

MINSTER PARISH COUNCIL



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Clerk to the Council: Mrs. Kyla Lamb - MAAT

1st February 2018

MINSTER PARISH COUNCIL

6th February 2018

Sir or Madam,

You are hereby summoned to attend a meeting of the Council of Minster Parish Council which will be held at the Library and Neighbourhood Centre, 4A Monkton Road, Minster on Tuesday 6th February 2018 at 7.00 p.m. for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

Clerk to the Council

NOTE: Residents and members of the public are cordially invited to attend the meeting of the Council.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies, for absence, if any.

2. MINUTES

To approve the minutes of the Meeting held on 9th January 2018.

3. MEMBERS' INTERESTS / DISPENSATIONS

To register any new interests, or de-registrations, by Members.

4. POLICE & COMMUNITY WARDEN REPORTS

To receive PCSO and wardens reports as appropriate.

5. COUNTY COUNCILLOR & DISTRICT COUNCILLOR'S REPORTS

To receive reports from County and District Councillors as appropriate.

6. CHAIRMAN'S ANNOUNCEMENTS

The Chairman to report as appropriate.

7. REPORT OF THE CLERK

The Clerk will report upon any matters that may have arisen since the dispatch of the agenda.

8. DOCUMENTS AVAILABLE FOR INSPECTION

Documents will be placed around at the meeting, as appropriate.

9. SECTION 106 AGREEMENT

The Clerk will update members with any information since the January 2018 meeting.

10. PARISH OFFICE, ARCHIVES AND MINSTER MATTERS OFFICE RENT REVIEW

The Chairman will update members following a meeting held on the 10th January 2018 with Sue Fordham (KCC Libraries Area Manager), Linda Jeremejeva and Duncan McKinnan (Gen 2 Property Surveyors) with regards to the current rent and discussions for a new licence agreement which would include a rent increase.

11. PROPOSED CAR PARKING CHARGES FOR THE HIGH STREET AND MONKTON ROAD CAR PARKS

The Chairman and the Clerk will report on the current position with regard to the possible imposition of car parking charges and the transfer of the car parks to Minster Parish Council.

12. RSP MANSTON DEVELOPMENT CONSENT ORDER CONSULTATION

Following the consultation event at The Comfort Inn, Ramsgate, members are asked to consider submitting comments on the current consultation. Comments must be submitted by Friday 9th February 2018.

13. DRAFT LOCAL PLAN UPDATE

The Chairman will ask District Councillors for an update on the position with the draft Local Plan.

14. THANET BUS SERVICE CONSULTATION

The Chairman will update members on any further information received regarding the Thanet bus service consultation.

15. COMMITTEE REPRESENTATIVE REPORTS

To receive reports, if appropriate, from representatives of the following bodies:

TALC	Councillors Day & Quittenden
Minster School	Councillor Mrs Gimes
Village Hall	Councillor Bailey
Twinning Assn.	Councillor Quittenden
KIACC	Councillor Day
Flood Committee	Councillor Day
Minster Church	Councillor Goodman

16. REPORT OF THE RFO

(a) Bank balance statement

(b) Statement of Receipts and Payments for the month of January 2018.

17. QUESTIONS FROM THE PUBLIC

Up to 15 minutes will be allowed for members of the public to ask questions or comment on parish matters.

MINSTER PARISH COUNCIL

Minutes of the Meeting of the Council held at the Library & Neighbourhood Centre,

4a Monkton Road, Minster

on 9th January 2018 at 7.00 pm

Present: Councillors: Mrs. Gimes (Chairman), Bailey, Bubb, Day, Goodman, Dr. Jones, Owen, Grove, Quittenden, Mrs. Taylor & Ms. Vaughan.

Also present: Kyla Lamb (Clerk to the Council), Clare Wilsdon (Assistant Clerk to the Council), Cllr Dawson (KCC), PCSO Adrian Butterworth, Community Warden Aaron Kluibenschadl.

Apologies for absence: Cllr. Crow-Brown.

