

GREAT NESS AND LITTLE NESS PARISH COUNCIL

Minutes of a meeting of Great Ness and Little Ness Parish Council held in Nesscliffe Village Hall on Tuesday 6th March 2018 at 7.30pm.

Present Cllr. Mike Arthur (**Chairman**), Eleanor Gilbert, David Nunn and Tris Pearce.

In attendance Rebecca Turner (Clerk/RFO); Shropshire Councillor Ed Potter.
Public: 2

160/17 **TO ACCEPT APOLOGIES FOR ABSENCE**
Received and accepted from Cllrs. Brooks & Peters.

161/17 **DISCLOSURE OF PECUNIARY INTERESTS**
Cllrs. Arthur and Nunn declared pecuniary interests in Items 167/17, 1 and 2 (applications 18/00122/FUL and 18/00130/EIA). Cllr. Pearce in Item 167/17, 5 (application 18/00060/FUL)

162/17 **DISPENSATIONS**
No dispensations being sought.

163/17 **PUBLIC PARTICIPATION SESSION**
Zia – thanks to all for help in the snow. Chickens – odour, muck uncovered. Where will manure be disposed of? Visual impacts. Cumulative impacts. PC should protect setting of the Country Park.

164/17 **MINUTES OF MEETING HELD ON 6th FEBRUARY 2018**
It was **RESOLVED** to approve the minutes of the Council meeting held on 6th February 2018 as being a correct record.

165/17 **REPORTS**
a) Police Report
February – 2 ASB reported, no drug related offences, 1 Burglary offences reported, 1 Criminal Damage offences reported, 1 Theft reported, 4 Missing Person episodes reported, 7 Road Traffic incidents reported.

b) Shropshire Councillor – Ed Potter
New regulations on chicken farms mean it is unlikely that decisions can be made quickly on chicken farm applications as SC has to ensure it has all the evidence to meet the new regulations.

Youth funding - £12k to share between clubs in LJC. Cllr. Potter offered to organise a community litter pick and this was gratefully accepted. SC budget is now set – 2% general rise plus 3.99% for adult social care.

c) Clerk's report

Issue	Date	Action
Neighbourhood Watch	Feb	I have advertised the option of setting up a scheme. A lady has come forward who would like to set up an equine watch scheme.
Highways issues	Feb	<ul style="list-style-type: none"> • Mud on road in Nesscliffe – SC are liaising with the landowner • Pot holes Bonny Lane and Valeswood Lane – not repaired. • Sunken drain near 51 The Crescent – not repaired.

166/17 **PLANNING – Planning Notifications (for information only)**

1) **14/03797/OUT** - Development Land West Of Oakfield, Nesscliffe, Shrewsbury, Shropshire
Proposal: Outline application for the erection of 8No dwellings (to include access).

