

Donhead St Andrew

Parish Council



Minutes of the Parish Council Meeting
Held at St Andrew's Church, St Bartholomew's Street
Donhead St Andrew

Thursday 11th January 2024 @ 7:00pm

Present:

Cllr Simon Barkham (Chairman)	Cllr Alistair Stoker
Cllr Jonathan Mason	Cllr Patricia Maxwell-Arnot
Cllr Jane Sullivan	Cllr Clive Burrows
Cllr Jeremy Hartley	

In Attendance:

Cllr Richard Budden: Wilshire Councillor
Simon Pritchard: Parish Clerk
Nick Martin: Wessex Fibre Broadband Voluntary Coordinator

Members of the Public: Four

Questions or Statements from Residents:

A member of the public made the following points:

- The minutes of meetings not being posted on the noticeboards.
- Mud is being flushed down Pig Trough Lane, what can be done to alleviate this and can the drains at the bottom of the lane be emptied.
- Watergate Cottage (Wardour Lane) there is a new access with parking, doesn't appear to comply with regulations. Does it have planning permission? and/or require a highways licence?

Tree Warden Report:

- Details of how the tree warden scheme works will be emailed to the Parish Clerk for onwards distribution.
- Objected to the removal of a tree at Donhead House, it was a variegated sycamore or maple, and no logic could be seen for its removal. The Tree Officer didn't see any value to it and so Wilshire Council permitted its felling.

Village Design Statement:

Three members of the public attended and made the following points:

- Sustainability and Net Zero: felt that the statement should go further including outlining the sort of green energy generating equipment that is available and encouraging its installation, including photos.
- Photos in Statement: Some of the photos used are rather old and probably need updating.

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- Cllr Budden reminded the meeting that the new draft Wiltshire Local Plan covers environmental matters extensively and once adopted the measures contained within it will apply to all development in the Parish. The VDS could simply reference the Local Plan.

Report from Wiltshire Councillor Richard Budden:

Cllr Budden had submitted a written report to the council. This report will be posted onto the noticeboards and website.

- Cllr Budden was out yesterday with both the Chairman of Donhead St Mary & Donhead St Andrew to look again at some of the local roads and take photos for a press release. This release has now been sent to all local media. The aim is to try and continue to raise the profile of the dreadful condition of the highways throughout the Donheads and to try and pressure Wiltshire Council to resolve the problem. Interviews with BBC Wiltshire and This is Alfred are arranged.

Q: Should the Pub start a petition?

A: Both the local golf course and the Forrester Pub have reported a loss of business due to the dreadful condition of the roads. A petition might be useful in building a case to further demonstrate the affects that the dreadful state of the roads is causing.

The council thanked Cllr Budden for his work in campaigning on this issue.

Wessex Fibre Broadband to Residential Homes:

Nick Martin undated Members. The report will be posted onto Parish Council's website and noticeboards.

- There is continued frustration that some of the homes that have signed up are yet to be connected and that progress is being so slow.

Cllr Budden and two members of the public left at this point.

Agenda Item:	
62	<u>Apologies of absence:</u> <ul style="list-style-type: none"> ▪ Cllr Shena Kozuba-Kozubska - Health reason
63	<u>Declarations of Interest:</u> None
64	<u>Adoption of Previous Council Meeting Minutes:</u> <ul style="list-style-type: none"> ▪ Minutes of Thursday 9th November 2023 <p>The Parish Clerk informed the council that he had received two submissions that day for changes to the minutes, so he was withdrawing them for adoption to allow further work to be undertaken on them. They will be presented at the next meeting, in March for adoption.</p>
65	<u>PLANNING APPLICATIONS:</u> To receive two planning applications made to Wiltshire Council and resolve on any observations.

	<table><tr><td>Application No:</td><td>PL/2023/10936</td></tr><tr><td>Application Type:</td><td>Householder planning permission</td></tr><tr><td>Proposal:</td><td>Demolition of existing conservatory and erection of bespoke garden room.</td></tr><tr><td>Site Address:</td><td>Beauchamp House, Barkers Hill, Donhead St Andrew, Shaftesbury, SP7 9EB</td></tr></table> <table><tr><td>Application No:</td><td>PL/2023/11226</td></tr><tr><td>Application Type:</td><td>Listed building consent (Alt/Ext)</td></tr><tr><td>Proposal:</td><td>Demolition of existing conservatory and erection of bespoke garden room.</td></tr><tr><td>Site Address:</td><td>Beauchamp House, Barkers Hill, Donhead St Andrew, Shaftesbury, SP7 9EB</td></tr></table> <p>It was proposed by Cllr Stoker that the Parish Council give a No Objection response to Wilshire Council, seconded by Cllr Mason and resolved unanimously.</p>	Application No:	PL/2023/10936	Application Type:	Householder planning permission	Proposal:	Demolition of existing conservatory and erection of bespoke garden room.	Site Address:	Beauchamp House, Barkers Hill, Donhead St Andrew, Shaftesbury, SP7 9EB	Application No:	PL/2023/11226	Application Type:	Listed building consent (Alt/Ext)	Proposal:	Demolition of existing conservatory and erection of bespoke garden room.	Site Address:	Beauchamp House, Barkers Hill, Donhead St Andrew, Shaftesbury, SP7 9EB
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66	<p><u>PARISH COUNCIL FINANCE:</u></p> <p><u>A. Approval Of Payments:</u> To approve payments to be made a) S. Pritchard - Expenses and WFH allowance Dec 23 - £20.93</p> <p>It was proposed by Cllr Hartley to make the payment, seconded by Cllr Sullivan and resolved unanimously.</p> <p><u>B. Payments Made Since The Last Meeting:</u> This information had been circulated ahead of the meeting and was received.</p> <p><u>C. Budget Vs Spend To Date And Earmarked Balances:</u> This information had been circulated ahead of the meeting and was received.</p> <p><u>D. National Pay Award 2023/24:</u> The national pay award was noted.</p> <p><u>E. Appointment of Internal Auditor:</u> It was proposed by Cllr Stoker to re-appoint N. Phillips, seconded by Cllr Sullivan and resolved unanimously.</p> <p><u>F. Parish Council Precept 2024/25:</u> The RFO had circulated a draft budget of £13,487 along with the calculations of what this would do the band D council tax if the whole amount was precepted out, resulting in an increase of £2.65 per year. Members worked their way through the budget lines and increased the cemetery maintenance budget by £400 and decreased the parish maintenance budget by £500.</p>																

