

BRANDON TOWN COUNCIL
Minutes of the Meeting of the Full Brandon Town Council
held at 7pm on Monday 5th April 2004
at the (New) Forest Primary School, Bury Road, Brandon

Present: The Vice Chairman Cllr Mrs E Milner, Cllr Mrs J A Ahern, Cllr Mr V E Ashley, Cllr Mr P S Baldwin, Cllr Mrs S Jureko, Cllr Mr P MacLoughlin, Cllr Mr P R Ridgwell, Cllr Mr A P Saxby, Cllr Mr R Silvester, Cllr Mrs C M Silvester, Cllr Mr N A Vant.

Also Present: Mr J P Scott (Town Clerk), Police Sergeant Mark Larna, 1 member of the Press, 41 members of the public.

The Vice Chairman Cllr Mrs E Milner took Chairmanship of the Meeting in the absence of The Chairman Cllr Ms J S Bourton.

1. APOLOGIES FOR ABSENCE

The Chairman Cllr Ms J S Bourton (to attend the meeting later) Cllr Mr S J Edwards, Cllr Mr S A Newbon.

2. DECLARATIONS OF INTERESTS AND ADDITIONS TO REGISTER OF MEMBERS INTERESTS [PCC of C 2001/LGA 2000]

Cllr Mr N A Vant declared an interest in Item 16, proposed re-siting of bus stop at London Road/Old Forge Court, and duly signed the Members Book of Interests. Cllr Mrs J A Ahern declared an interest in Item 12:1, Lingheath Trust Charity payment (listed as Rudlings and Wakelam Solicitors) and duly signed the Members Book of Interests. Cllr Mr P S Baldwin declared an interest in Item 11:1, planning application F/2004/0216/FFUL: Old Coach House, London Road, Brandon, and duly signed the Members Book of Interests.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

3.1 RATIFICATION OF MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 1st March 2004 (PUBLIC ITEMS)

Resolution Record No. **BTC/334/05/Apr/04**

Proposed by Cllr Mrs S Jureko and seconded by Cllr Mr P S Baldwin.

CARRIED: Unanimous.

THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 1st MARCH 2004 BE ACCEPTED AND SIGNED AS A TRUE RECORD

3.2 RATIFICATION OF MINUTES OF THE FULL BRANDON TOWN COUNCIL CONTINUATION MEETING OF MONDAY 1st MARCH 2004 HELD ON MONDAY 22 MARCH 2004 (PUBLIC ITEMS)

Resolution Record No. **BTC/335/05/Apr/04**

Proposed by Cllr Mrs S Jureko and seconded by Cllr Mr P S Baldwin.

CARRIED: 8 for, 0 against, 1 abstention.

THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL CONTINUATION MEETING OF MONDAY 1st MARCH 2004, HELD ON MONDAY 22 MARCH 2004, BE ACCEPTED AND SIGNED AS A TRUE RECORD

4. MATTERS ARISING

4.1 FROM THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 1ST MARCH 2004.

ITEM 17, LETTER RECEIVED FROM MR JONATHON REED, MONITORING OFFICER, FOREST HEATH DISTRICT COUNCIL, REGARDING THE FULL MEETING OF BRANDON TOWN COUNCIL HELD ON MONDAY 5 JANUARY 2004
Cllr Mr N A Vant requested this matter be an agenda item at the next Full Council Meeting.

4.2 FROM THE FULL BRANDON TOWN COUNCIL CONTINUATION MEETING OF MONDAY 1ST MARCH 2004 HELD ON MONDAY 22 MARCH 2004.

ITEM 23, BRANDON COMMUNITIES PARTNERSHIP – ADOPTION OF CITTASLOW PROJECT

Resolution Record No. **BTC/336/05/Apr/04**

Proposed by Cllr Mr A P Saxby and seconded by Cllr Mr N A Vant.

CARRIED: 9 for, 1 against, 1 abstention.

THAT BRANDON TOWN COUNCIL WRITES TO THE BRANDON COMMUNITIES PARTNERSHIP OBJECTING TO THE DELAY IN INFORMING THE COUNCIL OF THE CITTASLOW PROJECT. AS A RESULT, OTHER COUNCILS HAD ALREADY FILLED ALL AVAILABLE PLACES ON THE PROJECT.