213. MINUTES

RESOLVED: That the Minutes of the meeting held on the 5th December 2017 be approved and signed by the Chairman.

214. MEMBERS' INTERESTS / DISPENSATIONS

Councillor Bailey disclosed an interest in payments voucher 109943 Minute No. 227, Cllr Grove declared an interest in minute No. 221 planning application 17/1763.

215. POLICE & COMMUNITY WARDEN REPORTS

The Community Warden Aaron Kluibenschadl gave the following report for December 2017;

- Door step seller in Monkton Road, challenged and given words of advice.
- Horses escaped from a field and ran down Way Hill. PCSO Butterworth aware of incident.
- Criminal damage to vehicle on Tothill Street vehicle scratched, incident reported to police.
- Nuisance dogs barking, Watchester Lane, referral to TDC dog warden.
- Social service visit to vulnerable adult without any hot water or heating, Hyde housing contacted and dealing with issue.
- St Mary's Road social services visit, disabled resident with broken back working with MTF, probation payback team arranged to clear residents front and rear overgrown garden.

PCSO Adrian Butterworth gave the following report: -

Kent Police have received 35 calls relating to Minster since the last meeting of which there were:

1 burglary where tools and metal work were stolen from an empty property that was being refurbished.

2 Criminal damages; Watchester Lane and vehicle damage in the High Street.

All other calls were for Information, missing persons, concerns, RTC, Domestic related calls, etc.

He is still getting reports of fraudsters trying to scam residents in the Thanet area usually via phone calls. He is putting together a slot to go in the Minster matters for advice.

He is paying attention in and around the public toilets following concerns over sexual activity taking place at that location

He attended the carol service on the 19th of December and it all passed without incident.

216. COUNTY COUNCILLOR & DISTRICT COUNCILLOR'S REPORTS

Cllr Dawson reported that a meeting had been held today regarding the bus services consultation. Paul Carter (Leader of KCC) reported that he has been in discussions with Stagecoach and Arriva to try to get their prices down. The consultation is being delayed to ensure they get it right. If bus services are cut alternatives will be considered such as mini-buses and Click Ride. Looking at these smaller services will hopefully encourage the larger companies who currently have a monopoly to reduce their costs. KCC are committed to ensuring rural residents are not left stranded. Cllr Grove asked if free bus passes would be valid with the Click Ride service. Cllr Dawson undertook to get clarification.

With regard to hospitals Paul Carter wishes to put a 3rd option on the table, to build a new hospital at Canterbury with their own A&E department relieving pressure at Margate and Ashford.

Cllr Grove had nothing to report and had nothing to report on behalf of Cllr Crow-Brown.

217. CHAIRMAN'S ANNOUNCEMENTS

The Chairman reported that there are several online consultations currently running: -

1. Review of Kent Minerals & Waste Local Plan consultation - the deadline is 29/03/2018
2. Stour Marshes water courses changes consultation – Runs from 15/01/2018 to 12/02/2018
3. Reminder that an RSP consultation event will be held on 23/01/2018 at Ramsgate Comfort Inn 12.00 to 18.00 hours.

218. REPORT OF THE CLERK

The Clerk reported that she had received a map of all fire hydrants from Kent Fire and Rescue located in Minster. They had asked for the help of the Parish Council in ensuring that they are serviceable and visible if needed. Cllr Day undertook to start checking them all he hoped with the help of Paul Willins.

219. DOCUMENTS AVAILABLE FOR INSPECTION

Members noted the consultation documents on the Stour Marshes consultation and the fire hydrants map.

220. SECTION 106 AGREEMENT

The Clerk reported that Michele Matthew has moved on from the East Kent team to the Mid-Kent team and handed over to her replacement, Darren Cook. Mr Cook has been fully briefed and will be awaiting further information from James Wraight who has only recently returned from a leave period. The Clerk will contact him again for an update on the progression of this.

221. PLANNING APPLICATIONS/APPEALS

a) Members considered the following planning application:

TH/17/1763 – Manston Court Bungalows, 5 Manston Road, Ramsgate.

