

Wrockwardine Parish Council

Minutes of the Full Parish Council Meeting held on Wednesday 14th January 2026 at Wrockwardine Village Hall at 7.30p.m

Present:

Cllr K Tonks (Chairman)
Cllr E Ballantyne
Cllr K Ballantyne
Cllr P Bevis
Cllr G Thomas

In Attendance:

PC Simon Webb (West Mercia Police)
J Hancox (Clerk)

26/01 Election of Chairman

Cllr Mr Ballantyne nominated Cllr Tonks, this was seconded by Cllr Mrs Ballantyne and, following a vote, Cllr Tonks was elected as Chairman for this meeting.

26/02 Welcome

The Chairman welcomed everyone to the meeting.

26/03 Apologies for absence

Cllr P Cooper - Illness
Cllr R Eade – Work commitments
Cllr J Savage - Illness

26/04 Declaration of Interests & Dispensations

- a) Pecuniary – None declared
- b) Personal – Cllrs Mr & Mrs Ballantyne declared an interest in planning application TWC/2026/0014

26/05 Public Session

Nothing raised.

26/06 Police & PCSO

PC Webb updated Council on:

- A recent speed survey carried out at Allscott Meads in which 9 out of 30 cars were found to be going above the speed limit. The results will be published on Facebook.
- Anti-social behaviour with cars causing a nuisance at Pemberton Road carpark again.
- Flooding along the Silkin Way
- Walk and talks taking place.

Cllr Tonks advised that there is a long-term plan in place to resurface the car park at Pemberton Road, but no date as to when this will happen.

Cllr Mr Ballantyne asked if the speed motorbike could be located again on the bridge below the Pheasant Pub.

PC Webb left the meeting at 7.40p.m

26/07 To confirm and agree the Minutes of the Previous Meeting

It was **RESOLVED** to confirm and sign the Minutes of the Council Meeting held on Wednesday 10th December 2025. [Proposer: Cllr Thomas; Seconder: Cllr Tonks; Vote: All]

26/08 Borough Councillor's Reports

Borough Cllr Thomas updated on:

- The clearing of roads following the recent snow falls was particularly bad and not good enough so the issue will be raised with T&W.

Borough Cllr Tonks updated on:

- Weather based enquiries
- Benches along the Silkin Way reported
- Potholes along Crudginton/Shawbirch road resulted in 6 cars being damaged.

26/09 Planning

1. Permissions & Refusals

The following applications were noted:

TWC/2025/0747	Isobels Old Cow Shed, 27A Aldermead Close, Admaston	Erection of a garden shed, 2no. roof lights & retrospective installation of a 1 st flr mezzanine	Full Granted
TWC/2025/0701	3 Donnerville Drive, Admaston	Erection of a single storey rear extension with roof terrace over, installation of side access, conversion of garage to an office & replacement windows	Full Granted

2. New Applications

None

Cllrs Mr & Mrs Ballantyne left the meeting at 7.46p.m

3. Applications received after the agenda was circulated

TWC/2026/0014 Oak House, 26 Bratton Road, Bratton - Erection of 2no. outbuildings.

No Comment

Cllrs Mr & Mrs Ballantyne joined the meeting again at 7.50p.m

26/10 Finance

a) Final Accounts Paid & Bank Reconciliation for December 2025

The details were noted and **RESOLVED**.

[Proposer: Cllr Mrs Ballantyne; Seconder: Cllr Thomas; Vote: All]

b) Accounts to Date for Payment January 2026

The accounts were **RESOLVED** for payment.

[Proposer: Cllr Mrs Ballantyne; Seconder: Cllr Bevis; Vote: All]

26/11 Street Lighting

a. Meeting with Telford & Wrekin Council 8/1/26 – It was noted that this meeting was cancelled by T&W due to them responding to the snow forecast to fall that evening.

b. Actions required – It was **RESOLVED** that the Clerk should inform Telford & Wrekin Council that there was little point in pursuing the handover of street lighting given the imminent boundary review changes that would come into force before the issue would probably be resolved. Funding for a further 12 months of lighting provision and maintenance to be funded from the money earmarked for solar lighting for Admaston, which was not required now.

