

EGERTON PARISH COUNCIL

The meeting of the Parish Council was held on Tuesday 3rd June 2014
in the Committee Room of the Village Hall, Egerton at 8.00pm.

1. **Present:** Alison Richey (Chairman), Roger Harper, Ambrose Oliver, Tim Oliver, Peter Rawlinson, Bill Smyth, Richard Wall, Geraldine Dyer (Ward Councillor) and Heather James (Clerk).
2 members of the public were also present.
2. **Apologies:** Richard King (vice chairman), Pat Parr
3. **Declarations of interest:** None

The minutes of the meeting on 6th May 2014 AGM: The minutes were approved and signed as a true record of proceedings.

Proposed: Bill Smyth; **Seconded:** Peter Rawlinson

4. Matters Arising from 6th May 2014 AGM

a) **Footpaths and stiles:**

All works awaiting action have been notified to KCC.

- The gate halfway along the track in Wheeler wood: **Pat still awaiting action.**
- Stile opposite Egerton House: **Pat still awaiting action.**
- A wobbly plank on the stile from New Road into the old allotment field leading to orchard. **Pat still awaiting action.**
- Finger post in orchard from Church towards Egerton House (reported by Bill). **Has been resolved.**
- Faulty bridge @ Hazeldene bridle way, by the new kissing gate has lifted due to excess water. **KCC has added to forward maintenance list.**
- Fallen tree blocking the byway at Hazeldene and that the horse latch is not working on the gate.

- ##### b) **Highways:** Flooding up Greenhill Lane from Mundy Bois Cottages to Brown's Kitchen. **Resolved** Richard King reports that the drains at Stonebridge Green are blocked and water is running down the road and across the road from Willow farm to Brook House. **Works being programmed**

Drains along Iden Lane are overgrown and blocked, and need to be cleared. **Works being programmed.**
Bill has reported three potholes in various parts of Egerton. Bill is to report a pothole along New road by Elm Close.
Action: Bill Smyth

- ##### c) **Emergency planning:** The Parish Emergency plan has been well received well done to the committee. One question was raised, the possibility of updating the plan as and when it is necessary. The committee agreed that this would be possible. Peter mentioned that at a recent KALC meeting ABC were to send a representative on a Resilience training scheme to get training to then train person within parishes ready for an emergency.

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- d) **CFR: (Community First Responders)** : Richard had nothing new to report as there has been no further progress. Richard had heard nothing back from the church about the possible siting of a new mast. Richard is to check if Linde Ovington has completed and sent in all relevant forms to Vodafone.
Peter reported on a KALC meeting that had some correspondence with Chilham PC who had checked with villagers if they had any objections to a new mast being placed within the village. Peter also reported that it is feasible that if more than one phone company has the use of the new mast each company would pay a sum to the village. **Action** Richard Wall
- e) **Culverts:** Tim has offered to compile a list of landowners who will then be approached by letter to keep drains on their land cleared to help prevent flooding. Once this list is compiled Alison is to visit Bob Seaton who had offered previously to make list. Once the list has been compiled the Clerk will send out the letters to landowners. **Action:** Tim Oliver, Alison Richey, Clerk
- f) **Finger post:** Bill has heard that the post will be delivered within 2-3 weeks and will report progress at next meeting. **Action:** Bill Smyth
- g) **Forstal Sewerage:** Bill has had a follow up following the meeting with Southern Water, it was noted by SW that there was quite a lot of debris in the drains in the form of fat, grease and oil. Bill showed some posters prepared by SW and these are to be displayed in the next newsletter to alert villages of the problems. Southern Water are to jet clean the drains where there are major problems on a 6 monthly program. Bill reports that Southern Water may be able to fit a non-return valve to pipe work at the top of Forge Lane to help with drainage.
- h) **Community Awards.** Sheila Palmer was presented with the 1st Community award by Ray Evison Chairman of KALC at the Parish Assembly. Richard King has a photo on his mobile phone which he will show to all in near future. The council would like to provide a picture to KALC to put in their next newsletter. **Action:** Richard King
- i) **Fallen tree behind Millennium Hall:** All work has been carried out and an invoice received.
- j) **Welcome packs.** Pat has delivered a pack to the new occupants 10 Stisted Way. There are also new occupants at Rose Cottage who will be receiving a pack. **Action:** Pat Parr
- k) **Insurance.** Came & Co are to send a representative for a joint meeting on 12th June at 2.0pm to check all assets and equipment covered at this time and to check insurance is adequate, Alison, Bill and the Clerk are to attend and anyone else who would like to attend is welcome. **Action:** Alison Richey, Bill Smyth, Clerk
- l) **Play equipment inspection:** The Clerk is awaiting a date from Wicksteed when the annual inspection of the play equipment will take place. **Action:** Clerk
- m) **Basket ball area:** The ring is being repaired and when complete Bill will purchase a new net and raise the back board and make the area safe. **Action:** Bill Smyth

