



## EYTHORNE PARISH COUNCIL

### Minutes of the Meeting of the Council held via Zoom Remote Meetings

on 9th December 2020 at 6.30 pm.

**Present:** Cllr Ledger (Chair), Cllr Butcher, Cllr Hansell, Cllr C Ledger, Cllr Millard, Cllr Morgan-Lovett.

**Also, present** Caroline Vincent (Clerk to Council)

#### **12/1. APOLOGIES FOR ABSENCE**

There were no apologies.

#### **12/2. DECLARATIONS OF INTEREST**

There were no declarations.

#### **12/3. MINUTES**

The minutes from the meeting held on the 11<sup>th</sup> November were circulated to members.

**RESOLVED:** The minutes were agreed as a true record, proposed by Cllr Millard, seconded by Cllr C Ledger and carried. Minutes were signed by the Chair.

One correction to be made regarding speeding posters Cllr Millard did not ask about funding from the Parish Council.

#### **12/4. KCC AND DDC COUNCILLOR AND COMMUNITY WARDEN REPORTS**

##### **Report from Community Warden Julliette West**

Julliette West was not available for the December meeting but is continuing to work hard within the community and is available if anyone needs to report anything to her.

##### **Report from Geoff Lymer KCC**

Kent County Council is developing proposals to provide food vouchers to the families of children who are eligible to receive benefits-related Free School Meals ahead of the December school holidays. The scheme would be part of a wider range of measures to help the lowest income households with food and fuel costs over winter. Following on from the council's half-term holiday food voucher scheme, families with children who are in receipt of benefits-related Free School Meals will receive vouchers to spend in supermarkets without the need to apply for them. As part of the proposals, the council aims to have all vouchers distributed well in advance of schools breaking up for the festive period.

The Department for Transport is planning to construct a massive Customs Freight Handling lorry park behind the B&Q store on the White Cliffs Business Park at Whitfield. The lorry park will have 1200 lorry bays. This will not help the air quality which is poor in the port areas as it is and will create additional traffic issues around the Whitfield area. There will be provision for inbound and outbound HGVs which is a concern for the DfT has not released any further details and this freight park is supposed to be up and running by July 2021. A Special Development Order will be used to bypass the local planning system.

1 Signed by the Chair: ..... Date:.....

However, should you have concerns about the construction of this lorry park would you please write to your MP Natalie Elphicke on [natalie.elphicke.mp@parliament.uk](mailto:natalie.elphicke.mp@parliament.uk). Or the Under Secretary of State. Rachel Maclean on [rachel.maclean@dft.gov.uk](mailto:rachel.maclean@dft.gov.uk) stating the reasons for your objections.

I wish everyone a happy Christmas and a peaceful healthy New Year.

Members had a brief discussion on the lorry park and suggested they decide as a Council and add to the next meeting.

**Action: The Clerk to add as an agenda item for January**

#### **12/5. PUBLIC CONTRIBUTIONS AND QUESTIONS**

There were no questions from the public.

#### **12/6.FINANCE MATTERS AND AUTHORISATION OF PAYMENTS**

The invoices as detailed below were agreed for payment, proposed by Cllr Whitehead, seconded by Cllr Morgan-Lovett, unanimously carried.

Finance Report		
Payee	Payment Type	Amount
C Vincent	Bank Transfer	£1349.80
S Thomson	SO	£687.70
Idverde	Grass Cutting	£65.98
KCC	Pension	£360.73
HM Land Registry	Land ownership query	£4.00
KALC	Planning Training from 2018	£144.00
C Vincent	Expenses (Viking order Ink & Stamps)	£75.59
S Thomson	Expenses	£36.54

#### **12/6 a) Draft Budget 21-22**

The Clerk circulated the draft budget to members for amendments and comments, members had no questions.

#### **12/7. PLANNING**

Members considered the following applications:

**20/01202 - 15 Green Acres, Eythorne, CT15 4LX, Erection of single storey rear extension**

**Resolved: No Objections**

**20/01217- 3 Cypress Grove, Elvington CT15 4NP, Crown Reduce one sycamore by 4 metres**

**Resolved: No Objections**

#### **Decided Applications:**

**DOV/20/00304 - Fronting Chapel Hill, Eythorne CT15 4AA, Erection of detached dwelling, car parking, new vehicle access and associated landscaping (existing boundary walls to be demolished).**

**Refused.**

2 Signed by the Chair: ..... Date:.....

### **12/8. ALLOTMENTS**

The Clerk reported that a resident had viewed the last plot but did not take up the lease. Cllr Millard said there are 3 water containers for EPC to deliver to Cllr M Ledger and a further 7 will be put aside for the allotments.

### **12/9. PUBLIC RIGHTS OF WAY**

Cllr Millard asked members what they would like to do regarding the Public Rights of Ways in the area? Cllr Millard suggested setting up a register to prove they are being used by listing all of the PROWs and circulating to members to walk set ones and to tick off once done.

