


Mickleham Parish Council

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Minutes of the MPC Meeting held at 730pm on 14 September 2022

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| Venue | Ranmore Room, St Michael's Church |
| Chair | David Ireland (DI) |
| Councillors Present | Graham Clark (GC) David Ottridge (DO) Andrew McNaughton (AM) Kayleigh Hunter (KH) John Lowes (JL) |
| Clerk | Feena Graham (FG) |
| Attending | County Cllr Hazel Watson District Cllr Elsie Rosam |
| Members of the Community | Gill Wilson (GW) |

| Item No: | | Action: |
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| | <p>Prior to the meeting the Council members observed a one-minute silence to pay respects to HM Queen Elizabeth II following her death on 8th September 2022.</p> <p>DI welcomed John Lowes as the newly appointed Mickleham Parish Councillor to his first official meeting.</p> <p>DI welcomed Gill Wilson (GW) to the meeting. GW has agreed to support the Council on the Norbury Park Working Group.</p> | |
| 1 | <p>Opening Formalities</p> <p>(1144) Apologies received: Will Dennis (Hols) David Sadler (Police Liaison)</p> <p>(1145) Declarations of Interest/Requests for Dispensations. None.</p> <p>(1146) The Minutes of the Annual Parish Council Meeting held 13 July 2022. Approved by the Councillors and duly signed by the Chair.</p> <p>(1147) Chair's Comments.</p> <ul style="list-style-type: none">• Defibrillator – JL has agreed to oversee regular checks.• Signs on the west end of Swanworth Lane, (Norbury Park side) with the A24 – Hazel Watson confirmed existing road marked signs in place.• Benches outside the Running Horses/Swanworth Lane - these have been removed and have been donated to various groups.• Byttom Hill MPC Notice Board – maintenance on all MPC boards has been arranged. | |


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| 2 | <p>Open Forum</p> <p>(1148) No questions were raised in advance of this meeting.</p> <p>Update on Norbury Park was requested – covered in Point 5.</p> <p>Recreations Ground bins – Elsie Rosam had followed up on this and has agreed to review ongoing.</p> <p>Burnt out road from the Van Fire – DI raised concerns to Hazel Watson about the safety of oncoming traffic.</p> <p>Missing yellow lines – Hazel Watson confirmed work planned on the next schedule for completion.</p> |
| 3 | <p>Finance & Formalities</p> <p>(1149) New payments to be agreed are:</p> <ul style="list-style-type: none">£266.40 - NJL BoxGreen for mowing in August x 2 visits (Recreation Ground).£126.51 - Refund to the Clerk for payment of UK web and Zoom Monthly.£540.00 - Andrew Clark –Path Maintenance in June, July, August & September. <p>All Councillors agreed and three cheques were signed for payment.</p> <p>(1150) The bank reconciliation up to the 5th September 2022 had been circulated and was approved by all and signed by the Chair.</p> <p>Second instalment of the precept payment has been received. The current bank balance after all agreed payments is: £10537.83 (including last precept payment).</p> <p>(1151) Annual Governance Review DO had forwarded documents in advance of today's meeting. The readoption of the following documents were agreed by all Councillors present:</p> <ul style="list-style-type: none">• Financial Regulations• Standing Orders <p>The Risk Register was agreed by all Councillors present.</p> |


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| | <p>(1152) Code of Conduct WD had reviewed the LGA Code of Conduct and had been in correspondence with MVDC. WD's recommendation to continue with the current use of the NALC Code of Conduct. A review to readopt this paper will be carried forward to November's meeting.</p> | | Clerk |
| 4 | <p>Planning</p> <p>(1153) No further applications submitted.</p> | | |
| 5 | <p>Reports from Working Groups</p> <p>(1154) Norbury Park Working Group. JL to lead this group as the newly appointed Councillor. Gill Wilson agreed to support as member of the Community. JL to attend a communication forum tomorrow 15th September 2022. JL asked to speak to Robin Rowlands as he was unable to attend today. Further information to be reported after tomorrow's forum.</p> <p>(1155) Local Plan Working Group</p> <ul style="list-style-type: none">• Stage 3 Examination set for 26th September where AM will represent the MPC and raise comments accordingly. <p>(1156) Mole Valley Boundary Review Working Group</p> <ul style="list-style-type: none">• Final proposal plans to be put forward for Parliamentary Approval New Ward Name: Mickleham/Westcott/Oakwood. <p>(1157) Mickleham Sign Renovations No new updates. GC asked to chase with Jim Evans.</p> | | GC |
| 6 | <p>Traffic Issues including Parking and Noise</p> <p>(1158) Noise Camera DI detailed that Mickleham was one of four sites across England to be considered as a possible location for a Noise Camera</p> <p>Vehicle Activated Speed (VAS) Update no new reading available.</p> | | |
| 7 | <p>Chair/Clerk's Forum Updates</p> <p>(1159) Last planned Clerk's Forum was cancelled following the announcement of HM Queen Elizabeth II's death on 8th September 2022.</p> | | |



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| 8 | Urgent Items received by the Chair (1160) The Mickleham Almshouses Charity – Trustee Vacancy The Charity that runs the Mickleham Almshouses of which Trevor Haylett is the Clerk, are looking to recruit a Trustee. The Charity has asked members of the MPC to consider the role and to apply. Details were sent in advance of the meeting. Any Councillors wishing to apply to let the Clerk know. (1161) Civility and Respect Project Email circulated in advance from WD. Councillors asked to read and follow up. JL raised the issue of personal details being held on the website. Clerk to ask for clarification. | Clerk |
| 9 | Next Meetings: Wednesday 09 November 2022 (inc. Children’s Recreation Ground Trust Meeting) Proposed Meeting dates for 2023 : Wednesday 11 January 2023 Wednesday 08 March 2023 Pending 2023 Election dates/timing : Wednesday 10 May including the APC Meeting Wednesday 12 July Wednesday 13 September Wednesday 08 November (inc. Children’s Recreation Ground Trust Meeting) | |

The meeting closed at 8.47pm

Signed:  Date: 10.11.22

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