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- n) **Fly-tipping:** Roger reported that the white goods that had been left at the garages on New road had been taken away and the rubbish that was left Roger would clear away.
Action: Roger Harper
- o) **Village confines:** Peter is to carry out a study and will report back. **Action:** Peter Rawlinson
- p) **Speed sign:** Bill has carried out work to re-erect speed sign at Stonebridge Green, thank you Bill.
- q) **Road sign:** Alison has requested that the Forstal Road road sign be straightened up and uncovered of vegetation. Bill and Peter have offered to carry out the work.
Action: Bill Smyth, Peter Rawlinson

5. Correspondence

All circulated by email in advance unless marked with a *

Action

- a) Local Needs Housing: All 12/5 **The Clerk is to respond, thank you for correspondence but at this time the Council does not wish to follow up on the offer as no more affordable housing is needed at the moment. Action:** Clerk
- b) *Audit forms **Internal annual return received will be signed, posted on to web and posted off. Action:** Clerk
- c) Financial Regs **Approved and signed Clerk to put onto web . Action:** Clerk
- d) SIC **Approved and signed Clerk to put on to web. Action** Clerk
- e) Risk Assessment **Approved and signed Clerk to put on to web. Action:** Clerk
- f) *Came & Co Insurance meeting 12th June 2.30 all welcome.

Note

- a) Improvements to Parish Portal (reporting): All 12/5
- b) Annual Audit Draft: All 12/5
- c) South East Water- Beyond the tap: All 15/5 **Bill had a meeting and put forward questions raised. Answers will be forthcoming.**
- d) John Rivers-Streetbank.com: All 20/5
- e) Invitation to Solar Information evening: All 29/5
- f) Play bowls at Lenham: All 29/5
- g) Wildlife heritage foundation: All 29/5
- h) Police Crime Commissioner and SECAMB events: All 3/6

Web Items

Invitation to Solar Information evening: posted 29/5

Wildlife heritage foundation open days: posted 29/5

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6. **Accounts:**

Approval of the accounts for the month, for cheques to be signed.

Proposed : Bill Smyth **Seconded**: Richard Wall

Expenditure		Cheque No	£
Heber Horticultural	April mowing	1281	419.64
CPRE	membership	1282	36.00
Treescapescapes	Tree felling	1283	350.00
Egerton CFR	Transfer funds	1284	5750.23
David Buckett	audit	1285	466.20
Mrs H James	New telephones	1286	31.00
Egerton CFR	donation	1287	22.83
Mrs H James	Clerk salary June	1288	514.65
HMRC	June	1289	128.60
Mrs P Harper	Plants for pots on Glebe	1290	79.50
			7798.50

Income:

Recycling credits	ABC	Bacs	3756.63
Village hall fund	Donation	500007	245.00
Physio control uk	Cancelled cheque	Out of date	2155.20
			6156.83

Bank Reconciliation as at 30th April 2014 (Latest statements)

Current Account latest Statement Balance as at 30th April 2014 = £27,377.60 Less un-presented cheques as follows:

