

# MINSTER PARISH COUNCIL

Minutes of the Meeting of the Council held at John Spanton Sports Pavilion

St Mildreds Road, Minster

on 3<sup>rd</sup> October 2023 at 7.00pm

Present: Councillors: Quittenden, Jones, Crow-Brown, Local, Owen, Ingleton, Webzell, Jordan Smith.

Also present: Kyla Lamb (Parish Clerk), Clare Wilsdon (Assistant Clerk), Community Warden Karl Aylett, Cllr Abi Smith (TDC).

## 150. APOLOGIES FOR ABSENCE

Cllrs Fleming, Fordyce, Bates, Cllr Wright (KCC) and Bambridge (TDC)

## 151. MINUTES

**RESOLVED: That the Minutes of the Council meeting held on 5<sup>th</sup> September 2023 be approved and signed.**

## 152. MEMBERS INTERESTS

None

## 153. POLICING AND COMMUNITY WARDEN REPORT

Community Warden Aylett gave a report as follows;

- Received reports about people camping on the marshes.
- Reported a stolen moped that has been dumped in Watchester Lane to PC Ninnim.
- Reported two incidences of fly-tipping in Monkton Road car-park.
- Worried at the lack of resources that the police have for visiting vulnerable residents.
- He is now one of only two remaining Community Wardens in this area.

Police Constable Beth Ninnim was not present but provided a report read out by the Clerk as follows:

- 32 calls to Kent Police during September for the Minster area.
- Increased reports of poaching across villages.
- Reminded residents to report hare-coursing in progress via 999 with vehicle descriptions/registrations where possible and if safe to do so, as these offences are often linked to others such as traffic and criminal damage.
- There has been a reduction in vehicle related crime reported.
- Reminded residents to secure property and vehicles during the darker winter months.
- Planning on holding a Police surgery in the village.

**154. COUNTY COUNCILLOR & DISTRICT COUNCILLORS REPORTS**

Cllr Smith (TDC) reported as follows:

- Apologised for not calling in the planning application for the electrical substation proposed on the marshes.
- There will be a debate on a moratorium on housing developments over 10 houses at the Full Council meeting in October. Members of the public are encouraged to attend.

Cllr Crow-Brown reported as follows:

- Raised the issue of recent numerous, short notice road closures in Thanet having an economic effect on local businesses. Highways Director Simon Jones responded that often utility companies are often giving no notice of works starting.
- Trains from Minster now stop at the Parkway.

**155. CHAIRMAN'S ANNOUNCEMENT**

Final costs to the council for the memorial celebrations for Baron Jean De Selys Longchamp were £200 owing to other financial contributions received.

A sign for the cemetery has been ordered from the Commonwealth War Graves Commission and when delivered, will be installed by our staff.

Contacted KCC following concerns raised by a local resident over the frequency that three emergency gates on the A299 are being left open and used by vehicles to access this busy road. KCC have referred this matter to Kent Police.

**156. REPORT OF THE CLERK**

Minster Football Club have been contacted regarding painting the shipping container used for storage on the recreation ground. This is a condition of the planning application approval. The painting should commence in the next week.

**157. DOCUMENTS AVAILABLE FOR INSPECTION**

None available.

**158. CEMETERY WINDOW REPLACEMENT QUOTATION**

Following recent works at the cemetery chapel, members considered a quotation for from Cornwall Carpentry for replacement of ten window frames. A single quotation was sought as these works are classified as specialist works as per our Financial Regulations.

**RESOLVED: Agreed that the quotation for £4580 + VAT be accepted.**

**159. FIREWORKS 3<sup>RD</sup> NOVEMBER 2023**

The Chairman reported that the annual fireworks display will be held on Friday 3<sup>rd</sup> November at 7pm. Members were asked to consider volunteering as stewards for the event and to contact the clerk to confirm their availability. Members also considered

whether collection buckets would be present at the event and to suggest a possible beneficiary of these.

**AGREED; Collection buckets will be made available and suggestions will be made to the Clerk as to the beneficiary of donations made.**

**160. REMEMBRANCE DAY 12<sup>TH</sup> NOVEMBER 2023**

The Chairman asked member to notify the Clerk if they are attending the church service so that seating can be reserved by the church warden.

**161. PLANNING, HIGHWAYS AND TRANSPORTATION COMMITTEE**

**RESOLVED: That the minutes of the Planning, Highways & Transportation meeting held on 18<sup>th</sup> September, be received and the recommendations within them be approved.**

Cllr Ingleton gave the following updates since the planning, highways and transportation committee had met:

Minute 136 & 139 Strutt and Parker have been instructed to draw up tenders for three Sunningdale sites including Eden Grove.

