

Minutes of the Council Meeting held on Monday 5th September 2016 in the Village Hall

Present:	Charles Mathew (CM) Chairman
	Graham Dixon-Brown (GDB) Councillor
	Jose Eaton (JE) Councillor
	Matthew Judson (MJ) Councillor
	Colin Wells (CW) Councillor
	Joe Deane (JD) Councillor
	Trudi Gasser (TG) Parish Clerk
 In Attendance:	 6 Members of the public
	Steve Good (SG) WODC District Councillor
 Apologies:	 Hilary Fenton (HF) WODC District Councillor
	Clare Rich (CR) SHAPE

MIN REF	ITEM	ACTION AGREED
16/073	APOLOGIES FOR ABSENCE	
	Hilary Fenton (HF) WODC District Councillor Clare Rich (CR) SHAPE	
16/074	DECLARATIONS OF INTEREST	
	<ul style="list-style-type: none"> CM owns property near the Leys, the Green and the School GDB lives on the B4449 	
16/075	APPROVAL OF MINUTES OF 4th JUNE 2016	
	The Minutes were approved for publication.	TG to publish
	It was requested to publish the minutes on the notice board – this will be actioned for the next meeting.	TG to action
	Matters Arising:	
	<p>16/052 – Vehicular access to The Green: CM to pursue with resident</p> <p>Noticeboards: TG confirmed that the refurbished noticeboard which is located on The Green will be reinstalled within the next couple of weeks.</p> <p>TG to obtain a quote to replace the glass in the board outside the Village Hall, as the existing glass is cracked and muzzy.</p> <p>JD to refurb the board at Steadys Lane.</p>	<p>CM to progress</p> <p>TG to obtain quote.</p> <p>JD to action</p>
16/076	REPORTS FROM DISTRICT/COUNTY COUNCILLORS	
	<p>DISTRICT:</p> <p>SG reported that he was pleased that a scheme designed to help businesses boost their cash flow has attracted investment from West Oxfordshire District Council.</p> <p>The authority is investing £50,000 in local businesses via funding platform</p>	

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	MarketInvoice which allows firms to release funds from unpaid invoices. Business owners will be able to upload their invoices online where they are funded by investors including the Council. When the invoice is paid, typically after 45 days, investors' money is returned and is ready to be used again. The Council's £50,000 will be deployed on a continuous basis but only to local businesses.	
	COUNTY: Nothing to report – all updates had been published in Village Voice.	
16/077	QUESTIONS FROM MEMBERS OF THE PUBLIC	
	1. It was resolved to close the meeting to take questions (see appendix). 2. It was resolved to reconvene the meeting.	
16/078	VILLAGE MAINTENANCE/RISK ASSESSMENT	
	TG confirmed that most of the completed Audits of the village had been received. TG to compile into one report and circulate for comment with actions at October's meeting.	TG to action
	TG to compile a Risk Assessment template based on allocations of areas as per the Village Audit and circulate to councillors for completion.	TG to action
	In response to a question being raised during the closed session, JE proposed to leave the deteriorating village Green fence in situ until the hedge has established. CM seconded, 2 in favour, 3 against – it was resolved to remove the fence around November (coinciding with Bonfire Night). MJ to progress with the Scouts in conjunction with TG	MJ to action
16/079	PLAYGROUNDS	
	The Inspection Rota was discussed – CM expressed his thanks to Claire and all the volunteers on the rota. The rota does not include the Blackditch Pay area – to be completed	
	It was confirmed that any issues resulting in the inspections should be reported to the PC for action.	
	TG to draft a response to SHAPE's questions as per Claire's email and circulate to all.	TG to action
	The Parish Council confirmed that approval had been given to Claire to arrange for the playgrounds to be inspected as per the quotation received.	
16/080	20mph SPEED LIMIT	
	The PC had been approached to assist with funding to reduce the speed limit in Sutton – this was discussed in detail. To reduce the speed limit throughout the village would cost approx. £10k – Councillors were not comfortable with funding the full amount, as there is no clear way of enforcing the reduced speed limit. A proposal is to be put to the PC to show support of residents for the reduction in speed limit and a proposal to part fund, at which point the PC would discuss further.	

