

EXBOURNE WITH JACOBSTOWE PARISH COUNCIL

A meeting of the Council was held on
Tuesday 25th Sept 2018 at 8:00pm in the Village Hall, Exbourne

Councillors Present: Steve Blakeman (Chair), Kirk England, Rose Williams and Jon Guy

Absent: Cllr Cobb

Minutes taken by: Cllr Blakeman

Also in attendance: 2 members of the public

46. **Apologies for Absence:** Cllrs Hedley, Lawson, Borough Councillor Lois Samuel and Zena Tett (Clerk)
47. **Welcome:** Steve Blakeman, Chairman of the Parish Council, welcomed everyone to the meeting.
48. **Minutes of the Last Meeting:** the minutes of the meeting held on 28th August 2018 were amended (item 39.4) and agreed and signed as a true record, proposed by Cllr Williams, seconded by Cllr England, all in favour.
49. **P3 Coordinators:** Not in attendance.
50. **Declarations of Interest:** None
51. **Public Speaking Time:**
- 50.1 One member of the public confirmed that she had not been involved in registering orchards within the village and referred to an email from the Orchard biodiversity officer of the People's Trust for Endangered Species which confirms this fact. The parishioner also advised that the fallen tree was still across the footpath, near Woodhall and a fence was leaning that might fail if somebody were to lean on it.
52. **Borough Councillor Report:**
- Borough Councillor Lois Samuel was not present due to full WDBC meeting.
53. **Matters Arising**
- 53.1 Complaint
Cllr Blakeman advised that there is no progress at this stage and will report back to the council when a determination has been made.
- 53.2 Maintenance of Parish Assets
Notice boards will be refurbished when the Parish Council is able to find someone willing to carry out such tasks around the village. Bench to be completed.
Action Cllr Blakeman
Cllr Williams agreed to contact the holder of the handbells. **Action Cllr Williams**
- 53.3 Devon Air Ambulance Trust
Cllr Williams advised that a meeting with a member of the Devon Air Ambulance Trust (DAAT) has been held and there is currently some funding available towards the cost of the works. Western Power has been approached to advise the cost of providing a power supply that can be taken from the pole on the eastern boundary of the field, with meters close to the hedge in a cabinet. Quotations will be required for other works. It was suggested that the access and turning areas could be included as part of the works. Cllr Blakeman advised that there is a



possibility of obtaining some grant funding via the Communities Together Fund. Planning permission will be required.

- 53.4 Play Area
Cllr Williams confirmed that the play equipment has been inspected as required. No further action required.
- 53.5 Emergency Assistance Volunteers
Cllr England has been in contact with the manager of the Burrow who have a list of people who may need assistance in case of emergency. They are happy to take the lead in organising support and will add to the list as required. Cllrs felt this is appropriate for the village. Cllr England to ensure that the burrow has the names / contact details of those who have volunteered to help. **Action Cllr England**
- 53.6 Remembrance Sunday
Cllr Williams advised that the church will have the parade as normal but is hoping to include some of the school children. Two man-sized silhouettes have been purchased as a reminder of those that died in conflict. The bells will be rung at 7.05 PM. As far as we are aware, this means that the beacon cannot be used on the church at that time.
- 53.7 First Aid Training
Cllr Williams advised that a 2 hour session for up to 12 people would cost £80.00 and suggested that village organisations should be contacted. Any persons interested are invited to register their interest with the parish clerk. Cllr England will redesign a poster.
- 53.8 Planning Training
Permission in Principle applications has a short statutory consultation period, of 14 days. The parish council has received advice that consultation via email between councillors to determine a parish response is likely to be an inappropriate method. It was agreed that a special planning meeting would be held if necessary. Proposed Cllr Blakeman Seconded Cllr Williams, All agreed. Clerk to amend the Standing Orders to reflect this new practice. **Action Clerk**

54. New Items

- 54.1 Traditional Orchards
Cllr Blakeman referred to the email from the Orchard biodiversity officer of the People's Trust for Endangered Species which confirms that the registering of the Orchard was not as a result of a member of the Neighbourhood Plan Group. Grant funding and equipment is available for owners of traditional orchards – contact the People's Trust for Endangered Species for information.
<https://ptes.org/orchard-grants/>
- 54.2 Management of Playing Field
Cllr Blakeman advised that due to lack of a Management Committee it is expected that future management of the playing field may have to change in the near future. A letter is expected suggesting two options
- 1st The management is taken over by the parish council
 - 2nd The school takes ownership and maintains public access.
- This was considered by councillors, however, they felt it would be preferable for the PC to take control. Consideration of the charitable status will require careful consideration. However, at this stage and until such time as a letter is received no further action can be taken.
- 54.3 Risk Management Plan
The Risk Management Plan was considered to be acceptable subject to removal of the word "not" on item 4 relating to Little Ellicroft Meadow. Proposed by Cllr Blakeman, seconded by Cllr Williams, all in favour. **Action Clerk**

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55. Planning

55.1 Meadow View Farm

Noted that the Parish Council has been advised by West Devon Borough Council that this breach is not expedient and no further action will be taken.

55.2 Other Applications

No applications have arisen since the Agenda was published.

56. Clerks Report

56.1 Correspondence

The following items of correspondence were discussed/reviewed:

56.1.1 Okehampton Hamlets: Northern Link Meeting Agenda – 20th September 2018

56.1.2 Parish Map: Agreed it would not be prudent to purchase a parish map at a cost of £500.00 at this time.

57. Councillors Reports and Items for Future Agenda

57.1 Application for grant from the PC towards the cost of a DAAT night landing site – next Agenda. **Action Clerk**

57.2 Planning application for a post office sign to be fitted on the wall of the Burrow. Will the PC be the applicant? Next Agenda. **Action Clerk**

58. Finance

58.1 The following payments were proposed by Cllr Williams, seconded by Cllr England, all in favour. **Action Clerk**

44.1.1	Clerks Salary	£591.40
44.1.2	HMRC	£6.00
44.1.3	Clerks Expenses	£30.50

Cheques signed after the meeting.

58.2 Review of Bank Balance

The bank balance could not be reviewed due to the absence of the Clerk.

59. Date of Next Meeting: Councillors confirmed the date of the next meeting of the Council would take place on Tuesday 30th October 2018 in the Vestry, Jacobstowe at 8pm.

With no further business, the meeting closed at pm

SIGNED AS A TRUE RECORD:  (Chair)

NAME: S. BLAKENHAM DATE: 30/10/2018