[Proposer: Cllr Mr Ballantyne; Seconder: Cllr Tonks; Vote: All]

26/12 Future Grounds Maintenance Contracts

Following a discussion, it was **RESOLVED** to

- Award a 5-year contract to Mr C Hughes for maintenance of Long Yard Meadow and the Orchard
- To commute a sum of no more than 50% of the overall cost of the contract
- To pay for the contract to be written by a solicitor

[Proposer: Cllr Mr Ballantyne; Seconder: Cllr Tonks; Vote: All]

26/13 Community Governance Review

Following a request from Telford & Wrekin Council regarding information required to split the Council's assets and responsibilities following the Community Governance Review the Council considered the details and **RESOLVED** that the Clerk's time was already fully occupied with statutory and contractual duties to the Council and its parishioners and therefore there would be no provision available to carry out the work required at this time. The Clerk was asked to relay this to Telford & Wrekin Council.

[Proposer: Cllr Mr Ballantyne; Seconder: Cllr Tonks; Vote: All]

26/14 Allscott Allotments

A verbal update was given following the meeting held with residents on 12th January 2026. The meeting was well attended, and everyone was enthusiastic and happily picked their plots. The Clerk will continue to work with the residents who could not attend to get their plots allocated. It was hoped that a commencement of tenancy for the plots would be 1st February 2026.

26/15 Bus Shelters

- a. Cllr Cooper was not present to present the 3 quotes for work needed on Walcot Bus Shelter
- b. The Clerk will contact Telford & Wrekin Council over the viability of a shelter at Allscott Meads

26/16 Grit Bins

A briefing was circulated prior to the meeting (Appendix 1) and it was confirmed that the procedure remains as stated: The Parish Council would generally apply the same criteria as Telford & Wrekin Council for any requests for bins and therefore if T&W would not supply, the Parish Council would not either.

26/17 Parish Update - The details were noted (Appendix 2).

26/18 SID Statistics – Details were noted and there were no comments (Appendix 3).

26/19 Grant Applications - None received.

26/20 Other Correspondence – None received.

26/21 Date of the next meeting

It was confirmed that the next meeting would be held on **Wednesday 11th February 2026** at Admaston House Community Centre at **7.30p.m.**

The meeting closed at 8.42p.m

Signed **P Cooper** Date **11th February 2026**
(Chairman)

Item 26/10

Finance

(a) Final Accounts Paid & Bank Reconciliation for December 2025

Payee	Description	Net	VAT	Cost
Nobridge Ltd	Grass Cutting	814.98	163.00	x977.98
C Hughes Groundcare	Grass Cutting	950.00	190.00	x1,140.00
Elan City	SID Provision	4,678.97	935.79	x5,614.76
B Cartwright	SID Management	300.00	00.00	x300.00
IdVerde	Bin Emptying	273.45	54.69	x328.14
E-On	Street Lighting Maintenance	353.85	70.77	x424.62
E Ballantyne	Cllr Expenses	11.18	0.52	x11.70
Various	Office Management	126.40	15.39	x141.79
Various	Staffing Costs	3,144.37	00.00	3,144.37
Total Payments		10,653.20	1,430.16	12,083.36

Bank Reconciliation – December 2025

Unity Current Account	
Current A/C balance 1/12/25	74,305.43
Minus payments made December	12,083.36
+ late payment from November	954.00
Add receipts	
E-On Refund incorrect payment	150.92
Balance 31/12/25	61,418.99
Unity Bank Statement 173	61,418.99

Other Banks	
Unity Instant Access A/C Statement 142	211,994.59
Includes receipts £80,076.33 (Nationwide) and £832.98 Interest	
Nationwide Business A/C Balance	00.00
31/12/25 A/C CLOSED	

Total Balance all Banks	273,413.58
Minus Earmarked Reserves	95,052.00
Total spend amount	178,361.58