Sir Roger Gale is in contact with Strutt & Parker to ensure surface treatment of the roads at Eden Grove is compliant with planning consent.

Eden Grove residents are concerned about lack of streetlights.

Minute 138 – Following the public consultation at Minster village hall Cllr Ingleton felt it would be prudent to point out issues to Barratt David Wilson raised in the attached draft minutes. In particular understanding the Southern Water connection for water and drainage and set out concerns over too much red brick and how they can achieve a more balanced finish in phase 2.

Minute 141- 1Hoo Farm – A retrospective planning application for pedestrian connection has now been submitted to Thanet District Council for consideration.

Minute 142 – There are ongoing leak issues. Another water leak was identified today in Tothill Street.

Minute 143 – Residents and land owners are concerned about potential development on Minster Marshes harming wildlife – the next consultation will start on 23/10/23.

Minute 144 – The Judgement from Mr Justice Dove in respect of the Manston DCO was released earlier than expected at 2.00 on Friday 22 September. An advanced embargoed release had apparently been given to the parties which has enabled the Claimant to submit an Application to Mr Justice Dove for Leave to Appeal. It is expected that Mr Justice Dove will issue a response in in a matter of days. In the event that permission to Appeal is refused, the Claimant will have 21 days in which to submit an Application to the Court of Appeal. The onus will be on the Claimant to demonstrate why the Judgement is flawed in law. It does not follow that such an Application to Appeal will be granted.

Minute 145 – See agenda item Green Wedges/village separation corridors/rural lanes below

**162. GREEN WEDGES / VILLAGE SEPARATION CORRIDORS / RURAL LANES**

The Local Plan 2006 shows a village separation corridor between Minster and Monkton on the map and policy CC6 refers to this and rural lanes. Policy CC7 also refers to Rural Lanes. Members are asked to consider raising these with TDC and request that they be a saved policies from this plan and included in the current Local plan.

Members views were sought.

Policies in 2006 fell away. Policy – link SP24 in current local plan development in the countryside. Used in recent applications in Foxborough Lane & Monkton Road. There are 3 Green wedges in Thanet.

**RESOLVED: To write to TDC Adrian Verrall and request that these polices be reinstated in the current Local Plan**

**AGREED: PH&T Committee to prepare a response on behalf of MPC.**

**163. TREE REDUCTION / REMOVAL – NEXT TO 3G PITCH**

A sycamore tree and a small cherry tree are growing at the eastern side of the 3G sports pitch. The trees are obscuring the floodlight on the pitch. On inspection, the cherry tree has been found to be diseased.

**RESOLVED: To accept the quotation for £450.00 from Broadley Tree Care to reduce the sycamore tree by 50% and remove the cherry tree.**

**164. INSURANCE RENEWAL**

Members were asked to review the insurance renewal documents, circulated for approval for the ensuing year.

**RESOLVED that: the Parish Council accept the renewal quotation of £7984.89 with Hiscox Insurance Company Ltd.**

**165. COMMITTEE REPRESENTATIVE REPORTS**

Members received reports from representatives of the following bodies:

TALC                      Cllr Quittenden reported that a meeting was held on 27<sup>th</sup> September.  
Thanet Link Road and Richborough recycling centre were discussed.  
North Thanet constituency will be replaced by Herne Bay & Sandwich later this year.  
Cllr Crow-Brown reported on the abolition of the joint transport board.

Minster School              Cllr Fleming was not present.

**166. REPORT OF THE RFO**

**RESOLVED:**

**(a) the Bank balance statement be received and noted,**

- (b) the statement of Receipts and Payments for the month of September 2023 be approved.
- (c) the quarterly budget/income/expense report to 30<sup>th</sup> September 2023 be received.
- (d) The Annual Audit of Accounts was received and noted. The report is displayed on the notice board and website.

**167. QUESTIONS FROM THE PUBLIC / ANY OTHER BUSINESS**

Mr Stace asked why the mini-roundabout option wasn't taken up at the Tothill Street development. Cllr Ingleton responded that BDW had asked consultants to consider both options and although the roundabout was achievable, it was deemed cost prohibitive.

Mr Stace further queried why the house numbers had been allowed to increase from 214 to 250. It was explained that a further planning application would need to be submitted for approval.

A request was made for crash barriers to be installed between the Holiday Inn and the A299 to protect pedestrians using the pavement to access the farm access road that runs adjacent to the dual carriage-way.

Cllr Crow-Brown will make enquiries about this request.

A request was made to replace the litter bin that is missing from the wooden bus stop in Tothill Street. The Clerk will arrange its replacement.

**Time concluded: 8.10pm**

**7<sup>th</sup> November 2023**