Standing Orders were suspended for the Public Forum.

5. PUBLIC FORUM

Approximately thirty-five members of the public attended the Meeting for the sole purpose of objecting to planning application F/2004/0189/FUL: Land off Bracken Rise, Brandon.

Resubmission: erection of two bungalows. Applicant: Baker & Nisbet Ltd, 4, Holly Lane, Lakenheath.

Mr Mike Harding, Spokesperson: reiterated objections already made to previous applications for this same development. He highlighted how there was no change to this application other than a slight rearrangement of the bungalow's positions and all previous objections to this development still stood.

Several residents complained about the time being taken to replace streetlight No.151 outside 4, Bracken Rise. The Vice Chairman Cllr Mrs E Milner explained how the contractors were responsible for the unavoidable delay. However, the column would definitely be replaced within the next two weeks.

6. TO RECEIVE A REPORT FROM RAF LAKENHEATH

None received.

7. TO RECEIVE A BI-MONTHLY REPORT FROM THE POLICE

Sergeant Larna: informed the Meeting that vehicle crime is still predominant in Brandon with sporadic burglaries also occurring. Extra Officers have been patrolling the housing estates and distributing crime prevention advice because of the current terrorist threat. Likewise, there is high profile policing around the RAF Base. Three men were arrested for the recent Elveden Post Office raid. Anti-social behaviour in Brandon is being tackled and one person in particular is awaiting a Court appearance. Sergeant Larna fully intends to continue his previous commitment to more visible and interactive policing. This will include greater partnership working with Neighbourhood Watch and the introduction of Industrial Watch Schemes. He is also committed to working closer with the Portuguese Community. Sergeant Larna referred to questions put at a previous Meeting regarding Police operated CCTV in Brandon. He explained that a Forest Heath District Council representative could address Brandon Town Council on these issues if required. He is considering approaching the Town Council with a request for placing laminated crime prevention notices in bus shelters.

Sergeant Larna will also be liaising with the Brandon Community Partnership with a view to incorporating a Community Police Office inside the proposed Healthy Living Centre.

Cllr Mr P R Ridgwell: enquired about whether it was possible to train a Brandon Police Officer to speak Portuguese.

Sergeant Larna: stated that no Officer in Brandon can speak Portuguese but he would like to have someone who could.

Cllr Mr R Silvester: asked how the Police deal with someone who is Portuguese when arrested.

Sergeant Larna: explained how an interpreter can be obtained quickly by telephone.

Cllr Mr V E Ashley: complained about people in Brandon not feeling safe due to Police Officers continually being moved to other police stations. He feels Brandon is becoming a terrible place.

Cllr Mr P R Ridgwell: noticed the Police in Brandon had become more visible lately. He also mentioned the problem with cars parking near to the High Street / Thetford Road junction while the occupants use the Barclays Bank cash point terminal.

Sergeant Larna: assured Cllr Mr P R Ridgwell that the problem is being given attention.

8. TO RECEIVE REPORTS (if any) from County Councillors and/or District Councillors.

None received.

9. URGENT BUSINESS – any items the Chairman considers a matter of urgent business [pursuant to Section 100B (4) (16) LGA 1972]

9.1 LAND REGISTRY OF THE LODGE, BRANDON

Resolution Record No. **BTC/337/05/Apr/04**

Proposed by Cllr Mrs J A Ahern and seconded by Cllr Mr A P Saxby.

CARRIED: 8 for, 3 against, 0 abstentions.

THAT BRANDON TOWN COUNCIL INSTRUCTS CUNNINGHAM-JOHN SOLICITORS TO REGISTER THE TITLE DEEDS TO THE LODGE, BRANDON AT THE LAND REGISTRY

9.2 REQUEST FOR A BRANDON TOWN COUNCIL REPRESENTATIVE ON THE GOVERNING BODY OF THE NEW FOREST PRIMARY SCHOOL, BRANDON

Cllr Mrs C M Silvester volunteered to represent Brandon Town Council and this was agreed by other Members.

