

Schedule A

WKS145 Newton Regis, Seckington and No Man's Heath Parish Council

Clerk/RFO

Nicola Allton

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Chair

Cllr. David Waithman

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Internal Auditor

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Schedule B

Bank Reconciliation Financial Year Ending 31 March 2022

WKS145 Newton Regis, Seckington and No Man's Heath Parish Council

Prepared By Clerk/RFO: Nicola Allton Date: 16/5/21

Approved By Chair: Cllr. David Waithman Date: 17/5/21

Balance Per Bank Statements as at 31 March 2022	£	Total £
A/c 00411220	971.92	971.92
A/c 00028508	2721.27	3693.19
A/c 07109589	4683.93	8377.12
A/c 22623060	6013.15	14390.27
Less Unpresented Cheques as at 31 March 2022		
A/c 00411220	921.97	921.97
A/c 00028508	1085.00	2006.97
A/c 07109589	0	0
A/c 22623060	0	0
Add any unbanked cash as at 31 March 2022	0	0
TOTAL – NET BANK BALANCES AS AT 31 MARCH 2022		12383.30

The net balances reconcile to the Cash Book for the year, as follows:	£
Opening Balance:	16054.12
Add: Receipts in the year	16531.38
Less: Payments in the Year	20202.20
Closing Balance per cash book as at 31 March 2022	12383.30

Schedule C1

Explanation of Significant Variances

Box on Section 1	2021 £	2022 £	Variance Increase + Decrease – £	% Variance	Explanation Required
Box 1 Balances Brought Forward	11223	16055			
Box 2 Precept	10900	10900	0	0	NO
Box 3 Total other receipts	5738	5631	-107	1.86	NO
Box 4 Staff Costs	2276	2315	+ 39	1.71	NO
Box 5 Loan / capital	0	0	0	0	NO
Box 6 All other payments	9530	17887	+ 8537	87.69	YES
Box 9 Total Fixed Assets	29039	34241	5202	17.91	YES
Box 10 Total Borrowings	0	0	0	0	NO

Schedule C2

Explanation of Individual Variances

Box 6

Variance - £8,357

£290 - A large portion of our annual expenditure is on the cricket pitch and field. During the pandemic in 20/21 no cricket matches were played, therefore once cricket matches re-started in summer 2021 more expenditure was required to bring the pitch back up to the standard required.

£734 - extra maintenance required to the tractor.

£251 - extra expenditure on grass seed and loam.

£715 - our village May Tree had to be felled and a new one planted. Donations of £600 were made to the Parish Council at the beginning of 22/23 that were not taken into account against the cost of the tree at the end of 21/22. - One-off expense.

£880 - the bus shelter and telephone box required one-off repairs.

£2,265 - a defibrillator cabinet and 2 defibrillators were purchased. This cost was offset by grants received of £1,885. - One-off expense.

£500 - a speed gun was purchased for our community speed watch programme. - One-off expense.

£5,202 - new playground equipment was purchased. Offset by a £4335 grant in 20/21 - One-off expense.

Box 9

Variance - £5,202

Addition of new playground equipment purchased.

Schedule D

Reconciliation between boxes 7 and 8 on the Annual Return

Not applicable.

Schedule E

Analysis of any earmarked or restricted reserves held by the Council at 31 March 2022.

Purpose and nature of reserve	Held as short-term or long-term investment?	Amount £
Duckpond cleaning	short	£1,915.00
	Total	£1,915.00

	£
Precept/rates and levies (Box 2)	10900
Balance carried forward (Box 7)	12384
Amount of balances less total earmarked reserves	1915
Ratio of balances less ear marked reserves to Precept/rates and levies	0.85
Reason if over 3 times or less than 0.1	N/A

Schedule F1

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I confirm that the dates set for the period of exercise of public rights are as follows:

	Date
Announcement	9 May 2022
Commencement	13 June 2022
Ending On	22 July 2022
Signed by RFO/Clerk	

Schedule G1

Explanation of 'No' on the Annual Governance Statement

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Assertion 1-9 Explanation for 'No' response and action to address weaknesses

Not applicable.

Schedule G2

'No' or 'Not covered' on the Annual Internal Audit Report

WKS145 - Newton Regis, Seckington and No Mans Heath Parish Council

Person carrying out the internal audit: Anita Allsopp

Internal Audit Objective Conclusion (A to K)

Explanation of 'No' and what the Authority is doing to address the weakness – or explanation for why 'Not covered'.

F - Not Covered - No petty cash is carried.