MIN REF	ITEM	ACTION AGREED
	<p>The PC expressed a preference to promote a Community Speed Watch, which would require 10-12 volunteers. GDB to progress.</p> <p>CM concluded that all are aware of the need to reduce speed in the village and prevent large lorries from passing through against the 7.5 tonne limit</p>	
16/081	COMET – SAVE THE 18 BUS	
	<p>CM confirmed that the 'Save the 18 Bus Campaign Group' do not wish to support the continuation of the 'Comet Bus'. The free trial of the service would soon be coming to an end. CM expressed a preference to continue the Comet service until the end of the year to gauge whether it is viable to continue. CM proposed the service continue for a further month – All agreed on the condition that Northmoor PC contribute 50% of the funding.</p>	CM to discuss with Northmoor PC
16/082	SPONSORSHIP OF PRODUCE SHOW	
	<p>The PC had been approached to sponsor the Village Produce Show by funding the rosettes at the cost of £33.78 – MJ proposed, CM seconded. TG to contact Sandy to progress.</p>	TG to action
16/083	REPORTS FROM PARISH COUNCILLORS	
CM	<p>Bulbs: CM proposed the PC purchase bulbs for planting – MJ seconded – TG to order Daffodils and Bluebells – proposed planting date was set for 15th October.</p> <p>Maintenance: CM requested that TG write to Robin (Maintenance) to check whether up and running and confirm arrangements for time sheets, etc.</p> <p>Land Registry: CM asked TG to confirm ownership of land beside the Church roundabout</p> <p>Commemorative Coins: CM requested that TG write to the school to request the return of the excess medals</p>	<p>TG to action</p> <p>TG to action</p> <p>TG to action</p> <p>TG to action</p>
JD	<p>Steady's lane notice board: inspected and have measurements, will add to next timber order and assemble.</p> <p>Seeding grass as the leys: It's been too dry to do this successfully, if still needed will be complete mid-September when there's a bit more moisture in the top soil.</p> <p>Addressing concerns regarding flooding in Sutton: this requires liaising with the new owners of No47, once this is done hopefully be able to move forward.</p>	<p>JD to action</p> <p>JD to action</p> <p>JD to action</p>
GDB	<p>Raised some items from Village audit – TG to compile full report and circulate (16/078)</p> <p>Reported that the 'Orchard' at Beaumont House was in a terrible overgrown state – TG to contact WODC</p>	TG to action

MIN REF	ITEM	ACTION AGREED
MJ	Benches: MJ reported that benches in the village were in need of repair – MJ to report what work is required in October.	MJ to report in October
CW	Litter/Dog Bins: CW submitted a detailed report of the status of the waste bins – TG to include in Village Audit for reference.	
JE	Nothing to report.	
16/084	COMMUNICATION WITH THE PARISH	
	To be discussed at October's Meeting.	JD to progress
16/085	FINANCIAL MATTERS	
	Cheques were circulated for signature.	
16/086	PLANNING	
	<p>No planning application(s) had been received since the previous meeting.</p> <p>Other Planning issues were discussed:</p> <p>Dix Pit Planning application – CM to compile a response to OCC</p> <p>OCC's core Strategy Minerals & Waste 2031 EIP Consultation – CM had submitted a response</p> <p>WODC Local Plan: CM asked all councillors to note the current status of the WODC Local Plan</p>	
16/087	CORRESPONDENCE	
	Nothing to report	
16/088	OTHER BUSINESS (for information only)	
	Nothing to report	
	NEXT MEETING	
	The next meeting will be on: 7.30pm - Monday 3 rd October 2016	

Signed

Date

ITEMS/ACTIONS CARRIED OVER TO NEXT MEETING:

16/07 8	VILLAGE MAINTENANCE/RISK ASSESSMENT
16/08 4	COMMUNICATION WITH THE PARISH

APPENDIX TO MINUTES: PUBLIC SESSION NOTES

It was questioned whether there had been any progress with the removal of the phone box in Sutton Lane, as it was looking rather shabby.

TG to follow up with BT and progress

It was reported that the lorries were continuing to park on the Haul Road overnight again – although it had improved for a short time. Concern was raised, as lorries parking so close to the turn were hazardous. It was also pointed out that the verges/layby on the B4449 prior to the turn to the Haul Road were being damaged by heavy lorries parking.

TG to again write to David Bury to raise the PC's concerns.

Concern was raised regarding the parking at the school at drop off and pick up times – numbers of cars are being parked in such a way that it is difficult to pass along the road.

TG to draft a letter to the school regarding parking and road safety.

It was reported that the village fence is now beyond repair.

(see 16/078)