Awaiting decision

- 2) **14/05257/FUL** - Proposed Dwelling Adj Hopton Farm, Nesscliffe, Shrewsbury, Shropshire
Proposal: Erection of a Single Plot Exception (SPE) affordable dwelling and formation of access
Awaiting decision
- 3) **17/02539/LBC** - Ness Strange, Great Ness, Shropshire, SY4 2LE
Proposal: Conversion of traditional buildings into 6 residential dwellings and siting of a mini sewage treatment plant.
Awaiting decision
- 4) **17/02538/FUL** - Ness Strange, Great Ness, Shropshire, SY4 2LE
Proposal: Conversion of tradition building into 6 residential dwellings and siting of a mini sewage treatment plant.
Awaiting decision
- 5) **17/03414/VAR106** - Land Adj. Little Ness Village Hall, Little Ness, Shrewsbury, Shropshire, SY4 2LG
Proposal: Variation of Section 106 for planning application number 13/03505/FUL to remove the requirement to contribute towards affordable housing.
Awaiting decision
- 6) **17/02960/FUL** - Great Ness Dryers Caravan Storage, Warehouse And Office, Rodefern Lane, Great Ness, Montford Bridge, Shrewsbury, Shropshire, SY4 1AT
Proposal: Erection of detached dwelling with detached garage following demolition of agricultural/industrial buildings former grain store.
Awaiting decision
- 7) **17/04627/VAR** - Foxholes Buildings, Little Ness, Shrewsbury, Shropshire
Proposal: Variation of Condition No. 3 (approved plans) attached to Planning Permission 17/02290/FUL dated 02 August 2017.
Awaiting Decision
- 8) **17/04621/REM** - Proposed Residential Development East Of Wilcot Lane, Nesscliffe, Shrewsbury, Shropshire
Proposal: Reserved matters pursuant to Outline permission 14/03259/OUT.
Awaiting Decision
- 9) **17/04540/FUL** - Little Ness Manor, Little Ness, Shrewsbury, Shropshire, SY4 2LG Proposal: Application under Section 73A of the Town & Country Planning Act for the erection of one dwelling and 3-bay detached garage with external staircase for first floor domestic use; formation of vehicular access (modification to previously approved).
Awaiting Decision
- 10) **17/05070/FUL** - Agricultural Building North Of Red House Farm, Little Ness, Shrewsbury - Conversion of and extension to agricultural building to form single dwelling.
Awaiting Decision
- 11) **17/05151/EIA** - Proposed Poultry Units NW Of North Farm, Felton Butler
Proposal: Erection of four poultry rearing buildings, eight feed bins, biomass store and amenity building including landscaping and tree planting.
Awaiting Decision
- 12) **17/05994/FUL** - 1 St Martins Meadow, Little Ness, Shrewsbury, Shropshire, SY4 2AR
Proposal: Erection of single storey extension to rear
Grant Permission
- 13) **17/06069/FUL** - Queens Court, Little Ness, Shrewsbury, Shropshire, SY4 2LL
Proposal: Erection of a detached garage and pump house and change of use of land for extension to residential curtilage

- 14) **18/00092/TCA** - Oak House, Great Ness, Shrewsbury, Shropshire, SY4 2LE
 Proposal: Crown lift 4no Oaks to a height of 7 metres, remove dead branches, as appropriate from all trees and tidy up and trim storm damage on T4 within Great Ness Conservation Area
Consent by Right - Trees
- 15) **17/01576/REM** – Phase 2 Proposed Residential Development Opposite The Crescent Nesscliffe
 Proposal – Approval of reserved matters (appearance, landscaping, layout and scale) pursuant to permission 14/03357/OUT for the erection of 48 no. dwellings and associated garaging
Awaiting Decision
- 16) **17/05437/FUL** - Land Adj Clan Keith Stables
 Proposal: Erection of a detached dwelling with ground floor stables, tack room and store to include alterations to existing vehicular access
Grant Permission
- 17) **18/00362/REM** - Proposed Dwelling Plot 2 South Of Quarry House, Hopton, Nesscliffe
 Proposal: Reserved matters (Plot 2 Only) pursuant to outline planning application 15/01930/OUT for details of access, appearance, landscaping, layout and scale
Awaiting decision

167/17 **PLANNING APPLICATIONS**

Cllrs. Arthur and Nunn could not participate in Items 1 and 2 and therefore the meeting was inquorate.

- 1) **18/00122/FUL** - Wood Farm, Little Ness, Shrewsbury, Shropshire, SY4 2JP
 Proposal: Erection of a general purpose agricultural storage building and all associated works
 Comments: It was not possible to comment as the meeting was inquorate.
- 2) **18/00130/EIA** - Land North East Of Kinton, Shrewsbury, Shropshire
 Proposal: Erection of four poultry rearing buildings, nine feed bins, an agricultural worker dwelling, landscaping scheme and all associated works
 Comments: It was not possible to comment as the meeting was inquorate.

The meeting was quorate again and resumed.

- 3) **18/00606/VAR** - St Chads Farm, Hopton, Nesscliffe, Shrewsbury, Shropshire, SY4 1DG
 Proposal: Variation of Condition No.2 (approved plans) attached to permission 13/04318/FUL dated 10/06/2016
 Comments: It was **RESOLVED** to not comment.
- 4) **18/00701/TPO** - Nesscliffe Playing Field, Land Off The Crescent, Nesscliffe, Shrewsbury, Shropshire
 Proposal: To remove 2 large broken branches over gateway and dead wood 1 No Oak Tree (Tree 13 on tree report attached) protected by the Shrewsbury and Atcham Borough Council (Land Off Hopton Lane, Nesscliffe) Variation of Tree Preservation Order 2003
 Comments: It was **RESOLVED** to not comment.