Physio control UK	1st responder	1216	2155.20
KALC	membership	1260	412.01
EPC Telecottage	printing	1263	10.25
Malcolm Laws	Cancelled	1262	145.00
Malcolm Laws	Repair laptop	1265	40.00
Mrs H James	Clark salary April	1266	514.65
HMRC	April	1267	128.60
Rob Hopkins	Cleaning Oct-March	1268	459.00
Green Thumb	Lawn treatment	1269	70.00
ARCK	membership	1270	35.00
Heber Horticultural	Mowing March	1271	103.56
Clerk & Councils Direct	Subscription	1272	12.00
Telecottage	donation	1273	300.00
Wealden Wheels	donation	1274	1,000.00
Egerton – with- Pluckley	donation	1275	30.00
Playing fields committee	donation	1276	300.00

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Village hall committee	donation	1277	30.00
St James church clock	donation	1278	50.00
Mrs H James	Clerk May salary	1279	514.65
HMRC	May	1280	128.60
			6,148.52

Actual balance = £21,229.08 as at 30th April 2014

7. Public Discussion

Alison Richey closed the meeting at 9.05pm for the public discussion, the meeting re-opened at 9.08pm.

8. Planning

Planning applications submitted to Ashford Borough Council this month for Egerton Parish Council to consider and decisions recently taken by ABC to be noted, details of which may be accessed on line at: http://www.ashford.gov.uk/online_planning/ Individuals may also register via the website with ABC to receive regular alerts of new applications and decisions.

New planning applications:

No new planning

Decided planning applications:

11/00338/CONA/AS	Egerton	Weald North	Rockhill House, Rock Hill Road, Egerton, Ashford, Kent, TN27 9DP Discharge of condition 2
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9. AOB

- Richard Wall- **trees North of Stonebridge Green Road** Richard is to report to highways the trees overhanging the road. John Lumley wishes to remove some larger trees from inside his property and is to apply for planning with ABC. Peter is to visit as tree warden. **Action:** Peter Rawlinson
- Richard enquired as to the progress of the **Parish Plan**. Alison explained that Jane Carr is to sub-edit but will not be doing until after the Music week.
- Bill has planted lots of **poppy seeds** but the rabbits seem to be having a feast, hopefully the poppies will win. Bill also offered to plant some daffodil bulbs to give colour in the spring. It was agreed this would be a good idea. **Action:** Bill Smyth
- Peter reported that **KALC have complained to highways** about the inability to keep the drains cleared. Highways stated there are approx. 60% of drains unaccounted for within villages. KCC would like to work with villages to map location of drains. Egerton Clerk is to find out when the drain team will be working in our area and inform Alison and Peter. **Action:** Clerk

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- Tim asked for clarification of the **Snow committee** and their role within the village. Alison explained that in places where KCC don't grit then the snow committee would arrange for gritting to take place. The Village hall car park was one area where it was thought necessary to grit when the weather is bad.
- Roger asked about the people **who work for the village**; Rob does not earn enough to warrant filling in tax forms for HMRC and Hannah is self-employed and is to get insurance as necessary. The Clerk is to contact KALC for clarification on how to show wages earned by Rob within the Parish books. **Action:** Clerk
- Bill enquired about **the salary for the Clerk** and when it would be reviewed, Alison said it would be during the meeting when the budget was considered.
- Peter Rawlinson- **trees from the Woodland trust** Peter is to follow up an advert in the Parish magazine to receive free trees. **Action:** Peter Rawlinson
- Ambrose reported the **school had been Ofsted inspected** and the report would be available in 3 weeks.
- Clerk- **strong box for deeds and important papers** it was decided to check how many important papers there are and then buy a big enough box to hold them. **Action** Alison Richey, Clerk
- Alison asked if the Councillors were in favour of joining the **Sounding Board** that other villages have signed up to. Richard King was put forward and the Clerk will send in the form. **Action:** Clerk.

The meeting closed at 9.45

Next meeting: Tuesday 1st July 2014 at 8.00pm