



Swaffham Town Council

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PLEASE REPLY TO: Claire Smith, Deputy Town Clerk email: deputyclerk@swaffhamtowncouncil.gov.uk

Swaffham Town Council Market, Events & Tourism Committee

You are hereby summoned to a meeting of the **Market, Events & Tourism Committee** on **Monday, 18th November 2019** at **6.30pm** in the Council Chamber, Town Hall, Swaffham.

N.B. In case of non-members this agenda is for information only.

Claire Smith
Deputy Town Clerk

For information the Committee members are as follows: -

Councillors: J Skinner, K Sandle, L Beech, S Bell, G Edwards, B Holmes, I Pilcher

Non-Councillors: P Cross, F Eagle (Chairman), H Eagle, K Wells

Summons issued 12th November 2019

AGENDA

1. To receive apologies for absence
2. To receive declarations of interest for items included on the Agenda

To adjourn the meeting to allow any traders or members of the public to address the Market, Events & Tourism Committee in a **PUBLIC OPEN FORUM** (Maximum of 15 minutes)
3. To receive and agree the Minutes: Market Committee, 14th October 2019
4. To receive and consider a report from the Deputy Town Clerk regarding Market issues with input from the Market Superintendent:
 - a) Changes to stall licences including new stalls
5. To receive and consider a recommendation from the Watton and Swaffham Focus group to discontinue the contract to put up and take down the stalls at the weekly market, after one year at the end of May 2020.
6. ****To receive and consider a report on Christmas Lights Event**
7. To receive an update on shop/business display competition for the festive season
8. To receive an update from the Blachere Christmas Lights Task and Finish Group

9. **To consider an update on events for VE and VJ Day including to establish a working group**
10. **To receive an update on Breckland Market Towns initiative scheme or Heritage Action Zones funding**
11. **To receive and consider late or urgent matters at the Chairman's discretion, not included elsewhere on the agenda (prior notice must be given)**
12. **To note the date of the next meeting: Monday, 16th December 2019, 6.30pm**