Cllr. Pearce left the room.

- 5) **18/00060/FUL** - Proposed Residential Development, East Of Wilcot Lane, Nesscliffe, Shrewsbury, Shropshire
 Proposal: Erection of a single dwelling with associated parking
 Comments: It was **RESOLVED** to not comment.

Cllr. Pearce returned to the room.

- 6) **18/00658/FUL** - Proposed Dwelling Plot 2 South Of Quarry House, Hopton, Nesscliffe, Shrewsbury, Shropshire
Proposal: Erection of 1no dwelling with detached garage; creation of access/private driveway
Comments: It was **RESOLVED** to not comment.
- 7) **18/00769/FUL** - **The Old Police House, Nesscliffe, Shrewsbury, Shropshire, SY4 1DB**
Proposal: Alterations to existing conservatory and erection of single storey rear extension
Comments: It was **RESOLVED** to not comment.
- 8) **18/00756/FUL** - **26 Nibs Heath, Montford Bridge, Shrewsbury, Shropshire, SY4 1HL**
Proposal: Erection of a detached garage
Comments: It was **RESOLVED** to not comment
- 9) **18/00886/OHL Nesscliffe Village Hall**
Proposal: To take 2nd underground line from overhead line (retrospective)
Comments: It was **RESOLVED** to not comment.

168/17 **PLANNING APPLICATIONS RECEIVED AFTER THE ISSUE OF THE AGENDA**

- 1) **17/01576/REM** - Phase 2 Proposed Residential Development Opposite The Crescent Nesscliffe
Proposal – To consider proposed traffic calming
Comments: It was **RESOLVED** to welcome the proposals in principle but ask for stronger demarcation as enter the village - white gateway feature saying “Nesscliffe – Please drive carefully through our village” rather than re-using existing signs.

169/1/7 **PARISH MATTERS –**

- a) *Play area – repairs update and tree survey*
It was **RESOLVED** to authorise the re-laying of the mats at Nesscliffe play area on the junior activity equipment. Planning permission for works to an oak subject to a TPO has been applied for.
- b) *Collapse of Adcote Mill Bridge*
No further update.
- c) *Great Ness cemetery grounds maintenance*
The Environmental Maintenance Grant has been withdrawn. The clerk has therefore written to the contractor informing him that the parish council will no longer be able to employ him to carry out grounds maintenance at the cemetery.
- d) *Highways maintenance issues*
 - Sunken drain on main road through Nesscliffe near to 51 The Crescent
 - Pot holes Bonny Lane and Valeswood Lane and on main roads.
 - Great Ness by fingerpost near Rodefern Lane – turn by the gallops – cars parking on road often by house on corner. Cllr. Nunn to find out name of the property.
- e) *Other matters*
A resident had reported multiple matters relating to trees and environmental maintenance. It was agreed that the parish council would report the highways matters he raised and advise him to report the other issues to Shropshire Council. Highways matters raised as follows
 - Drains opposite The Three Pigeons and all along the lane to St Andrews and in the small estates adjacent to that and along the lane for the next mile or two west and the gullies and drains of the next lane leading down to the old A5 are all blocked and need a flushing of the main drain as well as digging out the blocked drains and gullies.
 - Pavements sweeping/cleaning
 - The old A5 was not swept after it was top-dressed last summer
 - The old A5 hedge and bank from The Crescent's bus stop/lay-by towards The Three Pigeons for a distance of 30+ m needs to be cut right back and the grass removed, so that the path is at its full width

- The pavement at the rear of The Crescent (i.e. next to the lane leading to St Andrews School) was recently so badly repaired that a badger had dug the repair up within 4 days! The repair is 3m long, whilst the area needing repair is some 20+ m long (all the way east to the entrance to the houses)

170/17 **FINANCE**

a) Budget report and bank reconciliation

It was **RESOLVED** to approve the Q3 bank reconciliation and budget report (see appendix). In summary, this showed a total reconciled balanced of £45,492.16 as at 31st December 2017.

b) Payments – it was **RESOLVED** to approve the following payments.

