

BPC042018 **BERRINGTON PARISH COUNCIL**

Thursday 5th April 2018

MINUTES

1. **Chairman's welcome:** The Chairman welcomed all to the meeting
2. **Present:** Councillor C Wild-Chairman; Councillor R Purslow- Vice-chairman; Councillor J Brayne; Councillor S Mason; Councillor C Bonsey; Councillor L Picton; Councillor S Hawksworth; Councillor E Brayne; Councillor J Healey. There were no apologies. Also present five members of the public (see sheet attached to the minutes) Jonathan Westwood & Clive Benfield from Fletcher Homes and L Pardoe clerk to the council.
3. **Declaration of Pecuniary Interests.** There were none at this point
4. **Clive Benfield & Jonathan Westwood from Fletcher to update on progress so far.** They are connecting the storm drains and will connect directly to the road drains. There have been 12 firm sales so far. They are set to start work on the roundabout in about 6/7 months. There has to be a Section 278 in place before they can start to undertake work on an existing highway. They answered a few queries from the members on the drains and boundaries. They then left the meeting at this point.
Standing Orders were lifted to allow members of the public to speak
5. **Public Session;** Three residents from Bromford asked who owns the grass in front of their properties at No 7 as the contractors have parked a skip on it. The residents have mowed the grass in the past and they want to know who owns the patch of land. There are 6 homes which are shared ownership. The residents present have lived in their property since the beginning. They were told that if they wanted the grass mown it would cost them £150 per year, so they have always mown it. However they are not happy with the way the land has been parked on without any prior notification. The clerk to see if it is possible to see who owns the lands and take it from there.
 A gentleman reported that the new street lights were burning all night instead of going off at midnight as they had done previously. The clerk had already reported this to N Power for them to reinstate the timers on the lights.
 He also reported that the surface of the roundabout is really bad.
6. **Confirmation and Acceptance of the minutes from 1st March 2018:** It was agreed that these were a true and accurate record of the meeting. Proposed by Councillor C Wild; seconded by Councillor E Brayne and agreed by all members present.
7. **Clerks report:** The clerk had received comments on the draft minutes from the Manager of Salop Leisure and he wished it to be noted that he did not agree with the comments reported to the Parish Council by Councillor Healey. The clerk had responded to him saying that she could not change the minutes as that was what had been said at the meeting but she would add a note on to the end of the minutes and this would also be reported in the April minutes. Councillor Healey said he was only reporting what had been said to him at a meeting. The clerk had attended a workshop on GDPR which was very useful. The Data Protection Officer was booked to do the Data Audit on Monday 16th April 2018. Members asked that the clerk find out about bringing the Community Centre Management Committee and Youth Club into compliance with the GDPR. The clerk would ask this when the Data Audit was being done.
8. **Police Report:** There was none at this point. This would be forwarded to members when it was received.

9. **Council to adopt GDPR Documents as per NALCs Toolkit and advice in the SALC bulletin.** It was agreed to adopt the document in the NALC toolkit Proposed by Councillor R Purslow; seconded by Councillor L Picton and agreed by all members present.

10. Highway Matters

- i. Councillor C Wild reported that Kier have taken over from Ringway now and that they were working hard to get round the potholes and repair them.
- ii. Councillor Purslow reported that the Garage had had the canopy raised and also new signs put up which were too bright. He asked if there should have been planning permission to do this work. The Parish Council had received no notification that this was happening. Councillor C Wild said she would look into it.

11. Planning: Previous Applications

Reference: 18/00111/FUL: Proposed Poultry Unit at Bettonfield Farm, Betton Strange, Shrewsbury. Awaiting decision

Reference: 18/00636/OUT: Proposed dwelling Adj 14, Lower Cross Crosshouses. SY5 6JU. Awaiting decision

Reference: 18/00723/FUL: Top Cottage, Eaton Mascott, Shrewsbury SY5 6HF. Awaiting decision

New Applications

Council to consider new planning applications received after the Agenda has been published

There were no applications to consider

12. Finance

- i. Bank Reconciliation for the month end March2018; It was agreed to accept the Bank Reconciliation as presented by the clerk. Proposed by Councillor J Brayne seconded by Councillor S Hawksworth
- ii. Accounts for payment; It was agreed to pay the accounts as presented by the clerk. Proposed by Councillor J Brayne seconded by Councillor S Hawksworth

1147	Shropshire Council	VAS Relocation	250.00
1148	National Trust	Licences	113.10
Standing Order	L Pardoe	Salary	358.21
1149	salc	Sub	378.66
1150	Shropshire Youth	Youth Club costs	875.00
1151	HMRC	PAYE	34.40
1152	L Pardoe	Sal & Exp	128.60
		total	2137.97

- iii. Council to receive year end accounts from Clerk; The Council received the year end accounts. Proposed by councillor C Wild, seconded by Councillor S Hawksworth and agreed by all members present.
- iv. Council to consider roofing quotes for the Community Centre. Not all contractors had submitted quotes .It was agree to defer this to the June meeting for consideration when hopefully all the quotes would have been received.
- v. Council to receive the contract for the Data Protection Officer. The Contract for the Data Protection Officer was inspected and accepted. Proposed by Councillor C Wild; seconded by Councillor E Brayne and agreed by all members present.

13. Youth Club Matters:

Councillor Brayne reported that there was no holiday provision for the youngsters and they felt that this should be addressed. Last year the Parish Council had run sessions in

the holidays and Councillor Brayne was asked to see what Shropshire Youth would charge to hold extra meetings in the holidays if, they were in fact, able to do this. Councillor Brayne would like to lower the age range to 8 to 13 as there were a lot of 8-year olds who would like to attend.

Councillor J Brayne reported that they would be able to get funding from various organisations if they had their own bank account. However, if the Parish Council's name appeared on it anywhere they would not be eligible for funding. The clerk to look into the best way of getting a bank account for the Youth Club.

Councillor J Brayne reported that a table top football had been donated by a resident.

14. Correspondence: This was noted.

The clerk read out a letter from Mr Gibbs stating that he would not support a cycle path on any of his land.

15. Parish Matters:

- Councillor Brayne reported that the potholes in Lower Cross were very bad.
- Also, the gulleys on Lower Cross were not working as the edge of the gully is ½ inch higher than the road making it impossible for the water to get away.
- There needs to be a waste bin on the field, the one that is there is overflowing. There are broken bottles left on the field. Clerk to speak to Shaun Bott and see what the best will be.
- The clerk to look at getting a waste bin by the phone box and seat.

16. Councillor Healey asked about reviewing the priorities of the Place Plans. The clerk explained that this had been done in January and was done annually. Councillor Wild explained that at the Annual Parish Meeting in May Nicola Fisher would be attending to talk about the Local Plan, Place Plans and Neighbourhood plans and the parish council would revisit their Place plan priorities at a subsequent meeting.

17. Councillor R Purslow proposed not to have a Community Centre Management Meeting in May before the Annual meetings as there will be a guest speaker. It is thought to bring the Community Centre Management back under to governing body of the parish Council.

18. **Date and time of next meeting:** It was agreed that this would be held on Thursday 3rd May 2018 starting at 7.30pm this would be preceded by The Annual Parish Meeting starting at 7.00pm.

19. **The Chairman thanked all for attending and closed the meeting at 8.45pm.**