

BURNISTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,
Annan, 41 Scalby Road, Burniston, Scarborough, YO13 0HN
Tel. 01723-870299

Email: clerk@burnistonparishcouncil.org.uk

PARISH COUNCIL MEETING

Tues 3rd November at 6.45pm

Public Welcome

To be held online – go to zoom.us and enter the meeting ID 879 0620 7410 and the password 352170

For those with poor or no internet connection, you can access the meeting (audio only) by ringing 0131 460 1196 and entering the meeting ID and password given above.

AGENDA

All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure, please contact the Clerk on receipt of the agenda.

1. Apologies to receive & accept.
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of meeting of 6th October 2020 (*enclosed*) to approve and sign.
Meeting to be suspended by Chairman to allow for next item.
4. Public Open Forum.
Meeting to be re-convened to continue with business on the agenda.
5. To consider & if appropriate, agree action on matters raised in the Public Open Forum.
6. Planning application 20/02098/FL to demolish existing dwelling and erect 9no. dwellings at Beechville, Limestone Road – to agree comments.
7. Reports to receive (as available) & agree action as appropriate – Police, County, Borough, Clerk - not to exceed 15 minutes in total.
8. Updates on matters from previous meeting to receive & agree action as appropriate 1] cherry tree removal Stone Quarry Rd (Clerk has one price to hand, Cllr. Grimwood was getting another) – to agree action as appropriate.
9. Correspondence:-
 - a) Code of Conduct consultation [*emailed to councillors 26/10/20*] to receive & agree action/comments as appropriate;
 - b) SBC Local Plan Review report [*emailed to councillors 23/9/20*] – following online presentation on 22/10/20 to agree action/comments as receive & agree action as appropriate
 - c) Correspondence received after 28/10/2020 & requiring a response before next meeting.
10. Planning Matters:-
 - a) Applications Received (to agree comments) –
 1. 20/01852/HS Demolish garage, erect two storey side and single storey rear extension and front porch at 4 Ashdown Rise.
 - b) Decisions Received to note:-
 1. 20/01492/FL Erect 4no. detached houses with detached garages following demolition of existing storage building and hardstanding, land south east of 5 Hawthorne Close - granted;
 2. 20/01678/HS Erect two storey side extension and single storey rear extension with balcony above at 42 Scalby Road – granted.
 - c) Planning matters received after preparation of agenda - to agree action as appropriate
11. Finance & Regulatory Matters:
 - a) Model Agreement 2021/22 – to accept the £10,251-88 offered by SBC

- b) External auditor's report – to note an unqualified report has been received and the Notice of Completion of Audit posted on the council's website and noticeboards.
 - c) Accounts to Authorise for online payment:- PKF Littlejohn (external audit) £240.00;
12. Parish Councillors reports to receive [max. 5 mins/councillor please].
 13. To agree the date of the next meeting (would normally be 1st December).
 14. Circulation – to be notified.

J. Marley

J. Marley (Mrs)

Clerk to the Parish Council

28th October 2020

**MINUTES OF ORDINARY MEETING OF BURNISTON PARISH COUNCIL HELD
VIRTUALLY ON THE Zoom PLATFORM ON TUESDAY 6th OCTOBER 2020 AT 7PM**

Present: Councillor A Hill (Chairman)
Councillor P Graves (from 7.17pm)
Councillor P Grimwood
Councillor B Marley
Councillor R Parsons
Councillor P Tidd (from 7.20pm)
Mrs J Marley (Clerk).

Absent: Councillors A Backhouse, County Cllr. D Bastiman.

35/20 **APOLOGIES FOR ABSENCE:** County Cllr. D Bastiman (no reason given).

36/20 **DECLARATIONS OF INTEREST.** None.

37/20 **MINUTES**

Having been previously circulated, the minutes of the Council meeting of 1st September 2020 were **approved** as an accurate record and Cllr. Hill was **authorised** to sign them as Chairman of the meeting.

38/20 **PROCEDURAL MATTER** No suspension of Standing Orders as no public present.

39/20 **REPORTS**

- a) **Police:** Written report **received & noted.**
- b) **County & Borough:** No reports to receive.
- c) **Clerk:** Reported the hedge on Mill Lane Cloughton/High Street Burniston was overhanging the verge and pavement & last night's meeting of Cloughton Parish Council had instructed the Clerk to write to person believed to be landowner. **Agreed** Council supported Cloughton's action and Clerk should write on behalf of both parish councils.

40/20 **MATTERS ARISING FROM PREVIOUS MEETINGS** None.

41/20 **CORRESPONDENCE**

- a) SBC Housing consultation report [*emailed to councillors 23/9/20*] **received** & following prolonged discussion **agreed** no comments;

Cllrs. Graves & Tidd joined the meeting during discussion of the above item.

- b) SBC Local Plan Review report [*emailed to councillors 23/9/20*] **received.** Clerk reported SBC had offered to give an online presentation on the review – councillors wished to accept this offer, Clerk to make arrangements;
- c) Correspondence received after 29/9/20 requiring a response before next meeting – none.

42/20 **PLANNING MATTERS**

- a) **Applications received:-** None.
- b) **Decisions received & noted:-** None.
- c) **Planning matters received after 29/9/20:-** None.

43/20 **FINANCE MATTERS**

- a) **2020-21 National Salary Award – noted** the National Joint Council has agreed the new pay scales for 2020-21 to be implemented from 1st April 2020 and **agreed** to apply this increase to the Clerk's salary with effect from 1/4/2020;

b) **Accounts to Authorise for online payment:-**

YLCA	Training	£22-50
HMRC	Tax/NI July-Sept	£227-00
W PJ & J Flinton	Rural verge cutting	£300-00

Agreed invoices be **authorised** for payment and Cllrs. Hill and Parsons to do the online authorisations within next 24 hours.

- c) **Village grass cutting** [*Minute 31/20b*] *refers* Various changes including length of cut, payment monthly on production of invoice, 2 year contract with option for a third, war memorial beech hedge to be cut in August, Council to advise when weed spraying wanted were **agreed.** Clerk to amend documents accordingly & once approved by Cllrs. Hill and Parsons, tenders to be invited with a closing date of 18th

December 2020. Tender to be placed on Contracts Finder and given to any other contractor who asked for it.

44/20 **COUNCILLOR'S REPORTS:**

Cllr. Grimwood asked what progress had been made on replacing the dead cherry trees outside numbers 8 and 14 Stone Quarry Road - (prices for felling, removal and stump grinding awaited). She also reported algae growing on flags at war memorial due to overflowing water - Cllr. Hill to have a look at problem. Cllr. Parsons reported 1] Highways had now cleared the ginnel from High St to Overgreen View and 2] the outcome of the grant application to the AJ1 Fund was awaited. Cllr. Hill reported the ivy on the wall at 38 Limestone Road was still restricting the usable width of the pavement, as was the hedge higher up at 40-46 Limestone Road.

45/20 **NEXT MEETING** - **Agreed** to be held 3rd November (may be virtual instead of face to face meeting) at 6.45pm.

46/20 **CIRCULATION** None.

There being no further business, the Chairman declared the meeting closed at 8.53pm.