

Stinsford Parish Council

Parish Clerk: Miss Kirsty Riglar
57 Louise Road
DORCHESTER
DT1 2LU
Tel: 01305 268818
Email: stinsfordclerk@googlemail.com

Date: 27 April 2015

Dear Councillor

ANNUAL MEETING OF STINSFORD PARISH COUNCIL

You are hereby summoned to attend the Annual Meeting of the Parish Council to be held on **Monday 11 May 2014 in The Old Library, Kingston Maurward College**, on the rising of the Annual Parish Meeting for Electors, to transact the business as listed on the agenda below.

Please note that members of the Press and Public are welcome to attend all meetings of the Parish Council.

AGENDA

The meeting will follow a public discussion period

- 1. Election of Chairman** – To elect a chairman for the year 2015/16.
- 2. Appointment of Vice-Chairman** – To appoint a vice-chairman for the year 2015/16.
- 3. Dispensations** – To consider any applications for dispensation.
- 4. Apologies** – To receive any apologies for absence.
- 5. Minutes** – To confirm the minutes of the meeting held on 9 March 2015 and discuss any matters arising.
- 6. Vacancy** – To consider the process for the filling of the vacancy arising from an insufficient number of nominations by co-option.
- 7. Accounts** - To approve the final accounts for the financial year 2014/15.
- 8. Preparation for Audit**
 - (a) To review the Council's risk assessment document.
 - (b) To approve the Council's Asset Register.
 - (c) To note Internal Controls
 - (d) To appoint the internal auditor for the year 2014/15

9. Finance

Expenditure

To consider the following payments and any others received before the meeting:

- Zurich Municipal - Annual Insurance – £243.80
- Clerk's Salary (Quarter 4 2014/15) – £516.78

Bank Account Signatories

To agree that all councillors and the Clerk be signatories to the Council's bank account.

10. Planning Matters - To consider the following planning application and any further applications received before the meeting:-

- (a) WD/D/15/000742 - Kingston Maurward Agricultural College, Kingston Maurward – Erect agricultural workshop and teaching facility

11. Hardy's Birthplace Visitor Centre – To consider any current matters.

12. Kingston Maurward College – To consider any current matters.

13. Traffic Management and Road Safety – To consider any current matters.

14. Footpaths and Cyclepaths – To consider any current matters.

15. Clerk's Items – To consider any matters raised by the Clerk.

16. Correspondence - To consider any actions arising from correspondence previously circulated.

17. Future Meetings

- (a) To consider whether the Parish Council move to a pattern of monthly meetings.
(b) To note that the next scheduled meeting be held on Monday 8 June 2015.

Kirsty Riglar

Clerk to the Parish Council