9.3 QUOTES FOR THE INSTALLATION AND RECONNECTION OF STREET LIGHT 151, BRACKEN RISE, BRANDON

Resolution Record No. **BTC/338/05/Apr/04**

Proposed by Cllr Mrs J A Ahern and seconded by Cllr Mrs S Jureko.

CARRIED: 10 for, 1 against, 0 abstentions.

THAT BRANDON TOWN COUNCIL ACCEPTS THE QUOTATIONS SUBMITTED BY McALPINE INFRASTRUCTURE LTD AND EDF ENERGY FOR THE RESPECTIVE INSTALLATION AND RECONNECTION OF STREET LIGHT No.151, BRACKEN RISE, BRANDON

10. WARD REPORTS FROM COUNCILLORS

Cllr Mr A P Saxby: reported streetlight No.516, St Margaret's Drive, Brandon having recently been struck by a vehicle during the early hours.

Cllr Mr P R Ridgwell: pointed out that potholes in Gas House Drove had been filled with

tarmac. Also, a new bus service named The Brecks Warrener serving the surrounding villages and rail stations will commence on 1st May 2004. He noticed that 40-50 plastic bin bags had been dumped beside the Can Bank in Leo's Car Park this morning and thought it to be blue bin surplus rubbish.

Cllr Mr P T MacLoughlin: considered the pine trees along Mile End, Brandon to be in dangerous condition.

Cllr Mrs C M Silvester: believed the rubbish bags at the Leo's Car Park Can Bank were being dumped by people collected at that location by a white van that takes them to work each morning.

8pm - Cllr Mr P T MacLoughlin left the Meeting and did not return.

11. PLANNING APPLICATIONS: Notifications circulated: plans at Meeting.

11.1 OBJECTION

F/2004/0189/FUL: Land off Bracken Rise, Brandon. Resubmission: erection of two bungalows. Applicant: Baker & Nisbet Ltd, 4, Holly Lane, Lakenheath.

Resolution Record No. **BTC/339/05/Apr/04**

Proposed by Cllr Mr A P Saxby and seconded by Cllr Mrs S Jureko.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL STRONGLY OBJECTS TO PLANNING APPLICATION F/2004/0189/FUL: LAND OFF BRACKEN RISE, BRANDON ON THE FOLLOWING GROUNDS: 1) BRACKEN RISE ALREADY COMPRISES OF A DANGEROUS ROAD WITH NARROW 'S' BENDS. INCREASED TRAFFIC WOULD CAUSE GREATER DANGER TO ROAD USERS. 2) THIS IS A CONTRIVED DEVELOPMENT

11.2 OBJECTION

F/2004/0193/RMA: Land off Waltons Way, Brandon. Resubmission: Submission of details under outline permission F/2001/244 for the erection of 31 dwellings with garages, associated roads and public open space. (Major Development) Applicant: J S Bloor (Sudbury) Ltd, 4 Boldero Road, Bury St Edmunds.

Resolution Record No. **BTC/340/05/Apr/04**

Proposed by Cllr Mr A P Saxby and seconded by Cllr Mrs J A Ahern.

CARRIED: 8 for, 0 against, 1 abstention.

THAT BRANDON TOWN COUNCIL STRONGLY OBJECTS TO PLANNING APPLICATION F/2004/0193/RMA: LAND OFF WALTON'S WAY, BRANDON ON THE FOLLOWING GROUNDS: 1) THE ACCESS ROAD TO THIS DEVELOPMENT ADJOINS RATTLERS ROAD YARDS FROM A BLIND JUNCTION WITH BURY ROAD. TRAFFIC ON BOTH THESE ROADS IS EXTEREMELY HEAVY. 2) THE DENSITY OF THE DEVELOPMENT IS EXCESSIVE. 3) THE INFRASTRUCTURE IN BRANDON HAS ALREADY REACHED SATURATION LEVEL AND ESSENTIAL SERVICES, INCLUDING MEDICAL SURGERIES AND EDUCATIONAL ESTABLISHMENTS ARE STRUGGLING TO COPE. 4) THERE ARE NO OUTDOOR PLAY FACILITIES FOR CHILDREN

Cllr Mr P S Baldwin and Cllr Mr N A Vant both declared an interest in the following Item and left the meeting.

