming year:

- |                                |   |
|--------------------------------|---|
| 1. Village Hall representative | Cllr Thornton                           |
| 2. Church representative       | Cllr Cook                               |
| 3. Little Charity trustee      | This was deleted from requirements      |
| 4. Finance Officer             | Cllr Griffith                           |
| 5. Allotments                  | Cllr Butterworth                        |
| 6. Emergency Plan              | Cllr Thornton                           |
| 7. Village garden              | Cllr's Griffith, Bolton and Butterworth |
| 8. Village Hut news            | Cllr's Thornton and Cooper              |
| 9. Parish Plan                 | This was deleted from requirements      |
| 10. Freedom of Information Act | The Clerk                               |
| 11. Footpaths                  | Cllr's Bolton and Butterworth           |
| 12. Website                    | Cllr Butterworth                        |

## **9. Cheque signatories**

These were confirmed as Cllr's Cook, Griffith and Bolton following the recent signing of the new mandate.

## **10. Any other business**

### **i. Review of Parish Councillor's Financial and Other Interests**

The Clerk requested that the Parish Councillor's complete a new form or make any necessary amendments to existing forms. This was done at the meeting and the forms returned to the Clerk for submission.

There being no further business the meeting closed at 8.30pm.

This meeting was immediately followed by an Ordinary meeting of the Parish Council.