

Lanhydrock Parish Council: Minutes of Meeting held in the Lanhydrock War Memorial Hall at 19:30 on Monday 29th January 2018

**1. NOTIFICATION THAT MEETINGS MAY BE ELECTONICALLY RECORDED**

**2. TO NOTE THOSE PRESENT AND TO RECEIVE ANY APOLOGIES**

- I. In attendance: Cllr. J.A. Coode (Chairman), Cllr. M. Coad, Cllr. P. Miller, Cllr. W. Ayres, Cllr. A. Hill, S. Knight (clerk), Cllr. C. Batters (C.C.) and six members of the public.
- II. Apologies: None

**3. TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS**

- I. None

**4. PUBLIC FORUM**

- I. A. Williams acknowledged that run-off from his fields had contributed to recent flood issues in the parish and requested Cllr. Batters assistance in obtaining a map from Cornwall Council to detail the particular gullies that require emptying to alleviate the problem.  
**Action:** Cllr. Batters to request map from Cornwall Council for A. Williams to detail gullies that require emptying.
- II. A. Williams stated that he was considering submitting a revised, detailed planning application for housing and a country inn at Treffry. He requested advice from attendees as to the best way to gauge the parish support for such a submission but was advised by Cllr. Batters that this issue should be dealt with through Cornwall Council's normal planning channels. Cllr. Coode and Cllr. Ayres expressed concerns that Cllr. Batters' role on Cornwall Council's Planning Committee was creating a conflict of interest when it came to supporting planning applications within the parish, which Cllr Batters disputed.
- III. A Williams informed the attendees that the parish litter pick would be held on Tuesday 13<sup>th</sup> March, meeting at 09:30 at the War Memorial Hall. All equipment would be provided, including high visibility jackets, but any gloves etc. that people were able to bring would be useful.

**5. TO RESOLVE THAT THE MINUTES OF THE PREVIOUS MEETING ARE AN ACCURATE RECORD:**

- I. It was resolved that the Minutes of the Parish Council meeting held on 27.11.2017 were an accurate record.

## 6. TO RECEIVE ORAL OR WRITTEN REPORTS AND AUTHORISE ANY ACTION:

- I. **Cornwall Council:** Cllr. Batters reported that he had forwarded a number of flood issues to CORMAC on behalf of parishioners and that these had now been resolved.
- II. **Police:** The Clerk informed the Council that she had not yet been informed of the replacement for Celeste, the previous PCSO for the parish. Cllr. Batters advised that if she emailed him, he would chase up the matter with the police, although he warned it was unlikely that the new PCSO would be able to attend meetings.  
**Action:** Clerk to email Cllr. Batters to request the name of the new PCSO for Lanhydrock.
- III. **Planning Conference 28.11.2017:** Cllr Ayres, who attended this conference on behalf of the council, reported that she had attended workshops on the topics of affordable housing and Cornwall Council's planning policy. She stated that Cornwall Council aims to prevent 'land banking' by compulsorily purchasing land that has been granted planning permission but subsequently not developed within a fixed time period.
- IV. **Bodmin Community Network Panel Meeting 10.01.2018:** The Clerk, who attended this meeting on behalf of the parish council reported that representatives from the NHS's 'Shaping Our Future' project had given a presentation in which they stated that their aim was to provide efficiencies through better co-ordination of the individual services working within the NHS. The issue of the Electoral Boundary Review had also been discussed.

## 7. PLANNING MATTERS

- I. **PA17/11476:** Blackheath Farm - Barn Conversion
- II. **PA17/11474:** Blackheath Farm – Blackheath Cottage
- III. **PA17/11475:** Blackheath Farm – North Barn

M Madhavani, the applicant, answered questions from the attendees, reassuring residents of the Fairways that noise and obstruction of the access road resulting from the proposed works would be limited as much as possible. The Fairways residents queried the deadline for submitting their comments on the Cornwall Council planning portal and the Clerk informed them that the deadline had already passed but the Planning Officer had granted an extension to the deadline, to allow the applications to be discussed at the present meeting.

The council discussed the three applications together and agreed their unanimous support for each of them.



## 8. PARISH MATTERS

- I. **Clerk to provide Superfast Broadband Update:** The Clerk read aloud an email from Neil Agnew, (WW Fibre Deployment & Bespoke solutions Manager of Openreach) confirming that seventy nine of the eighty nine addresses originally planned to be captured by the latest superfast rollout had now been enabled (the Clerk passed around a list of enabled addresses to attendees). Of the remaining ten addresses, three were awaiting 'network address keys', which Mr Agnew expected to be supplied within days, and seven required a small amount of extra build, which would be completed within the next few weeks. Further to this email, Robert Ellis has been in touch with the clerk to inform her that, despite appearing on the 'enabled' list, some addresses were still not able to receive superfast broadband but, having raised the issue with Mr Agnew, the clerk informed the council that this appeared to be an issue that needed to be pursued with the service providers rather than Openreach. Cllr. Ayres confirmed that she had been informed that this was a temporary glitch that should be resolved soon.
  