11.3 F/2004/0216/FUL: Land at 81A The Old Coach House, London Road, Brandon. Conversion of a barn to form a dwelling and erection of detached double garage. Applicant: Mrs & Mrs J Rought, 81A The Old Coach House, London Road, Brandon.

Resolution Record No. **BTC/341/05/Apr/04**

Proposed by Cllr Mr A P Saxby and seconded by Cllr Mr R Silvester.

CARRIED: 6 for, 1 against, 0 abstentions.

THAT BRANDON TOWN COUNCIL HAS NO OBJECTION TO PLANNING APPLICATION F/2004/0216/FUL: LAND AT 81A THE OLD COACH HOUSE, LONDON ROAD, BRANDON

Cllr Mrs S Jureko declared an interest and left the Meeting.

11.4 Resolution Record No. **BTC/342/05/Apr/04**

Proposed by Cllr Mrs C M Silvester and seconded by Cllr Mrs J A Ahern.

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL RESOLVES NO OBJECTION TO THE PLANNING APPLICATIONS HEREUNDER DESCRIBED

F/2004/0141/FUL: 40 Robin Walk, Brandon. Erection of a rear conservatory. Applicants: Mr and Mrs Aylott, 40 Robin Walk, Brandon.

RESOLVED NO OBJECTION

F/2004/01050/FUL: 51 St Nicholas Walk, Brandon. Erection of a single storey front extension, single storey side extension incorporating a garage. Applicants: Mr A Mouncer, 51 St Nicholas Walk, Brandon.

RESOLVED NO OBJECTION

F/2004/0133/FUL: 72 Rattlers Road, Brandon. Resubmission: erection of front extension (demolition of existing extension) Applicant: Mrs E Spiers, 72 Rattlers Road, Brandon.

RESOLVED NO OBJECTION

F/2004/0176/FUL: 21 Knappers Way, Brandon. Erection of rear conservatory. Applicant: Mrs & Mrs D Davidson, 21 Knappers Way, Brandon.

RESOLVED NO OBJECTION

F/2004/0182/FUL: 7 Hillside, Brandon. Erection of side and rear extensions. Applicant: Mrs & Mrs Harrington, 7 Hillside, Brandon.

RESOLVED NO OBJECTION

F/2004/0230/FUL: 17 Mallard Way, Brandon. Erection of single storey side extension. Applicant: Mrs McDonald, 17 Mallard Way, Brandon.

RESOLVED NO OBJECTION

F/2004/0252/FUL: 15 Manor Road, Brandon. Erection of single storey rear extension. Applicant: Mr & Mrs Chambers, 15 Manor Road, Brandon.

RESOLVED NO OBJECTION

12. ACCOUNTS: to receive and approve March 2004 payments.

12.1 Public Items – discussion permitted thereon.

8.30pm – The Chairman Cllr Ms J S Bourton arrived at the Meeting and took the Chairmanship

ACTION FOR MARKET TOWNS SUBSCRIPTION RENEWAL FOR 2004

Resolution Record No. **BTC/343/05/Apr/04**

Proposed by Cllr Mr A P Saxby and seconded by Cllr Mr P S Baldwin.

CARRIED: Unanimous.

THAT THE ACTION FOR MARKET TOWNS 2004 SUBSCRIPTION IS NOT RENEWED AND IS DELETED FROM THE LIST OF PAYMENTS FOR MARCH 2004

Cllr Mrs J A Ahern declared an interest in the following Item and left the Meeting.

RUDLINGS AND WAKELAM SOLICITORS INVOICE No.65000

Resolution Record No. **BTC/344/05/Apr/04**

Proposed by Cllr Mr A P Saxby and seconded by Cllr Mr P R Ridgwell.

CARRIED: 6 for, 3 against, 1 abstention.

