

Mabe Parish Council

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Agenda – 9 May 2024

To Members of Mabe Parish Council: Councillors: P Tisdale (Chair), K West (Vice-Chair), C Cole, B Galke, R Phillips, P Simmons, A Thomas, T Tindle, M Wilkinson, A Wills

Cc: C.Cllr Bastin

Dear Councillors,

Notice is hereby given that you are summoned to attend the monthly meeting of Mabe Parish Council on Thursday 9 May 2024 immediately following the Annual Parish Council Meeting, at Mabe WI Hall, Antron Hill, Mabe.

The purpose of the meeting is to consider the agenda items as set out below.

Public Participation – The press and public are welcome at parish council meetings. Members of the public may ask questions or raise issues relevant to the work of the council, 15 minutes is set aside for public participation and individual speakers may speak for up to 3 minutes. Please register to speak by emailing clerk@mabeparish.com in advance of the meeting.

Recording – Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that while every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Yours faithfully

Andrew Bishop

Andrew Bishop MBE, Clerk/RFO, Mabe Parish Council

2 May 2024

AGENDA

Chair's Announcements

| Agenda no: | Agenda Items |
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| FC.24.25.022 | Apologies for absence - <i>To receive apologies for absence.</i> |
| FC.24.25.023 | Members' Declarations of Interests <i>Members to declare disclosable pecuniary interests and non-registerable interests (including details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25)</i> |
| FC.24.25.024 | To approve written requests for dispensation |
| FC.24.25.025 | Cornwall Councillor report |
| FC.24.25.026 | Public Speaking |
| FC.24.25.027 | Minutes of meeting of the council held on 11 April 2024 |

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| | To resolve – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting. | | |
| FC.24.25.028 | Minutes of the planning committee meeting on 25 April 24 To resolve – that the minutes of the planning committee meeting, as above, having been circulated, be taken as read, approved and signed by the Chair of planning as a true and accurate record of the meeting. | | |
| FC.24.25.029 | Clerk’s update report | | |
| FC.24.25.030 | Planning Applications | | |
| | a) | None | |
| | PARISH ISSUES | | |
| FC.24.25.031 | Public Rights of Way - | | |
| | ACCOUNTS AND GOVERNANCE | | |
| FC.24.25.032 | To approve an additional £40 expenditure in addition to the £60 already authorised for the purchase of a tree plaque for the landmark tree. MPC.23.24.268 refers | | |
| FC.24.25.033 | To consider approving the extra 21 hours worked by the Clerk in order to prepare for the audit. | | |
| FC.24.25.034 | IT & Information Security – To be considered under confidential business. | | |
| FC.24.25.035 | Schedule of payments - <i>To approve payments as set out in the payments schedule.</i> | | |
| | Purple Cloud (formerly Cornwall IT Ltd) | Email support and Microsoft business – Feb. (BACS 072) | £150.00 |
| | Zurich | Insurance Premium 2024/2025 | £628.93 |
| | Vodafone | April use – wifi hub | £12.58 |
| | HugoFox | Monthly subscription – website provider | £11.99 |
| | Other | As detailed on schedule | £1189.01 |
| FC.24.25.036 | Finance report and bank reconciliation - <i>To consider and approve the budget monitoring report and monthly bank reconciliation</i> | | |
| | COMMUNITY LINKS & CONSULTATIONS | | |
| FC.24.25.037 | Climate Group – regular update <i>To receive a monthly update from the Climate Group</i> | | |
| FC.24.25.038 | University Update <i>To receive a monthly update from the University</i> | | |
| FC.24.25.039 | Correspondence | | |
| FC.24.25.040 | Agenda items for a future meeting Any matters deferred from, or raised at this meeting <ul style="list-style-type: none"> - To draw up specifications for additional ground works to be included in the footpath maintenance contract for 2024, on the basis of a quote for an hourly rate for works in addition to the budget - To consider use of CIL funds | | |

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| | <ul style="list-style-type: none"> - Review of Council Policies and to adopt a Scheme of Delegation - To adopt Terms of Reference for Committees - Review of the Council's Financial Risk Assessment |
| | Matters for decision, information excluded from the press and public |
| FC.24.25.041 | <i>If necessary</i> to resolve that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business |