Outline planning application for the erection of 22 dwellings including access.

(Cllr Grove did not take part in the discussion on this item as he had declared an interest.)

Cllr Taylor gave members and overview on the application and her discussion that she had with the Planning Manager Iain Livingstone.

RESOLVED that the Council **SUPPORT** the application on the understanding that a Local Lettings Plan is put in place as part of the section 106 agreement.

Cllr Quittenden asked if at the next Planning Committee meeting, the planning policy of the Council could be an agenda item.

b) Planning Appeal ref APP/Z2260/W/17/3189172 – 15A Tothill Street, Minster, Ramsgate

The Planning Committee Chairman reported that a response had been sent to the Planning Inspectorate regarding the above appeal. Members were all happy with the response and thanked Cllrs Taylor and Gimes for composing the response.

222. PROPOSED CAR PARKING CHARGES FOR THE HIGH STREET AND MONKTON ROAD CAR PARKS

The Clerk reported that despite several emails to CEO Madeline Homer and Gavin Waite there had been no response regarding the confirmation of the Agency payment in writing or the transfer of the public toilets and car parks.

It was **AGREED** that the Chairman would write a formal letter to the CEO requesting written confirmation of the verbal agreement that was made at a meeting held in September. Cllr Grove suggested that the letter be sent after the meeting to consider the Draft Local Plan on the 18th January 2018 as this is the priority at present.

223. POLICY AND FINANCE COMMITTEE

RESOLVED: That (A) The Minutes of the Policy & Finance Committee held on the 2nd January 2018 be received and the recommendations contained within Minutes No. 206 to 212 be approved and adopted.

224. DRAFT LOCAL PLAN UPDATE

Cllr Grove reported that he had attended several meetings recently with the CEO and the Leader of TDC. The TDC meeting on the 18th January 2018 will include a vote whether or not to accept the Draft Local Plan. If it is accepted a further 6-week period of public consultation will be held.

Members **AGREED** to arrange an extraordinary meeting to discuss any final comments on the Draft Local plan for submission to TDC.

225. THANET BUS SERVICE CONSULTATION

This item was covered under Cllr Dawson's County Council report.

226. COMMITTEE REPRESENTATIVE REPORTS

To receive reports, if appropriate, from representatives of the following bodies:

TALC	Cllr Day had nothing to report. The next meeting will be held on the 1 st February 2018.
Minster School	Nothing to report.
Village Hall	Councillor Bailey reported that the AGM had been deferred until next month.
Twinning Assn.	Councillor Quittenden reported that 7 members were visiting Arbouts-Cappel on Friday. They are having a bingo evening on the 27 th January 2018 at the Old Schools. Preparations are underway for the 20 th Anniversary on the 12 th May 2018.
KIACC	Nothing to report.
Flood Committee	Councillor Day reported that despite recent works carried out the drain at the bottom of Freemans Road is still flooding. Cllr Bailey reported that the drain at the bottom of Laundry Road is still not working correctly. The Clerk will report this.
Minster Church	Councillor Goodman reported that the church is still fundraising for the church organ, they have raised about half so far.

227. REPORT OF THE RFO

RESOLVED: That (a) the Bank balance statement be received and noted,
(b) the statement of Receipts and Payments for the month of December 2017 be approved.

228. QUESTIONS FROM THE PUBLIC

Mr Keith Nicholls asked what could be done to stop the ongoing graffiti on the Cottington Road Bridge. The Clerk reported that it is not the responsibility of the Parish Council, however when notified of graffiti and fly tipping in the area it is reported online to Thanet District Council. The warden reported that the graffiti tags have been photographed and added to an area database.

Mr Bernie Watler asked why the Parish Council were no longer able to maintain the roundabout. He asked if the speed limit approaching the roundabout could be reduced. The Chairman replied that this had been raised with James Wraight (Kent Highways) to see if this could be carried out using Section 106 monies.

Chairman of the Council

6th February 2018

Time concluded: 7.57 p.m.