THAT BRANDON TOWN COUNCIL WRITES TO RUDLINGS AND WAKELAM SOLICITORS REGARDING INVOICE No.65000, REQUESTING FURTHER PARTICULARS OF THE ADVICE SAID TO HAVE BEEN GIVEN. THIS IS TO ENABLE THE COUNCIL TO GIVE PROPER CONSIDERATION TO THESE CHARGES, IN VIEW OF THE LENGTH OF TIME SINCE THIS WORK WAS ALLEGEDLY UNDERTAKEN

Resolution Record No. **BTC/345/05/Apr/04**

Proposed by The Vice Chairman Cllr Mrs E Milner and seconded by Cllr Mrs S Jureko.

CARRIED: Unanimous.

THAT THE PAYMENTS ON THE LIST SUBMITTED FOR MARCH 2004 (PUBLIC ITEMS) AND REPRODUCED HEREUNDER ARE APPROVED

Date	Amount	Supplier	Net Total	VAT
Mar-04	12.50	LCR Subscription	12.50	
Mar-04	51.34	Petty Cash Imprest	51.34	
Mar-04	71.92	Finevales Ser. Station	67.17	4.75
Mar-04	35.25	Tindalls	30.00	5.25
Mar-04	40.35	Border Bld. Supplies	34.34	6.01
Mar-04	25.00	Bunches and Bows Ltd	25.00	
Mar-04	6.00	J & D Green	6.00	
Mar-04	43.98	Canon Copies	37.43	6.55
Mar-04	124.24	J Powell & Son	105.74	18.50
Mar-04	206.80	McAlpine Infrastructure	176.00	30.80
Mar-04	9.98	Weeting Tyres	8.50	1.48
Mar-04	99.01	Sage (UK) Ltd	84.26	14.75
Mar-04	89.94	Tindalls	76.55	13.39
Mar-04	587.50	Cunningham-John	500.00	87.50
Mar-04	122.93	Arco Ltd	104.62	18.31
Mar-04	72.60	Finevales Ser. Station	66.26	6.34
Mar-04	2,937.50	John Atkins Architect	2,500.00	437.50
Mar-04	620.40	EDF Energy	528.00	92.40
Mar-04	2,667.60	Allianz Cornhill Insurance	2,667.60	
TOTALS	7,824.84		7,081.31	743.53
Mar-04 awaited	33.50	British Gas month	27.64	5.86
Mar-04	538.54	Anglian Water	458.33	80.21
Mar-04	3,524.20	A M Asset Light	2,999.32	524.88
awaited		Powergen - 0627		
awaited		Powergen -no 20		
awaited		Powergen -no 49		

awaited		Powergen -no 51		
awaited		BT fax/internet		
awaited		BT main tel line		
Mar-04	21.40	FHDC garage rent	18.20	3.20
awaited		FHDC Rates Cem		
awaited		FHDC Rates OSH		
TOTALS	4,117.64		3,503.49	614.15

12.2 Confidential Items (Staff salaries/Local Gov. Pension)

Resolution Record No. **BTC/346/05/Apr/04**

Proposed by The Vice Chairman Cllr Mrs E Milner and seconded by Cllr Mrs J A Ahern.

CARRIED: 9 for, 1 against, 0 abstentions.

THAT PAYMENT ON THE LIST SUBMITTED FOR MARCH 2004 (CONFIDENTIAL ITEMS – STAFF SALARIES) AS CIRCULATED TO COUNCILLORS IS APPROVED.

13. TO BE ADVISED OF EXISTING CEMETRY WORKS

13.1 Town Keeper's Report

Resolution Record No. **BTC/347/05/Apr/04**

Proposed by Cllr Mrs J A Ahern and seconded by Cllr Mr N A Vant.

CARRIED: Unanimous.

THAT THE TOWN KEEPER'S REPORT BE DEFERRED UNTIL THE CONFIDENTIAL SECTION OF THIS MEETING

14. CONFIRMATION OF APPOINTMENT OF THE INDEPENDENT INTERNAL AUDITORS FOR THE FINANCIAL YEAR ENDING 2003/2004

Resolution Record No. **BTC/348/05/Apr/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by The Vice Chairman Cllr Mrs E Milner.

CARRIED: Unanimous.