Earmarked Reserves

Traffic Calming Admaston	40,000
Street Light Replacement Admaston	24,000
Grant Additional NAL Sockets	3,400
Bus Shelter Walcot	3,303
Ward Fund Grant Bus Shelter Walcot	1,500
Grant towards PCSO Vehicle	2,000
Grounds Maintenance Urgent Work Fund	1,000
Outdoor Gyms (Commutated Sum)	660
Feasibility Study Admaston Traffic Calming	550
Grant for Bird & Bat Boxes	192
Community Wellbeing	500
Allscott Meads Allotments	4,576
Grant Solar Lighting	1,450
Bus Shelter Insurance (T&W Council)	8,921

Total 92,052

(b) Accounts to date for Payment January 2026

Payee	Description	Net	VAT	Cost
Nobridge Ltd	Grass Cutting	814.98	163.00	x977.98
C Hughes Groundcare	Grass Cutting & Hedges	850.00	170.00	x1,020.00
B Cartwright	SID Management	300.00	00.00	x300.00
Allscott S&SC	Allotment Meeting	50.00	10.00	x60.00
Lanyon Bowdler	Professional Fees – Allscott Allotments	1,809.00	352.80	x2,161.80
IdVerde	Bin Emptying	273.45	54.69	x328.14
Safepoint	Lone Worker Protection	300.00	60.00	x360.00
E Ballantyne	Councillor Expenses	8.38	0.39	x8.77
SLCC	SLCC Membership Fee	253.00	00.00	x253.00
Stevenson Carter	Playground Repair	520.00	104.00	x624.00
Various	Office Management	102.88	9.30	112.18
Various	Staffing Costs	3,144.37	00.00	3,144.37
Total Payments		8,426.06	926.18	9,354.24

Signed: *J Hancox* (Clerk & RFO) Date: *11th February 2026*

Signed: *P Cooper* (Chairman) Date: *11th February 2026*

Appendix 1

Item 26/16 Grit Bins

Briefing Note

The Parish Council is receiving enquiries regarding provision of grit/salt bins on residential estates. Telford & Wrekin Council are advising people that Parish Councils can request and supply bins when they will not.

Telford & Wrekin Policy & Process

The grit bin **policy** that has been approved by the Council is as follows:

- the Council will continue to maintain existing grit bins
- it will provide grit bins for high-risk safety sites on roads not on the gritting routes - a risk assessment is carried out for bends and junctions
- requests to supply grit bins from Parish Councils or other community groups will be considered but the Council will seek a contribution to their provision and filling.

Application process

A technician will then assess the site based on the following risk assessment.

- **Bends**
Bends on steep gradients where the result of loss of control of a vehicle would be significant i.e. injury to occupants, pedestrians or significant damage to the vehicle. In determining severity, the likely speed of the vehicle needs to be taken into consideration.
- **Junctions**
In general this will be at a minor road joining a major road where the down slope would cause a vehicle to carry on into the path of an oncoming vehicle on the main road. In determining severity the likely speed of the vehicle needs to be taken into consideration and if the resultant loss of control of a vehicle would be significant in terms of injury to occupants, pedestrians or damage to the vehicle.

If the assessment does not show that the location is a high risk site and if the request is from a Parish Council or Community Group then a grit bin can be provided if a contribution is made towards its provision and annual filling costs. Currently the costs are £200 to install and £50 per annum to fill.

The Parish Council currently has this on the website:

Grit (Salt) Bins

Grit bins are provided and maintained by Telford & Wrekin Council and are provided for high-risk safety sites on roads not already on the gritting routes. More information is available at www.telford.gov.uk/info/20475/being_prepared_for_the_winter/522/grit_bins

The Parish Council would generally apply the same criteria as Telford & Wrekin Council for any requests for bins and therefore if T&W would not supply, the Parish Council would not either.

Recommendation

To confirm the Parish Council's position on the provision of grit/salt bins

Appendix 2

Item 26/17

Parish Update January 2026

Waters Upton Traffic Meeting

No date has been arranged yet.

Telford and Wrekin Local Plan - Hearing Sessions Reminder

The Government appointed Planning Inspector has confirmed the dates for the Local Plan hearing sessions. The hearings are publicly held meetings where the Inspector can probe into key issues relating to the preparation of the plan.

