

Dalton Parish Council

Minutes of the Ordinary Meeting of Dalton Parish Council at 6.30pm 18th November 2021 held at Dalton Parish Hall

Members: Cllrs D Pickering (Chair), S Pickering, C Malia, P Botham, R Gleadhall, R Fox, M Gleadhall, K Oxley

In Attendance: J Holsey (Clerk), R Chico (Clerk) One representative from sports organisation

5924 To receive apologies for absence given in advance of the meeting

M Bray
C Barron

5925 To consider the approval of reasons given for absence

Approved

5926 To note any declarations of interest on items to be discussed at this meeting

None

5927 To approve the minutes of the Council meeting held on 21st October 2021

Resolved: The minutes were accepted as a true record

5928 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

Resolved: None

5929 To note any issues from members of the public in attendance

None

5930 To consider any community matters from Councillors

No update received from planning objection, noted that 5 objections were shown online. Thanks were given for the help at the community café, Community news to be asked to include at the advertiser.

5931 To receive a verbal Clerk update regarding matters from previous meetings

Update given regarding bank accounts.
Rebate been issued from the grass cutting contractor for works not carried out.

5931.1 To receive feedback from the Remembrance service event

Service successful

5931.1.1 To consider poppies on railings / lamp posts in the parish

Resolved : Prices to be obtained and brought to a future meeting

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5931.2 To receive an update from the first gala meeting

Progress being made for stall / entertainment bookings etc. Sports group in attendance offered their services for the event.

5931.3 To receive feedback from the October sports holiday program

5931.3.1 To receive feedback from the provider

Representative in attendance and over view of program given along with various options for future program possibilities. Multi-sports program held for on week, 23 people booked down and average attendance of 17 per day.

5931.3.2 To consider any future plans for holiday activities

Resolved : To proceed with holiday program in February half term and budget items to be brought to the budget setting meeting in January 2022 for a mixed program.

5932 To consider financial matters including: -

5932.1 The authorisation of payment of accounts since the last meeting (distributed at the meeting)

Resolved: The below payments were authorised at the meeting: -

Chq/DD	Transaction Detail	Date Paid	Total	Payee Name
DD	EE	07/10/2021	£21.17	EE and T Mobile
DD	Photocopying 31/8-30/9	30/10/2021	£13.20	Copy Print Scan Limited
DD	Telephone & Broadband Oct	28/10/2021	£93.34	XLN Telecom
DD	Electricity Bill 8/9-7/10	22/10/2021	£156.55	British Gas
DD	Litter Pickers Mobiles	06/11/2021	£21.17	EE and T.Mobile
DD	Pension	11/11/2021	£681.83	Smart Pension
DD	Bill for October	19/11/2021	£68.71	O2
DD	Pension	19/11/2021	£1,765.46	SYPA
DD	Electricity Bill 8/10-7/11	23/11/2021	£180.94	British Gas
DD	Grass Cutting Contract	26/11/2021	£1,231.16	Rotherham MBC
DD	Telephone & Broadband Nov	28/11/2021	£93.34	XLN Telecom
DD	Copying charges Inv 77654	28/11/2021	£14.52	Copy Print Scan Limited
BACS	Roller Shutter - Kitchen	26/11/2021	£50.00	MD Staniforth Electrical
BACS	Cleaning Products	26/11/2021	£18.14	Ace Janitorial
BACS	Holiday Activities	26/11/2021	£1,000.00	Activ Regen
BACS	Fencing	26/11/2021	£4,080.00	AMK Fence In
BACS	Pat Testing DPH	26/11/2021	£90.00	Pat Man Company Ltd
BACS	Annual Alarm Maintenance	26/11/2021	£309.00	P.N. Alarms
BACS	Annual CCTV Maintenance	26/11/2021	£126.00	P.N. Alarms
BACS	Craft Sessions Community			
BACS	Cafe	26/11/2021	£100.00	Amy Winterbottom
BACS	Repair Faulty Shutter	26/11/2021	£120.00	PB Doors
BACS	Annual Insurance Policy	26/11/2021	£2,787.61	Zurich Insurance
BACS	Salaries	26/11/2021	£4,123.52	Various