THAT ACCOUNTANTS THAIN WILDBUR ROLPH & CO BE REAPPOINTED AS THE INDEPENDENT INTERNAL AUDITORS FOR BRANDON TOWN COUNCIL FOR THE FINANCIAL YEAR ENDING 2003/2004

15. ALLOTMENT GARDENS – TO BE ADVISED OF ANY DEVELOPMENTS

Cllr Mr A P Saxby confirmed that Brandon Poor's Estate do not have any land appropriate for allotment use. Further enquiries to be made with the Lingheath Trust Charity.

16. PROPOSED RE-SITING OF BUS STOP ON LONDON ROAD/OLD FORGE COURT – UPDATE

Resolution Record No. **BTC/349/05/Apr/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by The Vice Chairman Cllr Mrs E Milner.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL WILL POSTPONE INSTALLATION OF THE NEW BUS SHELTER ON LONDON ROAD AT THE JUNCTION WITH OLD FORGE COURT, BRANDON UNTIL MONDAY 10 MAY 2004. THIS IS TO ENABLE MR V LUKANIUK TO COMPLETE REBUILDING THE BOUNDARY WALL AT THAT LOCATION

17. ELIZABETH ROAD HOME ZONE CONSULTATION PROCESS - UPDATE

The Chairman Cllr Ms J S Bourton detailed the results of the consultation process.

64 households were surveyed by delivered questionnaires.

There was a 41% response rate.

The main findings included:

85% wanted a reduction in the speed limit – preferably to 12 mph or less.

67% would like speed bumps across the roads.

63% thought the street lighting to be inadequate.

60% claimed the speed of vehicles was excessive.

47% stated that play areas were unsatisfactory.

Resolution Record No. **BTC/350/05/Apr/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by The Vice Chairman Cllr Mrs E Milner.

CARRIED: 10 for, 0 against, 1 abstention.

THAT BRANDON TOWN COUNCIL AGREES TO ENTER INTO PARTNERSHIP WITH OTHER COUNCILS AND AGENCIES IN ORDER TO IMPLEMENT A HOME ZONE IN ELIZABETH ROAD, BRANDON

18. PEDESTRIAN SAFETY AT THE JUNCTION OF LONDON ROAD AND RATTLERS ROAD, BRANDON – Working Party Report

See Item 19.

19. VEHICLES MOUNTING THE GRASS VERGE FRONTING SHOPS 6-14 LONDON ROAD, BRANDON - Working Party Report

Resolution Record No. **BTC/351/05/Apr/04**

Proposed by The Vice Chairman Cllr Mrs E Milner and seconded by Cllr Mrs S Jureko.

CARRIED: 10 for, 0 against, 1 abstention.

THAT A FURTHER ON-SITE MEETING TAKES PLACE TO ASSESS PEDESTRIAN SAFETY AT THE JUNCTION OF LONDON ROAD AND RATTLERS ROAD, BRANDON AND VEHICLES MOUNTING THE GRASS VERGE FRONTING SHOPS 6-14 LONDON ROAD, BRANDON. THE MEETING SHOULD BE ARRANGED BETWEEN MR ANDY JOHNSON, SUFFOLK COUNTY COUNCIL AND THE BRANDON TOWN COUNCIL WORKING PARTY THAT WILL NOW INCLUDE CLLR MR A P SAXBY

9.02pm – Cllr Mr V E Ashley left the Meeting and did not return.

20. CHANGE OF RAIL COMPANY FRANCHISE SERVING BRANDON RAILWAY STATION AND TRAIN STOPPING TIMES

Information circulated.

21. BRANDON TOWN COUNCIL NEWS PAGE IN THE MAGAZINE ‘FOREST HEATH NEWS’

Resolution Record No. **BTC/352/05/Apr/04**

Proposed by Cllr Mr A P Saxby and seconded by Cllr Mr P S Baldwin.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL WRITES TO FOREST HEATH DISTRICT COUNCIL DECLINING THE OFFER TO PURCHASE PAGE SPACE IN THE MAGAZINE ‘FOREST HEATH NEWS’ BECAUSE THE TOWN COUNCIL HAS NOT BUDGETED FOR THIS. HOWEVER, THE TOWN COUNCIL WILL MAKE CONTRIBUTIONS TO THE MAGAZINE THAT ARE FREE OF CHARGE

22. OLD SCHOOL HOUSE - DDA COMPLIANCY AND STRUCTURAL ALTERATIONS

Enquiries to be made with a view to holding a Working Group Meeting between the Full Council and Architect Mr John Atkins at 6pm on Monday 19th April 2004 at The Old School House, Market Hill. Brandon.