Main account

Chq. No	Payment to	Description	Net	VAT	Gross
DD	Scottish Power	Electricity portacabin	£24.57	£1.23	£25.80
SO	R Turner	Salary – Feb	£435.54	£0.00	£435.54
10557	G Taylor	Play area repairs & hedge cutting	£1641.84	£328.37	£1970.21
10558	R Turner	Expenses (less salary overpaid)	£16.73	£0.00	£16.73
10559	SALC	Training	£25.00	£0.00	£25.00

c) Income received:

None.

d) Internet banking

Cllrs. Arthur and Pearce returned forms which were signed.

171/17 **YOUTH CLUB**

It has been confirmed that £12,000 in funding will be available to be split between the clubs in the LJC. An LJC meeting is being held on 14th March at 7pm to decide how to split the funding. Cllr. Nunn to attend, Cllr. Pearce as reserve. Numbers still circa 20. It was agreed to ask for the parish council to be on the May agenda on Baschurch PC meeting to discuss a contribution towards the youth club.

172/17 **CORRESPONDENCE**

a) Correspondence re street lighting

Two residents had written in regarding a fall experienced by one in Wilcott which they felt was due to street lighting not being on and being unable to see the kerb edge. No further action. The clerk advised that if the lights were to be turned back on it would be advisable to convert them to LED as SOX lanterns are being phased out by the end of 2019 due to an EU directive.

b) Broadband

Residents of Milford Hall and part of Little Ness, both served by the Baschurch no 2 BT cabinet had reported that they cannot access fibre broadband. Connecting Shropshire had advised that this cabinet is in BT's commercial programme and not covered by Connecting Shropshire and public funds can only be used to intervene where commercial companies are not planning to provide access to superfast broadband. Connecting Shropshire has asked Shropshire's MPs to seek assurances to ensure that BT stick to their commercial commitments to upgrade cabinets by the end of March 2018. However, from the latest information Baschurch cabinet no 2 is no longer in the 2017/18 plan. It had therefore been suggested that the residents may wish to escalate this matter with the CEO of Openreach. Cllr. Potter to find out how many houses it affects. It was agreed that the parish council will write to the CEO of Openreach.

c) Email from AED co-ordinator

The AED co-ordinator had written in regard to a call-out from West Midland Ambulance Service. The team were stood down as it would take at least 10 minutes to reach Nesscliffe and the ambulance was only 4 minutes away at the time. He was therefore writing to highlight that whilst the AED team

in Baschurch are happy to attend wherever the AED is required, it is unlikely that they could get to Nesscliffe safely within the 10 minute limitation. He was therefore suggesting giving further consideration as to exactly how the defibrillators in the parish can be taken quickly to any patient having a cardiac arrest. A reminder will be posted on the Facebook page as to where the defibrillators are and the garage on the main road will be told where they area.

d) Street naming consultation re development opposite The Crescent, Nesscliffe

Suggested road names for two of the roads opposite The Crescent were Ridgewood Road and Sandhurst Way. It was **RESOLVED** to make no comments.

e) Town and Parish Council Forum 7th March

Noted.

f) SALC Info Bulletins

Noted.

173/17 **ANY URGENT BUSINESS NOT COVERED BY THE AGENDA**

It was noted that the Severn Trent closure planned at Little Ness and Valeswood for 15 days from 5th March has been postponed, probably until early April 2018.

- Cllr. Pearce reported a broken footpath stile at Felton Butler (see email from Tris)
- Liam Cowden Planning Policy officer, was keen to arrange a meeting(s) with the Parish Council re the Local Plan Review and for the council to send delegates – it was agreed to get some dates from Liam
- Construction site – issues re contractors parking on The Crescent and in bus shelter by development had been raised. Clerk to report to Shrewsbury Homes.

174/17 **NEXT MEETINGS**

a) 3 April 2018– Council Meeting at Little Ness Village Hall

b) To note requests for agenda items from councillors

Cllr. Arthur advised he will be absent for the April and May meetings and is willing to be considered for the post of Chairman at the May annual meeting.

175/17 **EXCLUSION OF THE PRESS AND PUBLIC** – It was **RESOLVED** to exclude the press and public under Public Bodies (Admission to Meetings) Act 1960, so as to discuss the following confidential matters.

