



# Cantley, Limpenhoe and Southwood Parish Council

19 Willow Close, Brundall, Norfolk, NR13 5PZ

Email: cantleyparishcouncil@gmail.com Tel: 01603 712943

Clerk to the Council: Mrs Melanie Eversfield

Under the Council's protocol on the use of media equipment at meetings held in public, this meeting may be filmed, recorded or photographed. Anyone who wishes to do so must inform the Chairman and ensure that it is done in a manner clearly visible to anyone present. The wishes of any individual not to be recorded or filmed must be appropriately respected. A copy of the Council's Filming at Meetings Guidance is available on request.

To members of the Council,

You are hereby summoned to attend a meeting of Cantley, Limpenhoe and Southwood Parish Council on **Thursday 21<sup>st</sup> October 2021 at 7pm, at Limpenhoe Village Hall** for the purpose of transacting the following business:

*M Eversfield*

Parish Clerk  
16<sup>th</sup> October 2021

- 1) Public Forum and County and District Councillor Reports
- 2) To consider apologies for absence
- 3) Declaration of interest for items on the agenda and applications for dispensation
- 4) To confirm the minutes of the meeting held on Thursday 16<sup>th</sup> September 2021 (attached)
- 5) Urgent items to be raised through the Chair, if any
- 6) Update on matters arising from minutes, if any
  - a) Yare Grain
  - b) Parish Partnership Bid 2021/22
  - c) Network Rail
- 7) Highways and Transport
  - a) To receive an update on meeting with NCC Highways
  - b) To receive a report from Cllr J Davis on Flooding and Sewage issues (JD)
  - c) To consider projects for Parish Partnership Bid 2022/23
  - d) To receive details on problems with Grit Bins in the Parish
  - e) To receive details on maintenance of the village sign
- 8) Policies and Procedures
  - a) To review General Data Protection Policy
  - b) To review Financial Regulations
  - c) To approve Annual Report 2021
- 9) Finance
  - a) To receive and note accounts, budget comparison and bank reconciliation to 30<sup>th</sup> September 2021 (attached)
  - b) To consider payment of the following:

i) HMRC	PAYE – October 2021	£46.80 (SO)
ii) Mrs M Eversfield	Salary & Expenses – Salary 2021	£282.86 (SO)
iii) Limpenhoe Village Hall	Hall Hire	£15.00 (SO)
iv) Norfolk County Council	50% Parish Partnership Bid 2021/22	£3,000.00 (SO)
- 10) Ongoing Matters
  - a) To receive an update on Limpenhoe Village Green
  - b) To receive an update on Cantley Pond
  - c) To receive an update on the Poors Land Trust
  - d) To receive an update on Cantley Sugar
  - e) To receive an update on a litter pick for the Parish (JD)
- 11) Items for Next Meeting's Agenda
- 12) To confirm date of next meeting: Thursday 18<sup>th</sup> November 2021 at 7.00pm at Cantley Village Hall