- II. **To consider quotes for the repair of the fingerpost on Percy's Lane and authorise any action:** The clerk informed the council that she had requested quotes from both Cornwall Council and Irons Brothers Ltd for the repair of the fingerpost on Percy's Lane but, so far, had only received a response from Irons Brothers Ltd. Cllr. Coode expressed his concern that, as discussed at the parish council meeting on 30<sup>th</sup> November, Cornwall Council have stated that they are unable to meet the cost of this repair, despite the fingerpost being Grade II listed. He suggested that an 'Urgent Works Order' could be issued to Cornwall Council, to force them to bear this cost. Cllr. Batters (C.C.) requested copies of the correspondence in which Cornwall Council had stated their inability to pay for the repairs, to take the matter up with them.

**Action:** Clerk to email correspondence to Cllr. Batters (C.C.). Cllr. Batters (C.C.) to pursue with Cornwall Council.

- III. **Divisional Boundary Change:**
  - a. **To consider the new divisional boundary:** The Clerk showed the parish council the latest map showing the proposed divisional boundary affecting Lanhydrock, in which a 'horseshoe' of rural parishes would continue to exist around Bodmin, but Lanhydrock would be removed to join a division with Bodmin St Petrocs. The council expressed dismay at losing its rural status under the new proposal and requested that the clerk relay its strong opposition, to the Local Government Boundary Commission.

**Action:** Clerk to email the Local Government Boundary Commission, (copying in Cornwall Council's Electoral Review team) to express the council's opposition to the proposed new boundary.

- b. **To consider Lanhydrock's adequate representation by Cornwall Council:** The council discussed what course of action would be open to them, should they consider their representation under any new electoral boundary to be inadequate. The Clerk informed the council that she had made enquiries with CALC on the matter but they were yet to respond.

**Action:** Clerk to chase CALC for a response to query regarding how the council can ensure its adequate representation by Cornwall Council.

#### 9. TO NOTE CORRESPONDENCE RECEIVED AND AUTHORISE ANY ACTION:

Date	Sender	Regarding	Action
09.01.2018	Jennie Mursell	Thanks for flowers and letter from parish council	None
24.01.2018	Alison Jones	Flood issues resulting from water run-off from ploughed fields in Trebyan	Andrew Williams acknowledged that water running off his fields was contributing to flooding in the area and assured the council he was working to tackle the problem by reducing soil erosion through chisel ploughing and crop planting and by pointing out blocked drainage gullies to CORMAC for emptying.

#### 10. TO NOTE CORRESPONDENCE DISPATCHED:

Date	Addressee	Regarding
08.01.2018	Jennie Mursell	Thanks for work on parish newsletter

#### 11. FINANCE

- I. **Clerk to provide a report to date:** The Clerk provided the latest bank reconciliation, which showed outstanding income of £104.02, outstanding payments of £1690.01 and a total balance of £4026.75.



**II. The following payments were authorised:**

Recipient	Cheque No.	Reason for payment	Amount
CALC	100274	Agenda & Minutes Training	£60.00
Mrs M Coad	100275	Flowers for J Mursell	£15.00

**12. GOVERNANCE**

- I. To consider the appointment of an internal auditor:** Jason Coad, the parish council's current internal auditor, recommended the services of Amanda Eaves to provide an internal audit of the parish council for the period 2017/18. The council were happy with the recommendation and requested the clerk to make contact.  
**Action: Jason Coad to provide the Clerk with contact details for Amanda Eaves. Clerk to make contact.**
- II. To receive the resignation of the Chairman:** Cllr. Coode announced he would be resigning his position as Chairman and member of the parish council, following the conclusion of the current meeting. The other councillors expressed their sincere thanks to Cllr. Coode for his hard work and commitment to the parish council over the last two years and wished him well for his second retirement from the parish council.
- III. Clerk Performance Review:** Cllr. Ayres suggested that, as it had been over a year since the Clerk's last performance review, it may be timely to arrange a meeting of the Governance and Staffing Committee to carry out an updated review. The clerk agreed to this and it was decided that a date would be arranged.  
**Action:** Cllr. Ayres, Cllr. Miller and Clerk to arrange a meeting to carry out a staffing review.

**13. TO NOTE ITEMS FROM COUNCILLORS FOR THE NEXT AGENDA:** None**14. DATE OF NEXT MEETING:** Monday 26<sup>th</sup> March 2018**15. PUBLIC AND PRESS EXCLUDED****16. CLERK SALARY:** The following payments were authorised:

Recipient	Cheque No.	Reason for payment	Amount
S Knight	100272	Clerk Salary + Expenses	£
HMRC	100273	PAYE tax on Clerk Salary	£

Meeting Closed at: 21:23

Signed and Accepted as a correct record

*M. Coad*

Chairman

Date: 26.03.2018