176/17 **TREE WORKS**

Three quotes had been received. It was **RESOLVED** to appoint Canopy Tree Care.

177/17 **STAFFING MATTERS – PENSION SCHEME**

It was **RESOLVED** to join the Local Government Pension Scheme.

Appendix: Q3 Bank reconciliation and budget report

Great Ness & Little Ness Parish Council (budget report is for Parish Council activities, not youth club)						
RECEIPTS	Actual 2016/17	Budget 2017/18	Actual Q3 2017-18	Variance in £s	% of budget received to date	Explanation
Precept	£16,604.00	£17,230.00	£17,230.00	£0.00	100%	Last year of grant
Environmental Maintenance Grant	£1,600.00	£1,600.00	£2,262.96	£662.96	141%	
Transparency Grant	£279.84	£0.00	£411.99	£411.99		
LC Youth Grant & donations from other parishes	£1,199.19	£0.00	£2,200.98	£2,200.98		
Neighbourhood Fund	£1,452.93	£0.00	£8,698.82	£8,698.82		
VAT refund	£0.00	£0.00	£1,464.47	£1,464.47		
Other income	£900.00	£0.00	£0.00	£0.00		
TOTAL RECEIPTS	£22,035.96	£18,830.00	£32,269.22	£13,439.22	171%	
PAYMENTS	Actual 2016/17	Budget 2017-18	Actual Q3 2017-18	Variance in £s	% of budget spent to date	Explanation
Administrative & Establishment Costs:						
Clerk's Salary	£6,179.80	£6,242.00	£4,669.45	-\$1,572.55	75%	Varies
HMRC Home Working Allowance	£208.00	£208.00	£121.33	-\$86.67	58%	
Misc admin	£166.03	£400.00	£99.90	-\$300.10	25%	Varies
Software (payroll/accounts/Office 365)			£0.00	£0.00		
Mileage	£37.05		£8.55	£8.55		Varies
Training (Clerk/Councillors)	£51.00	£200.00	£93.20	-\$106.80	47%	
Audit (Internal & External)	£345.00	£300.00	£225.00	-\$75.00	75%	Cheaper quote
Insurance	£698.36	£750.00	£597.29	-\$152.71	80%	
Professional Subscriptions (SALC/SLCC)	£418.32	£465.00	£390.82	-\$74.18	84%	Cheaper quote
ICO Registration	£35.00	£35.00	£35.00	£0.00	100%	
Election Costs	£0.00	£0.00	£0.00	£0.00		Cheaper quote
GDPR compliance			£0.00	£0.00		
Sub Total Admin & Establishment	£8,138.56	£8,600.00	£6,240.54	-\$2,359.46	73%	
Play areas - Nesscliffe & Wilcott						
Grounds maintenance (grass cutting, hedges etc)	£950.00	£1,435.00	£0.00	-\$1,435.00	0%	Billed Q4
Annual ROSPA Inspections	£0.00	£0.00	£265.00	£265.00		
Interim inspections by Shropshire Council (monthly)	£0.00	£0.00	£0.00	£0.00		Billed Q4
Other maintenance	£268.00	£0.00	£913.33	£913.33		
Sub Total Play Areas	£1,218.00	£1,435.00	£1,178.33	-\$256.67	82%	
Cemetery						
Grounds maintenance (grass cutting, hedges etc)	£1,450.00	£1,600.00	£1,018.00	-\$582.00	64%	Hedge cutting not billed
Sub Total Cemetery	£1,450.00	£1,600.00	£1,018.00	-\$582.00	64%	
Street Lighting						
Electricity	£245.28	£500.00	£121.56	-\$378.44	24%	Lights turned off
Maintenance / Inspections	£695.00		£362.00	£362.00		
Sub Total Street Lighting	£940.28	£500.00	£483.56	-\$16.44	97%	
Nesscliffe Youth Club						
Youth worker	£3,500.00	£3,500.00	£3,500.00	£0.00	100%	Billed upfront
Sub Total Youth Club	£3,500.00	£3,500.00	£3,500.00	£0.00	100%	
Projects/Grants						
British Legion Poppy Appeal	£34.00	£40.00	£34.00	-\$6.00	85%	Less than anticipated
Portacabin	£194.74	£200.00	£99.09	-\$100.91	50%	
Village Hall Donations	£1,000.00	£1,000.00	£0.00	-\$1,000.00		Electricity Paid Q4 Discretionary
GPC grants	£100.00	£100.00	£0.00	-\$100.00		
Wilcott dog bin waste collection	£0.00	£340.00	£0.00	-\$340.00		Electricity Paid Q4 Discretionary
Car park waste collection	£0.00	£400.00	£0.00	-\$400.00		
Neighbourhood CIL	£1,800.93	£0.00	£0.00	£0.00		Electricity Paid Q4 Discretionary
Defibrillator	£2,861.45	£0.00	£0.00	£0.00		
Sub Total Projects/Grants	£5,991.12	£2,080.00	£133.09	-\$1,946.91	6%	
Asset Management						
Bus shelter cleaning	£150.00	£200.00	£160.00	-\$40.00	80%	Maintenance not needed
Bus shelter maintenance	£0.00	£200.00	£0.00	-\$200.00	0%	
Noticeboards	£791.00	£0.00	£690.00	£690.00		Maintenance
War memorials	£0.00	£0.00	£0.00	£0.00		
Footpath maintenance	£165.00	£165.00	£0.00	-\$165.00	0%	Maintenance
Sub Total Asset Management	£1,106.00	£565.00	£850.00	£285.00	150%	
Other						
Contingency	£4.00	£150.00	£340.46	£190.46	227%	Office costs
VAT	£1,384.98		£681.07	£681.07		
Sub Total Other	£1,388.98	£150.00	£1,021.53	£871.53	681%	
GRAND TOTAL PAYMENTS	£23,732.94	£18,430.00	£14,425.05	-\$4,004.95	78%	