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BACS	Memo of Fees 115400	26/11/2021	£44.40	R Ogle
BACS	PAYE	26/11/2021	£963.20	HMRC
BACS	Expenses	26/11/2021	£256.83	J Holsey
BACS	Expenses	26/11/2021	£704.13	J Holsey
BACS	Expenses	26/11/2021	£431.47	J Holsey
BACS	Expenses	26/11/2021	£1,860.95	R Chico

5932.2 To confirm the review of the bank statement to 30th September 2021

Resolved : Bank statement reviewed to 30th September 2021

5932.3 Confirmation of receipts schedule to 30th September 2021

Resolved : Receipts schedule reviewed to 30th September 2021

5932.4 Detailed income and expenditure to 30th September 2021

Resolved : Detailed income and expenditure noted to 30th September 2021

5932.5 Outstanding debtors and consider action, where necessary – to be handed out at the meeting

Resolved : Two allotment debts to be written off.

5932.6 To note completion of quarterly internal review and agree date and councillors undertaking next review – Feb 2022

Resolved : Cllrs R.Fox / S.Pickering to carry out next review

5932.7 To receive the completed external auditors report

Resolved : External auditors report received and noted

5932.8 To note the notice of conclusion of audit, which details the rights of inspection, and the certified AGAR (Sections 1, 2 and 3) were published on 14th September, in line with statutory requirements

Resolved : Received and noted

5933 To consider any general correspondence and publications including: -

5933.1 To receive a summary and agree any actions for play inspections reports

Noted

5933.2 Silverwood colliery anniversary of last shift event at the wheel – 24th Dec

Noted

5933.2.1 To agree a representative of the Parish Council to attend

Resolved : Cllr C Malia to attend

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5934 2022-2025 Gardening Contract Tender:-

5934.1 Consider, agree and take further action where necessary

5934.1.1 Schedule of works to be issued

Resolved : Approved

5934.1.2 Advert

Resolved : Approved

5934.1.3 Agree tender selection plan and nomination of councillors

Resolved : Approved, Cllr K Oxley and Cllr C Malia

5934.1.4 Agree Expression of Interest

Resolved : Approved

5934.1.5 Agree Scoring Matrix for the selection process

Resolved : Approved

5934.1.6 Wording of the draft contract

Resolved : Approved

5935 To consider and agree actions in regards to Allotments

5935.1 To receive an update with regard to break-in at allotments

Resolved : Update given, new code lock to be purchased.

5935.2 To note correspondence from RMBC re allotment land

5935.2.1 To appoint a solicitor for the Parish Council for this matter

Resolved : To proceed with the solicitors quotation for the allotment land transfer at a cost of £1100

5936 To consider suggestions for the 2022 / 2023 budget

Any items to be notified to the Clerks

5937 To consider RMBC planning applications

5937.1 Planning: - 42 – 46 (46 items to be emailed to councillors prior to the meeting)

Resolved: The below planning items were noted: -

RB2021/1963 - Hounsfeld Crescent East Herringthorpe Rotherham - Erection of single storey rear extension and front porch

RB2021/1888 - Silverwood Miners Social Club Doncaster Road Dalton - Siting of miners statue

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RB2021/1865 - 31 Creswick Road East Herringthorpe - Application of Lawful Certificate re: proposed use as a care home for 1 child and 2 staff (Use Class C2)

RB2021/2084 - 21 Magna Lane Dalton - Single storey front side and rear extensions

5938 To notify the Parish Clerk for any matters for inclusion on a future agenda

None

5939 To note dates of future committee meetings, events, and the next Parish Council

Parish Council
20th January 2022

The meeting was closed at 8:20pm

Chairman.......... Date 20th January 2022