The dates for the when the Telford and Wrekin Local Plan Examination hearings will be held are:

Week 1 - Tuesday 24 February to Friday 27 February 2026

Week 2 – Tuesday 3 March to Friday 6 March 2026

Week 3 – Tuesday 17 March 2026 to Friday 20 March 2026

The venue for the hearings will be Meeting Point House, further details relating to the hearing sessions and examination process, including matters, issues and questions raised by the Inspector is available on the examination website.

Please remember the above dates could be subject to change, it is recommended that you check the Examination website for any updates closer to the hearing sessions [Telford and Wrekin Local Plan Examination Information - Local Plan](#).

Julia Hancox
Clerk & RFO
January 2026

Appendix 3

Item 26/18

SID Statistics January 2026

Xxxx indicates most recent data

Shawbirch Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
27/5/25 – 8/6/25	13	13,347	1,027	71,250 vehicles 85 th percentile 31.4mph
11/11/25 – 23/11/25	13	10,674	821	69,450 vehicles. 85 th percentile speed 30.2mph

Shawbirch Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
10/6/25 – 22/6/25	13	14,239	1,093	52,300 vehicles. 85 th percentile speed 32.6mph
1/9/25 – 14/9/25	13	12,138	933	
27/11/25 – 7/12/25	13	11,078	852	43,800 vehicles. 85 th percentile speed 31.5mph

Wellington Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
8/7/25 – 20/7/25	13	11,600	892	
16/9/25 – 28/9/25	13	9,381	721	
23/12/25 – 4/1/26	13	12,669	974	

Wellington Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
24/6/25 – 6/7/25	13	4,044	311	
19/8/25 – 31/8/25	13	4,863	376	37,320 vehicles; 85 th percentile 29.9mph
9/12/25 – 21/12/25	13	1,941	149	Road works in place

Station Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
10/6/25 – 22/6/25	13	6,027	463	
4/9/25 – 14/9/25	11	4,238	385	26,700 vehicles; 85 th percentile 30mph. Less days as waiting for replacement battery
11/11/25 – 23/11/25	13	4,209	374	

Station Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
4/3/25 – 16/3/25	13	4,530	348	
25/11/25 – 7/12/25	13	7,341	564	

Rushmore Lane, Allscott

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
13/5/25 – 25/5/25	13	1,499	115	South
5/8/25 – 17/8/25	13	1,088	84	North
13/10/25 – 27/10/25	15	1,301	87	North
28/10/25 – 9/11/25	13	1,433	110	South

The Avenue, Wrockwardine, East

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
13/5/25 – 25/5/25	13	2,136	164	5,390 vehicles 85 th percentile 23.5mph
13/10/25 – 28/10/25	15	3,696	221	7,920 vehicles; 85 th percentile 23.4mph
28/10/25 – 9/11/25	13	4,359	335	8,430 vehicles

The Avenue, Wrockwardine, West

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
5/8/25 – 17/8/25	13	3,157	243	7,950 vehicles; 85 th percentile 23.9mph
13/10/25 – 28/10/25	15	3,696	221	7,920 vehicles; 85 th percentile speed 24.3mph

High Ercall Road, Bratton, South (new location)

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
15/4/25- 27/4/25	13	696	53	17,540 vehicles, 85 th percentile 37.7/average speed 32.3
24/6/25 – 6/7/25	13	555	43	18,530 vehicles, 85 th percentile 36.9mph
9/12/25 – 21/12/25	13	345	27	16,810 vehicles, 85 th percentile 36mph

High Ercall Road, Bratton, North (new location)

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
21/1/25-2/2/25	13	3,149	157	29,000 vehicles; 85 th percentile 39.4mph
8/7/25 – 20/7/25	13	3,596	278	30,750 vehicles; 85 th percentile 39.7mph
16/9/25 – 28/9/25	13	3,032	233	20,400 vehicles, 85 th percentile 39.2mph
23/12/25 – 6/1/26	15	1,890	127	23,450 vehicles, 85 th percentile 39mph