

# Culmington Parish Council

## Draft Minutes of the Ordinary Meeting on Tuesday 2<sup>nd</sup> April 2024

**Present:** Councillors Mr M Seabrook (Temporary Chair), Mr A Pike (Vice Chair), Mrs C Byng, Mrs M Holland, Ms J Mear, Mr I Steele and Mr J Turley. **In Attendance:** Cllr C Motley (Shropshire Council) and H Coonick (Clerk/RFO).

1. **Receive and Accept Apologies for Absence:** Mr Ian Alderson and Ms J Watts.
2. **Declarations of Interest relating to this meeting:** None
3. **Public Involvement Session:** No members of the public were in attendance.
4. **Minutes:** To approve as a correct record and sign the minutes of the Parish Council meeting held on 5<sup>th</sup> March 2024.  
**RESOLVED:** that they were correct and signed by the chair.
5. **Community Governance and Boundary Review:**
  - 5.1. Update on the Diddlebury Parish Council Meeting Regarding the Boundary at Seifton Batch – Cllr Seabrook had attended the Diddlebury Parish Council meeting on the 20<sup>th</sup> March 2024. The councillor tasked with dealing with the review was not in attendance. The issue will be raised with him by the chair of Diddlebury Parish Council.
6. **Reports from Members**
  - 6.1. Shropshire Council – Cllr Motley reported that the Council are still trying to deal with the funding issue that faces them this financial year and they are reviewing services, including the collection of garden waste and waste recycling centres. They are keen not to close the centres and there will be a consultation on the options before any major changes are made. The costs of providing social care support to older people is high due to the rural nature of the council. A Care Quality Commission (CQC) inspection is planned for the next few months. She continues to encourage networking between the parishes.
  - 6.2. Village Hall Committee– Cllr Mear reported that there is still an issue with obtaining broadband for the hall. Bookings are now being taken by Mrs Avril Lines. The committee are reviewing the hall's governing documents. The AGM is on the 14<sup>th</sup> May, everyone is welcome to attend.
7. **Highways**
  - 7.1. Update on the Speed Indicator Device at the Eastern Entrance to Culmington Village: The post has been installed and the Clerk is in contact with the company who will supply the sign to arrange for its installation. The Council would like to thank Cllr Motley for moving this issue along.
  - 7.2. Update on the Desilting of Seifton Brook: the Clerk reported that a contractor will carry out a site visit on 5<sup>th</sup> April and provide a quote.  
**RESOLVED:** the Clerk will review the contractors and arrange for the desilting to take place during June. She will ensure that the correct procedures are followed with regards to the license.
8. **Consider the Proposed Closure of Shropshire Council Recycling Centres:** Cllr Motley confirmed that a consultation would be conducted before there were any major changes to the recycling centre at Craven Arms  
**RESOLVED:** to write to Shropshire Council and respond to the consultation supporting the maintenance of the centre at Craven Arms.
9. **Update on the Shropshire, Telford, Wrekin and Mid Wales Hospital Transformation Programme:** The Clerk reported that the NHS plan to have mainly emergency services at Shrewsbury Hospital and planned services at Telford.
10. **Update on the Blocked Bridleway:** Outdoor Partnerships are still working on this matter.

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11. **Update on Telephone Box at Vernolds Common:** Stanton Lacy Parish Council have requested that the telephone box is retained but BT do not agree and the only option is for the Council to adopt the box. There were concerns about the ongoing cost to the parish council of maintaining the box and it decided not to adopt the telephone box which will result in BT removing the box at some point.
12. **Agree Items for the Annual Parish Meeting Agenda:**  
**RESOLVED:** to include a. Expenditure of the Neighbourhood fund b. Infrastructure Projects for Inclusion in the Place Plan c. Consider Donations.
13. **Review and Adopt the Risk Assessment:**  
**RESOLVED:** to adopt the assessment with the proposed additions.
14. **Finance:**
  - 14.1. Authorise Payments a. Easily Limited (Website Domain Name) £18.00 b. Hugo Fox (website host) £11.99 and to set up a direct debit for the future. c. Microsoft 365 (share with Stanton Lacy and Munslow Parish Councils) £21.20. Norton Antivirus £25 (share with Stanton Lacy and Munslow Parish Councils)  
**RESOLVED:** to make the above payments.
  - 14.2. Agree Additional Signatory For Online Banking
15. **Elect a Chairperson for the Next Meeting:** Cllr Pike will chair the Parish meeting and the beginning of the Annual Parish Council meeting and will hand over to the chair elected at that meeting.
16. **Items for the Parish Council Meeting after the Annual Parish Meeting on Tuesday 7<sup>th</sup> May 2024.**

Noted:

- a. Cllr Turley was concerned about the manhole cover on Seifton Lane. The Clerk informed him that this had been reported to Shropshire Council several times. They have it on their scheme of works for this financial year and were not able to provide a more detailed timescale.
- b. Cllr Pike had received reports of an issue with overhead cables being obstructed by trees. This is not a matter for the Parish Council and those concerned should report the matter to Openreach or Western Power.