

COUND PARISH COUNCIL

Chairman:	Cllr S D Scott Harnage Grange Cressage Shrewsbury SY5 6EB	Clerk:	Kathy Symonds 6, The Barns Upper Cound Farm Shrewsbury SY5 6BL
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MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30pm ON 19th JULY 2018 AT THE GUILDHALL, COUND

Present: Parish Councillors S Scott (Chairman), T Roberts (Vice Chairman), L Clutterbuck, S Green, S. James, J Hall, R Sartain, M Smith, Shropshire County Councillor C Wild

Clerk: Kathy Symonds

29.18 Apologies for Absence

An apology was received from Councillor J Nicholls. The reason given was accepted by the Council.

30.18 Public Session and Matters of Concern/Parish Matters

No members of the public present.

Councillors raised several issues regarding road deterioration and potholes in the Parish. Councillor Wild confirmed that all the issues raised were already in hand with Shropshire Council.

31.18 Declarations of Interest

There were no declarations of interest.

32.18 Minutes of the Parish Council Meeting held on 17 May 2018

The minutes of the previous meeting were presented.
It was proposed by Councillor Clutterbuck and seconded by Councillor Smith and

Resolved (without opposition)

That the minutes of the Parish Council Meeting held on 17 May 2018 be accepted as a true record.

The minutes were signed accordingly.

33.18 Matters arising from those minutes

Re min ref 90.17 and 08.18 Cound Arbor Bridge

The work to repair the bridge has been scheduled to start at the end of September and will take about one week to complete. The road over the bridge will be closed while the work takes place.

34.18 Reports from Shropshire Councillor and/or local Police Officer

Councillor Wild said that the application forms for the 2018/19 Environmental Maintenance Grant would be available in September.

There was no representative from West Mercia Police. The Clerk had emailed PC David Walton asking if he would like to attend a Parish Council meeting at some point. Unfortunately this will not be possible in the near future due to work pressures.

35.18 Defibrillator audit check for the period

Councillor Roberts presented the defibrillator audit check for the period up to 19th July 2018. There were no issues to report.

36.18 Arrangements for the Battle's Over - A Nation's Tribute - 11/11/18 (Min ref 57.16 and 50.17 and 64.17 and 18.18)

Councillor Scott has identified a site close to Harnage Grange which gives a clear view across the county and will start accumulating the materials for the beacon. To be discussed again at the September Council meeting.

ACTION: Clerk to review the correspondence received so far from the Battle's Over team and check for arrangements for insurance and risk assessments.

37.18 Report from Cllr James on the Mayor's family Fun Day at the Guildhall

Cllr James circulated a report on the Family Fun Day which had been held recently. A grant of £500 had been received from the Mayor's Community Fund which had been used to fund this day which was free to attend and which was very successful. The organisers had written to the Parish Council to say that they were hoping to hold another event next year and asking about the possibility of a grant towards the running costs.

ACTION: Clerk to write back to the organisers thanking them for their letter and providing a link to the Council's Grant Awarding Policy and Procedure which explains how to go about applying for a Parish Council grant.

38.18 Clerk's Report

The Clerk reported some of the activities she had been involved in since the last meeting and on-going work:

Since last meeting:

- Minutes and admin from last meeting
- Regular correspondence, bank, bank recs, payments, etc.
- Submitted 17/18 annual return - acknowledged by External Auditor
- Posted notifications of electors' rights to inspect accounts on all noticeboards
- Met with Cllr Roberts for my annual appraisal
- Arranged annual insurance
- Contacted Local Police Officer to ask him to attend a future meeting
- Drafted Grant awarding policy and procedure for discussion at PC meeting
- 2 weeks annual holiday

To do:

- CilCA
- Consider Parish Plan:

After a brief discussion Council decided to shelve further discussion on a Parish Plan to the November '18 meeting, and discuss as the 2019/20 budgetary process is being started.

39.18 Consideration of the draft 'Grant awarding policy and procedure'

The Clerk had drafted a new policy and procedure for the consideration and award of grants to local community organisations to support their work.

A suggestion was made that whenever the Parish Council was referenced in the policy it should state the full Council name, or 'the Parish' for absolute clarity that the policy applies to all hamlets and residents and local communities of the Parish.

With that amendment, it was proposed by Councillor Roberts and seconded by Councillor James and

Resolved (without opposition) that the Grant awarding policy and procedure should be adopted by the Council. To be reviewed in July 2019.

ACTION: Clerk to post the policy on the Parish Council website

40.18 Current year financial matters

i) Accounts for payment June/July 18

Date	Payee	Description	Amount
19/07/2018	Mrs KJ Symonds	Clerk's net pay June/July 18	323.48
19/07/2018	HMRC	PAYE re June/July Clerk's salary	80.80
19/07/2018	Mrs KJ Symonds	Clerk's expenses June/July 18	36.14
19/07/2018	Shropshire Council	Election expenses May 2017	100.00
19/07/2018	Hutchinson Groundcare	May/June Highways Contract	292.96
19/07/2018	SALC	CilCA training K Symonds	65.00
Total			898.38

It was proposed by Councillor Green and seconded by Councillor Clutterbuck and

Resolved (without opposition)

that the above accounts be approved for payment.

ii) Bank reconciliation as at 13/07/2018

The bank was reconciled at £7,016.16, being the online banking balances on the date the meeting Agenda was prepared. Of this, 'ring-fenced' cash was £645.01 relating to the Transparency Code funding. The bank reconciliation was agreed and signed by the Chairman.

41.18 Planning applications

Applications:

Ref: 18/02931/FUL

Validated: 06 July 2018

Address: Highfields Cound Shrewsbury Shropshire SY5 6EJ

Proposal: Erection of a replacement dwelling with self contained annex and detached triple garage

Status: Awaiting decision

No objections nor comments were recorded on the above planning applications.

Approvals:

Ref: 18/01873/FUL

Validated: 23 Apr 2018 **Approved: 12 July 2018**

Address: Cound Lodge Cound Shrewsbury Shropshire SY5 6AF

Proposal: Erection of first floor extension above existing rear extension, double doors with dormer from the main bedroom on the side elevation onto a glass and steel balustraded balcony with spiral stairs leading to the garden

Ref: 18/01289/FUL

Validated: 28 Mar 2018 **Approved: 25 June 2018**

Address: The Guildhall Cound Shrewsbury Shropshire SY5 6EW

Proposal: Erection of new lobby, toilets and disabled toilet / baby changing facility following demolition of existing entrance and toilet

Reference: 18/00580/LBC

Validated: 02 Feb 2018 **Approved: 16 May 2018**

Hooked Hill Barn Golding Acton Pigott Shrewsbury Shropshire SY5 7HJ

Description: Addition of a double glazed hardwood door (to match existing) affecting a grade II listed building

42.18 Correspondence

No correspondence had been received that is not noted elsewhere in these minutes.

43.18 Date and time of next meeting

The next meeting will be held on Thursday 20 September 2018 at 7.30pm at The Guildhall, Cound

The Chairman thanked everybody for attending and the meeting closed at 8.30 pm.

Signed by Chairman: _____

Date: _____