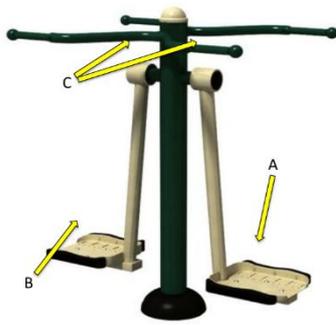
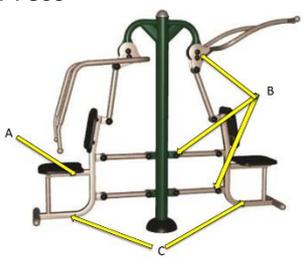


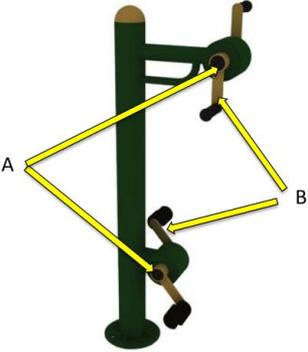
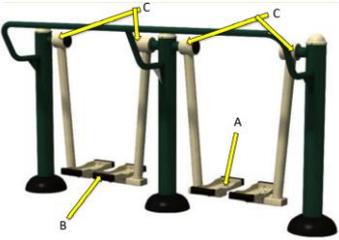
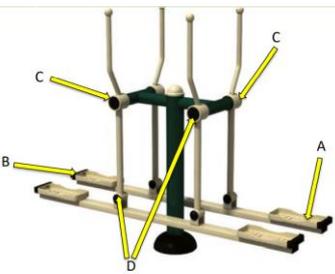
To confirm the process of Safety checks / Maintenance checks at the playing fields.

FreshAirFitness, the manufacturers of the adult exercise equipment, have provided the council with a weekly checklist. The Clerk suggests that maintenance and safety checks are performed at the same time.

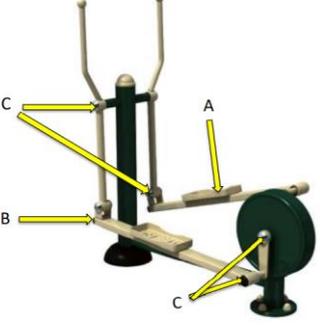
Councillors to decide if the Draft Form can be adopted as a Working Document.

Equipment	Weekly Check	Pass / Issues?	Rectified?
Facility Signage 	Ensure it is still securely fastened to the post.	OK / Issue	Yes / No
	Ensure there is no visible damage	OK / Issue	Yes / No
	Ensure the details in the 'In case of emergency call 999' box are still current and complete.	OK / Issue	Yes / No
Air Skier 	Litter / Rubbish	OK / Issue	Yes / No
	Clean surfaces / wipe off graffiti (anti-graffiti wipes)	OK / Issue	Yes / No
	Any damage to equipment (please send photo)	OK / Issue	Yes / No
	If damage, is area safe for use? (call & email Clerk.)	OK / Issue	Yes / No
	Check all paint work for scuffs and small scratches, repair using the touch up paint provided.	OK / Issue	Yes / No
	Ensure the equipment is still secure in the ground fixing.	OK / Issue	Yes / No
	Ensure there is a safety sign attached.	OK / Issue	Yes / No
	Ensure there is an equipment sign attached.	OK / Issue	Yes / No
	A. Check all the foot rest bolts are tightened properly. If the foot rest bolts require tightening, tighten them here using a 17mm socket (4 bolts per foot rest)	OK / Issue	Yes / No
	B. If Impact Attenuating Edges require tightening, tighten here using the T30 tool provided in the Maintenance Kit (3 bolts per impact attenuating edge)	OK / Issue	Yes / No
Combo pull down Chest Press 	Litter / Rubbish	OK / Issue	Yes / No
	Clean surfaces / wipe off graffiti (anti-graffiti wipes)	OK / Issue	Yes / No
	Any damage to equipment (please send photo)	OK / Issue	Yes / No
	If damage, is area safe for use? (call & email Clerk.)	OK / Issue	Yes / No
	Check all paint work for scuffs and small scratches, repair using the touch up paint provided.	OK / Issue	Yes / No
	Ensure the equipment is still secure in the ground fixing.	OK / Issue	Yes / No
	Ensure there is a safety sign attached.	OK / Issue	Yes / No
	Ensure there is an equipment sign attached.	OK / Issue	Yes / No
	A. Check all the seat and back rest bolts are tightened properly, If the seat and back rest bolts require tightening, tighten them here using a 17mm socket (4 bolts per seat and back rest)	OK / Issue	Yes / No
	B. Check all the link bar bolts are tightened properly, If the link bar bolts require tightening, tighten them here using a 17mm socket	OK / Issue	Yes / No

