



Zena Tett - Parish Clerk
Exbourne with Jacobstowe Parish Council
Bouchland Farm
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I hereby give notice that the Annual Parish Meeting will take place on Wednesday 26th April 2017 at 7pm in The Village Hall, Exbourne followed by a Parish Council Meeting at 8pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Annual Parish Meeting Agenda

- 2017.1 **Chairman's Address** – Steve Blakeman, Chairman of the Parish Council
- 2017.2 **Minutes of the Last Meeting** – to consider the approval of the Minutes of the last Annual Parish Meeting held on 25th May 2016.
- 2017.3 **Borough Councillor Report** – to receive a report from District Councillor Lois Samuel.
- 2017.4 **Village Parking** – Wayne Keenan, Watch Manager of the North Group Leadership Team will talk about parking issues in Exbourne and how they affect the Fire Service.
- 2017.5 **Open Forum**

Parish Council Meeting Agenda

- 120. **Apologies for Absence** – to receive apologies made to the Clerk prior to the meeting.
- 121. **Minutes of the Last Meeting** – to consider the approval of the Minutes of the last meeting of the Council held on 29th March 2017.
- 122. **Public Speaking Time** – members of the public are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration, at the discretion of the Chairman, during the Public Participation section of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.
- 123. **Declarations of Interest** – Councillors are invited to declare any disclosable pecuniary interest, including the nature and extent of such interests they may have in any items to be considered at this meeting. They are also reminded to consider whether in the light of recent activities any items within their Register of Interests should be updated.
- 124. **Matters Arising**
 - 124.1 Neighbourhood Plan – to receive an update from Cllr Hedley on any decisions made or matters arising.
 - 124.1 Lengthsman Work – to receive an update from Cllr Williams regarding the works being carried out by the Lengthsman and consider any further works needing to be carried out.
 - 124.2 Village Flyer – to receive an update from Cllr Blakeman on the results of the Village Flyer.
 - 124.3 Village Hall – to receive an update on works carried out to the Village Hall from Cllr Williams.
- 125. **New Items**
 - 125.1 Queen's Commemoration – to consider a suitable venue to receive live screening of the service and the purchase of a Commemoration Book.
 - 125.2 Parish Councillor Vacancy – to discuss the vacancy on the Parish Council including new member of the Playing Field Committee
- 126. **Planning**
 - 126.1 1119/17/HHO
Kingfishers, Woodhall, Exbourne EX20 3QZ
Householder application for change of doors for window unit in existing opening

- 126.2 0474/17/LBC
Rosemary Cottage, Fore Street, Exbourne EX20 3RU
Listed building consent for replacement conservatory roof plastering and insulation
- 126.3 APP/Q1153/W/16/3159610
Appeal – Meadow View Farm, Exbourne
Proposed rural workers live/work unit of accommodation
- 126.4 APP/Q1153/W/16/3159609
Appeal – Meadow View Farm, Exbourne
Proposed livestock barn
- 126.5 APP/Q1153/W/16/3165187
Appeal – Garden & Orchard opposite Downes Tenements, North Road, Exbourne
Proposed hybrid application comprising full application for a replacement garage, new vehicular access and driveway to garden and orchard with ancillary works to improve sightlines including moving retaining wall; outline application with some matters reserved for up to 3no. dwellings
127. **Clerks Report**
- 127.1 Correspondence – to note the items below which have been circulated or will be available for inspection at the meeting.
- 127.1.1 Email: WDBC – notification that consent has been granted on application number 0149/17/TCA
- 127.1.2 Email: Parishioner – expressing dissatisfaction with the WDBC Planning website
- 127.1.3 Email: WDBC – Invitation to Community Safety Forum on 15th May 2017
- 127.1.4 Magazine: Healthwatch Voices
- 127.1.5 Posters/Leaflets: Learn Devon
- 127.2 Village Clock – to reconsider the 3 year service agreement offered by Smith of Derby in light of the additional £100 VAT.
128. **Councillors' Reports and Items for Future Agenda** – each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
129. **Finance**
- 129.1 To consider the following payments:
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| 129.1.1 Smith of Derby 3 year Service Agreement VAT | £100.00 |
| 129.1.2 The Burrow – Photocopying NP | £55.12 |
| 129.1.3 The Burrow – Photocopying NP | £55.13 |
| 129.1.4 The Burrow – Photocopying NP | £8.38 |
| 129.1.5 Village Hall – Parish Council Meetings | £75.00 |
| 129.1.6 Clerks Expenses | £38.55 |
- 129.2 To note the following receipts:
- | | |
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| 129.2.1 P3 Payment | £100.00 |
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- 129.3 Review the bank balance.
130. **Date of Next Meeting** – to confirm the date of the next meeting which will be the Annual General Meeting scheduled for 8pm on 24th May 2017 in the Village Hall, Exbourne, followed by the Parish Council Meeting.

Z. Tett

Zena Tett – Parish Clerk
Date: 20th April 2017