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	<p>It was proposed by Cllr Burrows to make these changes and set the total budget spend at £13,387, seconded by Cllr Sullivan and resolved unanimously.</p> <p>It was noted that the council is carrying a healthy reserve of around £20,000. Members expressed a desire to use some of the reserve to offset any potential increase to the Parish Council share of the council tax. It was calculated that if the precept was set at £12,820 then this would freeze the Parish Council share of the council tax leaving a Band D property at £51.01, the same as last year.</p> <p>It was proposed by Cllr Stoker to set the precept at £12,820 for 2024 to 2025, seconded by Cllr Hartley and resolved unanimously.</p>
67	<p><u>Kissing Gates Installation:</u></p> <p>It was noted that the gates to be installed would not be kissing gates but would be fully accessible ones replacing styles. The first step is to talk to landowners, possible gates include:</p> <ul style="list-style-type: none"> ○ DSTA2 – replacing a style at the junction with DSTM21 ○ DSTA5 – replacing three styles from the road at Ricketts Mill into the Shaws’ field. ○ DSTA4 – a style at Mill Lane and one at the end of the bridge ○ DSTA4 – Replace the two styles between the Kelloways Mill Field and Mansfield <p>Landowners will now be approached.</p>
68	<p><u>Donhead St Andrew Village Design Statement:</u></p> <p>The consultation has been advertised on all three village noticeboards, on the Parish Council website and in the local magazine, The Donhead Digest, it has been running for over a month.</p> <p>Feedback had been received from members of the public before the start of the formal meeting today and had also been made via email.</p> <ul style="list-style-type: none"> - One email supported the new VDS but noted the dreadful conditions of the roads locally. - A sconded email highlighted environmental concerns. <p>Members agreed that the environmental section of the VDS should be adjusted to reference the emerging Local Plan and the environmental policy contained within.</p> <p>Members did not agree that the photos needed to be updated, as they were being used to demonstrate certain bits of design, this doesn’t require them to be current.</p> <p>It was proposed by Cllr Sullivan that the Parish Council adopt the updated Village Design Statement and send it to Wilshire Council for adoption, seconded by Cllr Burrows and resolved unanimously.</p>
61	<p><u>Verbal Reports:</u></p> <p>To receive any verbal reports.</p> <p>a) Chairman’s Report</p> <p>None.</p>

	<p>b) Highways / Parish Steward – Cllr Burrows</p> <ul style="list-style-type: none">○ Welcome Cllr Budden’s intervention with the state of the local roads and all his efforts to highlight that and to try and get Wiltshire Council to act. Clearly the roads are suffering from years of under investment.○ We won’t have the Parish Steward for a while as he drives a gritting lorry when its very cold as it is now.○ Gully emptying has been neglected for a longtime as well, it’s not possible to add any new drains onto the Wiltshire Council list of ones that are regally serviced. One off request can be made, so will put a list together and send off to Wiltshire Council to be actioned. <p>c) Rights of Way – Cllr Maxwell-Arnot</p> <ul style="list-style-type: none">○ The main problem of the last few months has been the amount of rain. <p>d) Flood Warden – Cllr Hartley</p> <ul style="list-style-type: none">○ There have been seven river flood alerts since the last meeting.○ Have had a request from Wiltshire Council to report to them any flooding that has occurred in the parish to households this winter, but don’t know how one would get this information? Leaflet households to ask them? Note in the local magazine? Notice on noticeboards?○ It is recommended to go house to house when there is a flood warning.○ The council should think about having a stock of sandbags.○ The drainage works at Pile Oak Cottage appear to be adding to the amount of water flowing down Wardour Lane and overwhelming the drainage system. Can planning be asked if this is correct? <p>e) Tree Warden</p> <p>Report given before the start of the formal meeting.</p> <p>f) Parish Clerk’s Reports</p> <ul style="list-style-type: none">○ Note that in Somerset, with the Unity Council close to being bankrupt, it is easier to work with in many ways as there is simply no expectation that Somerset Council will do anything, while in Wiltshire there is still an expectation, but frankly very little extra money.○ Reminder of the Wessex Water meeting that starts at 7:30pm at Victoria Hall, Tisbury on 23rd January.
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End of Formal Meeting 21:16
Next Meeting: Thursday 11th January 2024