



WINTERTON-ON-SEA PARISH COUNCIL

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Chairman: Mark Bobby, Vice-Chairman: Nigel Coe

Clerk to the Council: S. Bromley

NOTICE OF MEETING AND SUMMONS TO ATTEND

Councillors are summoned and the press and the public are invited to attend an extra ordinary meeting of Winterton-On-Sea Parish Council to be held at the Village Hall at 7.30pm on Wednesday 31st November 2022.

Date: 28/11/2022

Clerk: *Samantha Bromley*

AGENDA

1. Apologies.

To consider and approve apologies for absence.

2. Minutes.

To approve the minutes of the meeting held on 23rd November 2022.

3. Declarations of interest.

- 3.1. Councillors are invited to declare a pecuniary or non-pecuniary interest on any item on the agenda.
- 3.2. To consider any dispensation requests received.

4. To receive updates on matters not elsewhere on the agenda.

No decisions may be taken under this item.

- 4.1. The Parish Partnership Scheme application for a SAM2 has been submitted.
- 4.2. The proposal for grant funding for the installation of yellow line waiting restrictions has been submitted.
- 4.3. One invoice received and sent for the GYTF scheme and one invoice outstanding.

5. Public Participation and Reports (20 minutes maximum).

- 5.1. To receive a report from Great Yarmouth Borough and Norfolk County Councillor James Bensly if present.
- 5.2. To receive a report from Great Yarmouth Borough Councillor Noel Galer if present.
- 5.3. Public Participation.

6. Correspondence and Consultations.

- 6.1. Bulb – Bulb will be acquired by Octopus.
- 6.2. Resident – A request for yellow lines in an additional area to the location on the survey.
- 6.3. Winterton Church – Update and request for churchyard maintenance.
- 6.4. Flame Skill – fire inspection of Playing Field facilities report.
- 6.5. Friends of Horsey Seals – Banning of Flying Rings

7. Community Work.

- 7.1. To receive an update.
- 7.2. To AGREE whether to move forward with this service.

8. Playing field.

- 8.1. To consider the naming of the Playing Field.
- 8.2. To consider updating the Playing Field notice board with opening and closing time.
- 8.3. To consider the installation of allocated parking bay lines.

9. Environmental Working Group.

- 9.1. To receive an update on projects.
- 9.2. To receive the Environmental Working Group's focus for 2023.

10. Planning.

- 10.1. To consider consultee response to applications received from Great Yarmouth Borough Council and the Broads Authority. None.
- 10.2. To consider consultee response to applications received from Great Yarmouth Borough Council and the Broads Authority after publication of the agenda.
- 10.3. To receive notification of planning decisions taken by Great Yarmouth Borough Council and the Broads Authority. None.

11. Financial Matters.

- 11.1. To note receipts for November 2022.

Payer	Description	Amount
Resident	Donation for Flagpole	£700.00
Dance Fitness	Hall Hire	£16.00
Marine Cadets	Hall Hire	£64.00

- 11.2. To agree the following payments.

Payee	Description	Method	Amount
Staffing	Salaries / HMRC / N.I	BACS	£1806.47
R. L. Smith	Grass Cutting	BACS	£200.00
My Plan	Mobile	DD	£29.99
Bulb	Village Hall Electricity	BACS	£427.83
Clerk	Zoom	BACS	£14.39
Clerk Expenses	Mileage November (extra ordinary meeting)	BACS	£20.70
Groundwork	Return of underspent grant funds for the N.P.	BACS	£3040.00
Flame Skill	Fire inspection of Playing Field Facilities	BACS	£445.00
J. Smithson	Key Cutting	BACS	£27.00
Conservation Corporation	Insurance	BACS	£18.00

- 11.3. To consider to AGREE to obtain grass cutting services to trim the overgrown path at the allotments for £150.
- 11.4. To AGREE to the cost of repair for the SAM2 sign.
- 11.5. To receive the minutes from the Finance Committee.
- 11.6. To consider to AGREE recommendations to full council from the Finance Committee.
 - 11.6.1. To AGREE and adopted the Financial Committee Terms of Reference.
 - 11.6.2. To AGREE and adopt the Financial Regulations.
 - 11.6.3. To RESOLVE not to offer further financial support for churchyard maintenance at this time.
 - 11.6.4. To RESOLVE to AGREE to obtain a MultiPay Card with Unity Banking at a cost of £3 per month.
 - 11.6.5. To AGREE to increase the Village Hall hourly hiring fee by £2, increasing it to £10 per hour from the 1st January 2023.
 - 11.6.6. To AGREE to Unsubscribe from Zoom
 - 11.6.7. To consider whether to continue the CAN membership.
 - 11.6.8. Increase staff rate as recommended
 - 11.6.9. To AGREE and award the grass cutting contracts.
 - 11.6.10. To AGREE the Ear Marked Reserves.
- 11.7. To consider and AGREE the draft budget.

12. Administration

- 12.1. To confirm that the Village Hall users have been invoiced up to the end of November.
- 12.2. To consider dates for 2023 surgeries.
- 12.3. To determine the procedures to put in place a Public Spaces Protection Order, under section 59 and 64 of the Anti-Social Behaviour, Crime and Policing Act 2014.

- 12.4. To AGREE the cost of a replacement lock for the Village Notice board.
- 12.5. To AGREE to a free energy provider check for the Village Hall.
- 12.6. To AGREE the rental fees for allotment pitches for 2024.

13. Any other Business for Future Meeting

To note any business for the next meeting of the council.

14. The date of the next meeting

To confirm the date of the next meeting of the council.