

**Little Milton Parish Council**  
**Minutes of Council Meeting held on Wednesday 13<sup>th</sup> May 2026**

**Present:** Cllrs Giles Denby, Francois van der Merwe, David Wakeling

Mrs Andrea Oughton (Parish Clerk)  
Members of the public: One

**Parish Forum**  
No items raised.

The Parish Council expressed their deep sadness on the passing of Cllr Howard Harrison, a friend and fellow councillor. His legacy as a Councillor is visible all around village. His Councillor Responsibility was Green Spaces, and he looked after them with a passion and real commitment. Everyone in village will remember him out and about, watering plants, laying down bark chippings, putting down gravel, planting trees and hedging. Behind the scenes Howard had a real knack for getting grant funding, something which helped us as a small parish immensely over the years.

His commitment was unwavering right to the end, the last email we received from Howard came just two days before he passed. That was the man he was. A moment's silence was held at the Annual Parish Meeting which preceded this meeting.

**01/05/26 Apologies for Absence**

Apologies for absence received from Cllrs Horwell and Sheppard.

**02/05/26 Declaration of any pecuniary interests of members**

No pecuniary interests were declared.

**03/05/26 Approval of Minutes**

**Resolved** to approve the minutes of the council meeting held on 8<sup>th</sup> April 2026.

**04/05/26 Report by District / County Councillor**

County Councillor Edwards submitted her apologies.  
District Councillor Heritage's monthly report was noted.

**05/05/26 Planning**

It was noted that the District Planning Authority has granted permission for the following applications:

P25/S3434/HH & P25/S3435/LB - South View, Haseley Road, Little Milton, OX44 7PP  
Single storey rear extension and alterations. (Amended Information Received 18th December 2025 and 18th March 2026.)

**06/05/26 Finance**

Approval of Council Expenditure

Clerk (A Oughton): Month 2 2026/27	£263.51
Editor (R Fergusson): Month 2 2026/27	£89.00
M P Printers (May newsletter) Estimate	£288.00
Sign Wizzard Ltd (Community Watch Signs)	£299.75
Online Playgrounds (swing seats – D Wakeling)	£276.20

Direct Debit

Intuit: Accounting software May 9 <sup>th</sup> - June 9th 2026	£19.20
Microsoft 365 Bus. Basic & Standard Accounts 1 <sup>st</sup> - 31 <sup>st</sup> May 2026	£18.24
Scribe Accounting Software 1 <sup>st</sup> – 31 <sup>st</sup> June 2026	£39.60

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Information Commissioner's Office

£47.00

Receipt of 1<sup>st</sup> half of Precept 2026-27 - £7,500

Receipt of Community Infrastructure Levy Payment - £29,016.00

Annual Governance and Accountability Return (AGAR) 2025-26: It was noted that income / expenditure for the year exceeded the £25k threshold and therefore the accounts will be sent to the government appointed auditor for a limited assurance review.

Bank statements available for review.

**07/05/26 AEDs**

It was noted that the AED at Morgan's is due to be removed. It was agreed to approach the owners of The Lamb to ask if the AED can be installed on an external wall of the building.

**08/05/26 Little Milton Newsletter**

A resident suggested the parish council consider approaching Great Haseley and Great Milton to discuss the possibility of amalgamating the newsletters should an editor for Little Milton Newsletter not be recruited.

It was noted that whilst no one had come forward yet, there was plenty of time before the current editor stepped down. It was agreed to pursue the recruitment of an editor and that amalgamation of three village newsletters into one publication would be complicated.

**09/05/26 Reports from Councillor Representatives**

Open Green Spaces

It was noted that Lucy Ireland has agreed to oversee the maintenance routine for the open green spaces until a councillor representative has been elected. The grass on the recreation ground and playground has been cut.

Playground / MUGA

Clr Wakeling has fitted new toddler swing seats in the playground and ordered fittings for the new backboard in the MUGA. It was noted that some of the fencing around the playground needs securing back in place.

Clr Denby has put concrete slabs under the legs of benches on the recreation ground.

Highways

The parish council has taken delivery of two new speed indicator device signs. It was noted that vegetation will need cutting back at both locations when the signs are installed. Clr Sheppard to organise installation.

Community Speed Watch

Three of the nominated six locations have been approved by Thames Valley Police. Community Speed Watch signs have been ordered.

**10/05/26 Correspondence**

A resident has written to the parish council to request that the disabled bays in the car park are remarked. The Clerk to obtain quotations.



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**11/05/26 Exchange of Information**

The process for filling the vacancy on the Parish Council was noted. A Notice of Casual Vacancy will be posted on the Noticeboard and South Oxfordshire District Council informed (SODC). If after 14 working days from date of posting the Notice SODC has not received 10 or more requests for an election the Parish Council can move to Co-opt a Councillor.

**12/05/26 Date of Next Meeting**

The next meeting will be the Annual Parish Meeting on 10<sup>th</sup> June 2026, Pine Lodge at 7pm.

The meeting finished at 9.40pm

Signed by:

Chairman.....Date.....



10 June 2026