**Action: The Clerk/Cllr Millard to set up a register of all PROWs and Cllrs Whitehead, Butcher and Millard will walk them.**

### **12/10. KCC HIGHWAYS**

The Clerk said that letters had been sent to all business owners at Pike Road asking if they were able to contribute towards the double yellow lines, so far one response has been received offering to contribute and we are now awaiting to see if more businesses are able to help.

Cllr Whitehead reported that the design for the double yellow lines has been received from KCC, Adrian from Tilmanstone PC has the expertise of this and has been very proactive. The double yellow lines proposed design shows lines to be added along Pike Road to prevent HGV's blocking the entrances to businesses and along part of Wigmore Lane. Members were asked if they were happy to accept the proposed design.

**Resolved: Cllr Whitehead proposed for members to agree in principle with the Double Yellow Line design, Cllr Morgan-Lovett seconded, this was unanimously agreed.**

### **12/11. JOINT PARISH MAGAZINE**

Cllr Millard suggested to members to liaise with the Church to find out where the magazine is at and if it will be continuing due to the magazine being inactive at the moment. Members also discussed other possibilities and who collates our neighbouring Parish Council's magazine at Shepherdswell.

**Action: Cllr Millard to contact the Church and update at the January meeting and the Clerk to find out about the provider for the Shepherdswell magazine.**

### **12/12. POSTERS TO STOP SPEEDING**

Cllr Millard spoke to members about the posters to slow drivers down and said he could place one in his own grounds but do the Parish Council wish to do anything? Cllr Whitehead confirmed that EPC isn't allowed to do this, only individuals. Residents can put up a poster on their own property, gates posts or bins as a way of slowing down the traffic. Cllr Millard enquired if Speedwatch could provide posters to residents and Ray is looking into this, if there is a cost, individuals will need to pay for these themselves.

**Resolved: Cllr Millard will pursue this himself.**

### **12/13. VHE**

Cllr Whitehead reported that no payments had been made by VHE for the work the previous Clerk had done and the current Clerk is arranging pay for them via HMRC. The Clerk had been asked to help out with their year end soon and Cllr Whitehead wanted to know what members suggest we do?

**Action: Members agreed for the Clerk to contact the secretary of the committee to ask about the situation and how to move forward with this.**

### **12/14. CORRESPONDENCE**

- The Clerk reported that she had received a couple of emails from residents of evidence of Owendens Traffic passing through Wigmore Lane and had been asked to bring this to members attention. The Clerk also mentioned that previously when this came up, evidence of number plates would be required. Cllr Whitehead confirmed this as Owendens tipper trucks are bound by a service agreement not to come through Wigmore Lane but the plant hire vehicles are not bound by the same agreement, hence why the licence plate numbers

are required. Members suggested that perhaps Speedwatch were able to check during their time out.

**Action: The Clerk to contact Ray Luckhurst to see if during Speedwatch they could also keep an eye on HGV's coming through the area.**

- KALC Community Awards 2021 email received asking if we have anyone from the community to nominate.

**Action: The Clerk to add this to the January meeting.**

- Email received from a resident wishing to be considered for co-option.

**Action: The Clerk to add this as an agenda item in January and to invite the resident who applied.**

#### **12/15. MATTERS ARISING FROM PREVIOUS MINUTES 11 NOVEMBER 2020 NOT ELSEWHERE ON THE AGENDA**

- The Clerk has contacted the resident interested in starting the wildlife meadow to go ahead. The resident would like to have a site meeting after Christmas before starting as some tubs will need removing and will need to discuss the mowing of the area as it will only need one cut per year. The Clerk will be contacted to arrange.
- The Clerk contacted the KCC PROW Officer about the pathway at Kennel Hill, this work has now been completed.
- Willow Way alleyway ownership, the Clerk has sent back the information to HM Land Registry with a different map, hopefully the map is satisfactory to use this time.
- Email received from Cllr Keen on help/advice for the Eythorne roundabout project.
- Cllr Millard brought up the Handy man's job description and what his duties were for the winter and that members should take more responsibility of what the handyman does. Members did not agree with this due to the Clerk being his line manager and work should filter through the Clerk.

**Action: The Clerk to add a closed session item to the next meeting discussing the handyman's duties. The Clerk to circulate the Handyman's job description to members.**

#### **12/16. MEETING DATES FOR 21**

The Clerk circulated the proposed dates to all members.

**Resolved: Members unanimously agreed to the proposed dates for meetings next year.**

#### **12/17. ANY OTHER MATTERS**

The Clerk was asked about the recent FOI received and the Clerk said this is in the process of being actioned.

The hedges along Adelaide Road are overgrown causing people to walk into the road to get around them and could this please be reported.

**Action: The Clerk to report to KCC/Stuart.**

Overgrown shrubbery on the pavement along Shooters Hill near the station.

**Action: Cllr M Ledger will talk to the owners of the field.**

Helium cannisters have been found in the Resources Centre carpark and various other places, the Clerk was asked to report this.

**Action: The Clerk to report to the Community Warden.**

Cllr M Ledger reported that the salt for the winter had been delivered by KCC and has been stored and our handyman is aware.

#### **12/17. DATE OF NEXT MEETING**

Wednesday January 13th at 6.30pm.

**The meeting closed at 7.50pm.**