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	C. Ensure the limiters are still intact and working by making sure the cross bars under the seats are level to the ground when the equipment is at rest	OK / Issue	Yes / No
Disabled Arm and Pedal Bike 	Litter / Rubbish	OK / Issue	Yes / No
	Clean surfaces / wipe off graffiti (anti-graffiti wipes)	OK / Issue	Yes / No
	Any damage to equipment (please send photo)	OK / Issue	Yes / No
	If damage, is area safe for use? (call & email Clerk.)	OK / Issue	Yes / No
	Check all paint work for scuffs and small scratches, repair using the touch up paint provided.	OK / Issue	Yes / No
	Ensure the equipment is still secure in the ground fixing.	OK / Issue	Yes / No
	Ensure there is a safety sign attached.	OK / Issue	Yes / No
	Ensure there is an equipment sign attached.	OK / Issue	Yes / No
	A. Check all the handle and pedal bolts are tightened properly, If the foot rest bolts require tightening, tighten them here using a 17mm socket	OK / Issue	Yes / No
	B. Ensure the resistance bearings are still giving some resistance and working by turning the handles and pedals	OK / Issue	Yes / No
Double Air Walker 	Litter / Rubbish	OK / Issue	Yes / No
	Clean surfaces / wipe off graffiti (anti-graffiti wipes)	OK / Issue	Yes / No
	Any damage to equipment (please send photo)	OK / Issue	Yes / No
	If damage, is area safe for use? (call & email Clerk.)	OK / Issue	Yes / No
	Check all paint work for scuffs and small scratches, repair using the touch up paint provided.	OK / Issue	Yes / No
	Ensure the equipment is still secure in the ground fixing.	OK / Issue	Yes / No
	Ensure there is a safety sign attached.	OK / Issue	Yes / No
	Ensure there is an equipment sign attached.	OK / Issue	Yes / No
	A. Check all the foot rest bolts are tightened properly, If the foot rest bolts require tightening, tighten them here using a 17mm socket (2 bolts per foot rest)	OK / Issue	Yes / No
	B. If Impact Attenuating Edges require tightening, tighten here using the T30 tool provided in the Maintenance Kit (2 bolts per impact attenuating edge)	OK / Issue	Yes / No
C. Ensure the limiters are still intact and working.	OK / Issue	Yes / No	
Double Cross Country Skier 	Litter / Rubbish	OK / Issue	Yes / No
	Clean surfaces / wipe off graffiti (anti-graffiti wipes)	OK / Issue	Yes / No
	Any damage to equipment (please send photo)	OK / Issue	Yes / No
	If damage, is area safe for use? (call & email Clerk.)	OK / Issue	Yes / No
	Check all paint work for scuffs and small scratches, repair using the touch up paint provided.	OK / Issue	Yes / No
	Ensure the equipment is still secure in the ground fixing.	OK / Issue	Yes / No
	Ensure there is a safety sign attached.	OK / Issue	Yes / No
	Ensure there is an equipment sign attached.	OK / Issue	Yes / No
	A. Check all the foot rest bolts are tightened properly, If the foot rest bolts require tightening, tighten them here using a 17mm socket (2 bolts per foot rest)	OK / Issue	Yes / No
	B. If Impact Attenuating Edges require tightening, tighten here using the T30 tool provided in the Maintenance Kit (2 bolts per impact attenuating edge)	OK / Issue	Yes / No
C. Ensure the limiters are still intact and working.	OK / Issue	Yes / No	
D. Check all the link bar bolts are tightened properly, If the link bar bolts require tightening, tighten them here using a 17mm socket	OK / Issue	Yes / No	
Elliptical Cross Trainer	Litter / Rubbish	OK / Issue	Yes / No
	Clean surfaces / wipe off graffiti (anti-graffiti wipes)	OK / Issue	Yes / No
	Any damage to equipment (please send photo)	OK / Issue	Yes / No
	If damage, is area safe for use? (call & email Clerk.)	OK / Issue	Yes / No

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	Check all paint work for scuffs and small scratches, repair using the touch up paint provided.	OK / Issue	Yes / No
	Ensure the equipment is still secure in the ground fixing.	OK / Issue	Yes / No
	Ensure there is a safety sign attached.	OK / Issue	Yes / No
	Ensure there is an equipment sign attached.	OK / Issue	Yes / No
	A. Check all the foot rest bolts are tightened properly, If the foot rest bolts require tightening, tighten them here using a 17mm socket (2 bolts per foot rest)	OK / Issue	Yes / No
	B. Ensure impact attenuating edges are intact. (2 in total)	OK / Issue	Yes / No
	C. Check all the link bar bolts are tightened properly, If the link bar bolts require tightening, tighten them here using a 17mm socket	OK / Issue	Yes / No
Leg Lift and Chin-up Station 	Litter / Rubbish	OK / Issue	Yes / No
	Clean surfaces / wipe off graffiti (anti-graffiti wipes)	OK / Issue	Yes / No
	Any damage to equipment (please send photo)	OK / Issue	Yes / No
	If damage, is area safe for use? (call & email Clerk.)	OK / Issue	Yes / No
	Check all paint work for scuffs and small scratches, repair using the touch up paint provided.	OK / Issue	Yes / No
	Ensure the equipment is still secure in the ground fixing.	OK / Issue	Yes / No
	Ensure there is a safety sign attached.	OK / Issue	Yes / No
	Ensure there is an equipment sign attached.	OK / Issue	Yes / No
Leg Press	Litter / Rubbish	OK / Issue	Yes / No
	Clean surfaces / wipe off graffiti (anti-graffiti wipes)	OK / Issue	Yes / No
	Any damage to equipment (please send photo)	OK / Issue	Yes / No
	If damage, is area safe for use? (call & email Clerk.)	OK / Issue	Yes / No
	Check all paint work for scuffs and small scratches, repair using the touch up paint provided.	OK / Issue	Yes / No
	Ensure the equipment is still secure in the ground fixing.	OK / Issue	Yes / No
	Ensure there is a safety sign attached.	OK / Issue	Yes / No
	Ensure there is an equipment sign attached.	OK / Issue	Yes / No
Waiting to hear if there are any other requirements as this piece of equipment is currently missing from the O&M Manual.	OK / Issue	Yes / No	
Zipwire	Check the height of the seat is not less than 350mm when laden at approx. 70kg.	OK / Issue	Yes / No
Other equipment to be added. (slide and swings after potentially attending Inspection course.)			
Checked By:		Date:	