

# CLIFFSEND PARISH COUNCIL

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Minutes of the Parish Council Meeting  
Held on Thursday 12<sup>th</sup> October 2017 at 7.40 pm in the Village Hall

Members Present. -Parish Councillors Blaydes (Chairman), Searle, Barnbrook & Hovenden

In Attendance - 9 members of the community, KCC Cllr Paul Messenger and A Stacey Clerk,

## **058/17-18 Welcome & Apologies**

Apologies from District Cllr Townend and Cllr Rogers, Cllr Lyon & Tony Gander

**Cllr Blaydes** opened the meeting and explained the safety procedures.

## **059/17-18 Declarations of interest**

No one signed the declaration of interests book.

**060/17-18 Adoption of minutes of 7<sup>th</sup> September** as being a true record. **Cllr Blaydes** proposed minutes be adopted, Seconded **Cllr Searle** – all in favour.

## **061/17-18 Matters arising from the above minutes.**

Foliage by Sportsman is still an issue – **Cllr Hovenden** to raise during meeting with planning agent.

## **062/17-18 Reports**

**F & GP Committee Report** – as F & GP minutes.

Clerk to contact committee to see if Cllr Barnbrook can speak.

**KCC Cllr Messenger** - Advised that he has been supporting a resident when her garden had been destroyed due to flooding, and this has been successful. Cllr Messenger advised the roadside weeds have been sprayed. Funding has not yet been found for the remaining deficit of the Parkway Station. The DCO will be submitted for Manston Airport soon. Ramsgate Port – there is a project underway which is being managed by KCC, this will stop animal exports. He urged anyone to report any pot holes which are seen as they have the equipment to fix them. **Cllr Hovenden** asked if the holes could be completed properly.

**Cllr Searle** advised the Cliffsend Road is going to be closed for one month 23/10/17 to 20/11/17 to all traffic for 24 hours per day. CPC Comments have been submitted to KCC. Cllr Messenger will confirm closure. These hours are in contradiction of the original notification. Pedestrian access is to be requested.

**Cllr Barnbrook** – confirmed the Christmas lights will go on 1<sup>st</sup> December and 2 Christmas trees on the Village Green and 2 Christmas trees over the Village Hall.

**Cllr Barnbrook** advised the gate needs repairing in the Canterbury Road West traffic calming. Sign in Foads Lane which is 6ft restriction up Foads hill should be 9 ft ask Paul Valek.

**Cllr Barnbrook** proposed that leaflets be delivered to every house in the village to advertise the coffee mornings, and requesting the funding for this. No seconder. Resident confirmed that Tony Gander will be doing a leaflet drop.

**Cllr Hovenden** advised the council regarding the huge transformers (linked with the Nemo Project) that came through the village via Sandwich Road. Clerk to thank Wayne Beer, for the sleek operation. Two more are to come through in December.

**Cllr Hovenden** advised that 2 sink holes have appeared in Hugin Green and have been fenced for several weeks– clerk to ask TDC about schedule for remedial works.

**Cllr Blaydes** advised he had attended TAC on 28.9.17. There was an update from Trevor Kennett regarding waste and recycling. PCSO's have all been put onto a special programme.

#### **063/17-18 Public Questions – no decisions made**

Resident asked about safety during the road closure and he contacted KCC who confirmed the contractors are going to put signs up at bottom of Foads Hill and top. Resident asked if the welcome to Cliffsend sign in Canterbury Road West could be moved onto the gate which is still standing. We cannot move the sign. Clerk to ask KCC. Verge (unusable due to nettles) on Foads Hill from junction of Foads Lane is very overgrown – clerk to ask KCC.

Resident asked re the archaeological dig and if anything was found.

Chair advised we had not been told yet.

#### **064/17-18 Financial Matters**

**Payments checked by Cllr Hovenden and Cllr Barnbrook**

**Chqs signed Cllr Blaydes and Cllr Searle**

**Proposed Cllr Hovenden and Seconded Cllr Blaydes. All in favour.**

Chq No 767	A Stacey £386.54 -Wages
Chq No 768	A Stacey £49.92 -Expenses
Chq No 769	HMRC £92.14
Chq No 770	Nigel Mather – bench repair £160.00
Chq No 771	PKJ Littlejohn Audit £120.00
Chq No 772	Andrew Blaydes – expenses £63.00
Chq No 773	Donna Price – Website £66.25

Clerk to circulate budget to Cllrs for comment and finance committee to meet before next meeting.

**Cllr Barnbrook** asked about Cllr Expenses being included in the budget – He proposed £250 per year.

#### **065/17-18 Current Topics**

##### **Risk Management Strategy**

**Cllr Searle** asked if the insurance valuations should be updated- clerk to check at time of renewal. **Cllr Blaydes** proposed accept document as modified Cllr Searle seconded – All in favour.

**Grounds Maintenance officer** – Working Party to discuss job description as this needs to be put in budget. **Cllr Hovenden** and **Cllr Barnbrook** will work together.

**Meadow Lease** - Clerk confirmed that the solicitor is chasing the signing of the lease.

**Storage for Parish Council- Cllr Hovenden** advised that it would be a good idea to get some storage for the parish council. Cllr Hovenden proposed a meeting be held with the Village Hall committee to discuss future options. Clerk to contact.

**066/17-18 Clerks Report**

**067/17-18 Correspondence**

**Remembrance service – Cllr Barnbrook will confirm if he can attend.**

**KALC AGM – Cllr Hovenden will attend.**

**Land outside of Village Hall** – Clerk advised that the village hall have also asked for the village hall land to be allocated to them. However the PC are already paying for it to be cut as we pay Minster PC for cutting. **Cllr Hovenden** advised that the land remains with TDC and the handyman could keep the area nice. The village hall do not have the funds for the land. The hall committee cannot take it on as it is not in their remit. To discuss with the hall committee when they meet.

**Cliffsend Road** – Cliffs End Road – KCC have confirmed was Cliffs End – Clerk to send KCC names to Cllr Hovenden.

**Mr Rogers email** – Re contact details and backgrounds of Cllrs on the website – **Cllr Barnbrook** agreed that the pictures should be on the website. He advised that if you do not want to put your picture on the website then you should resign as a Parish Councillor. Others Cllrs did not agree. Foliage issues by Old Hall Drive/Cottingham Road junction have been reported by **Cllr Blaydes** and work will be undertaken.

**Cllr Blaydes** proposed 'Good Cllr' guides be brought for all Cllrs – and together with the Planning Guidance – seconded **Cllr Searle** all in favour.

**068/17-18 Any other business**

**Cllr Hovenden** advised that no email voting should take place and Cllrs should remember to act democratically and not discuss the matters around the village as though they were agreed, until they had been to the Parish Council.

**Cllr Hovenden** asked for the NHP to go on the November agenda.

Meeting closed at 21.30 hrs.

Date of next meeting 9<sup>th</sup> November 2017 at 7.30pm,

**Clerk to the Council: Mrs Ashley Stacey, 3 Rossetti Road, Birchington CT7 9ER, Tel 01843 848473**