Signed:Date:.....

<u>RESERVES</u>	Actual balance 31.3.17	Contributions 2017/18	Expenditure 2017/18	Reserves as at Q3 2017/18
Ringfenced Reserves				
Local Heritage Grant	£163.73	£0.00	£0.00	£163.73
Parish Plan Review	£521.00	£0.00	£0.00	£521.00
Elections	£1,000.00	£0.00	£0.00	£1,000.00
Defibrillators	£400.00	£0.00	£0.00	£400.00
CIL (Neighbourhood Fund)	£0.00	£8,698.82	£340.46	£8,358.36
Transparency Reserve	£400.00	£0.00	£0.00	£400.00
Playing Field	£6,061.14	£0.00	£0.00	£6,061.14
Total Ringfenced Reserves	£8,545.87	£8,698.82	£340.46	£16,904.23
General Reserves (balance b/f less ringfenced reserves)	£18,752.86			£17,830.58
Total Reserves (Not incl. youth club)	£27,298.73			£34,734.81
BANK RECONCILIATION Q3 2017/18				
CURRENT ACCOUNT				
Balance b/fwd from 31st March 2017		£16,890.64		
less payments		£14,425.05		
add receipts		£32,269.22		
BALANCE AS PER CASHBOOK		<u>£34,734.81</u>		
Represented by bank balances	Current a/c	£35,139.98		
	Total balance	<u>£35,139.98</u>		
Less unrepresented cheques & SO	Chq 10548	£405.17		
		£405.17		
Add uncredited receipts		£0.00		
RECONCILED BALANCE AT 31.12.17		<u>£34,734.81</u>		
BANK RECONCILIATION Q3 2017/18				
YOUTH & PLAYING FIELDS A/C				
Balance b/fwd from 31st March 2017		£10,408.09		
less payments		£1,283.54		
add receipts		£1,632.80		
BALANCE AS PER CASHBOOK		<u>£10,757.35</u>		
<i>Playing field reserve - £6061.14</i>				
<i>Youth club funds - £4696.21</i>				
Represented by bank balances	Youth & playing field a/c	£10,889.35		
	Total balance	<u>£10,889.35</u>		
Less unrepresented cheques & SO	Chq 10054	£132.00		
		£132.00		
Add uncredited receipts		£0.00		
RECONCILED BALANCE AT 31.12.17		<u>£10,757.35</u>		
TOTAL RECONCILED BALANCES (Council & youth a/c)		<u>£45,492.16</u>		

Signed:Date:.....