23. RIVERBANK EROSION AT THE LODGE, BRANDON - UPDATE

Awaiting quotes.

24. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS:

Resolution Record No. **BTC/353/05/Apr/04**

Proposed by Cllr Mr R Silvester and seconded by Cllr Mr A P Saxby.

CARRIED: Unanimous

THAT IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW FOR THE FOLLOWING REASONS: CONFIDENTIAL MINUTES; STAFFING ISSUES; QUOTATIONS. [Section 100(A)(4) LGA 1972]

BRANDON TOWN COUNCIL

Confidential Minutes

of the Full Brandon Town Council Meeting

held on Monday 5th April 2004

at the (New) Forest Primary School, Bury Road, Brandon

THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAY BE DISPLAYED
AS A MATTER OF PUBLIC RECORD

25. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES -

Of the Full Brandon Town Council Continuation Meeting of Monday 1st March 2004 held on Monday 22nd March 2004.

Resolution Record No. **BTC/354/05/Apr/04**

CARRIED:

THAT THE CONFIDENTIAL MINUTES OF THE FULL BRANDON TOWN COUNCIL CONTINUATION MEETING OF MONDAY 1ST MARCH 2004, HELD ON MONDAY 22 MARCH 2004, BE ACCEPTED AND SIGNED AS A TRUE RECORD

26. MATTERS ARISING FROM CONFIDENTIAL MINUTES

Of the Full Brandon Town Council Continuation Meeting of Monday 1st March 2004 held on Monday 22nd March 2004.

None.

27. EMPLOYMENT - CONFIRMATION OF APPOINTMENT OF TOWN CLERK, RESPONSIBLE FINANCIAL OFFICER AND PROPER OFFICER OF THE COUNCIL - SIX MONTH PROBATIONARY PERIOD HAVING BEEN COMPLETED

Resolution Record No. **BTC/355/05/Apr/04**

CARRIED:

THAT BRANDON TOWN COUNCIL CONFIRMS THE APPOINTMENT OF JOSEPH PHILLIP SCOTT AS TOWN CLERK, RESPONSIBLE FINANCIAL OFFICER AND PROPER OFFICER OF THE COUNCIL, HAVING SATISFACTORILY COMPLETED A SIX-MONTH PROBATIONARY PERIOD

13.1 TOWN KEEPER'S REPORT

Carried over to Confidential Section from Public Items. Resolution Record No.

BTC//05/Apr/04 refers.

That authorisation for Town Keeper's overtime is delegated to The Chairman and the Vice Chairman or another Councillor in conjunction with the Town Clerk.

AMMENDMENT:

Resolution Record No. **BTC/356/05/Apr/04**

AMMENDMENT CARRIED:

THAT BRANDON TOWN COUNCIL AUTHORIZES THE TOWN CLERK TO APPROVE TOWN KEEPER'S OVERTIME TO A MAXIMUM OF 8 HOURS PER MONTH FOR EACH EMPLOYEE WITHOUT RECOURSE TO COUNCIL

Resolution Record No. **BTC/357/05/Apr/04**

CARRIED:

28. UNISON TRADE UNION APPOINTMENT OF FOREST HEATH BRANCH STEWARD AND SAFETY REPRESENTATIVE

Resolution Record No. **BTC/358/05/Apr/04**

CARRIED:

29. WORK EXPERIENCE PLACEMENT WITH TOWN KEEPERS

Request withdrawn by applicant.

30. QUOTATIONS

30.1 Opening of sealed tenders for the demolition of the wall and erection of steel fencing at the Orchard, Coulson Lane, Brandon.

30.2 The construction and widening of Brandon Cemetery footpaths.

30.3 Town Keepers contract mobile phones.

Deferred until the next Meeting of the Full Council.

31. TO DISCUSS ACQUISTION OF LAND: NEW CEMETERY PURCHASE – UPDATE

Deferred until the next Meeting of the Full Council.

The Meeting terminated at 10.05pm