CLAYDON WITH CLATTERCOTE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on Tuesday 10th July 2018 at 7:30pm in the Church Room, Claydon.

Present: Cllrs J Jones, R Millward, A Hoggins, S Ingram (Chairman), V Purdey.

In attendance: Kirsty Buttle (Clerk), District Cllr Chapman, 15 members of the public.

19. **Apologies for absence** – None.
20. **Members declarations of interest for items on the agenda** – None.
21. **Public participation session**
    - Village Post Box not usable due to dangerous wall – The postbox will be put back into the wall when the wall is completed. The footings are going in this weekend and then the wall will be built but it could take a while as it is stonework.
    - A complaint has been received from a parishioner regarding inconsiderate parking on the entrance to the village on the Mollington Road (a Honda in the layby). And the blocking of the junction on a Wednesday evening by users of the Art class. **Action: Cllr Ingram to ask Clive (Church Room Committee) to have a word with the Art class users. Cllr Hoggins agreed to try to speak to residents of the houses near the layby to find out if the car belongs to them and ask if they could park elsewhere as the layby is a passing place.**
    - A parishioner stated that they feel there are two planning applications that have no benefit to the village other than additional residents (Haybridge Meadow and Glebe Farm) and requested that, should they go ahead, could contributions be requested for a VAS on the Boddington Road and signs to stop heavy vehicles going down to the canal bridge and then realising they can't get out.
22. **To approve the minutes of the Parish Council meetings held on 8th May and 2nd July 2018** – The minutes for the 8th May were proposed, agreed and duly signed. The minutes of the 2nd July were proposed and agreed subject to changing the spelling of Steven to Stephen and changing the word Claydon in the answer to question 5 to Cropredy.
23. **Outstanding matters/actions from previous meetings**
    i) Request for Dog Lane to be registered as a public Right of Way – Ongoing.
    ii) Installation of grit bins – Ongoing.
    iii) Purchase of play area matting – Defer to next meeting.
    iv) Installation of defibrillator in the village – The clerk has applied for a grant for a defibrillator and installation and the application has been approved. **Action: Clerk to obtain quotes for defibrillators and installation.**
    v) Trees in the parish including price for annual survey – Cllr Millward is still working on this and will bring a map of the trees to the next meeting.
24. **Report from District Councillor** – The newly elected District Cllr, Phil Chapman, introduced himself to the parishioners. Cllr Chapman attended the extraordinary meeting to listen to the discussions about the planning application and advised that he didn't ask any questions of the agent because if he had any discussions with the agent he wouldn't be able to represent the parish opinions at a later date in the process. Cllr Reynolds is still pushing for signs in Claydon to try to stop transporters and other large vehicles going through the village. Cropredy have had some success with this but it does seem to take a long time to get anything organised due to the paperwork and number of people that

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need to be contacted. Cllr Reynolds has some funds available to help Claydon with this. It is hoped that Cropredy sets a precedent that may help Claydon.

25. **Report from County Councillor** – No report.

26. **Planning Applications received**

18/00582/F: Haybridge Meadow (Formerly Otter Hollow), Boddington Road, Claydon. Erection of a static home and stable building, relocation of existing polytunnels and glasshouse, and change of use of existing stable building into carpentry workshop and agricultural land into equestrian use and associated alterations. Response put in under delegated powers: The parish council have no objections to the planning application. The only comment made was if the stables, equestrian and carpentry workshop cease then the static home should also cease.

A councillor requested that an additional comment be submitted. After some discussion it was proposed and agreed that the additional response should be: The parish council have no objection on condition that the following items are considered.

- The business plan is lacking in the following areas: it includes a personal loan of £65k in yr 1 there is no indication of any repayments or interest paid in subsequent years. No expenses have been declared for the Rawlinson business. There is no indication of any type of taxation. No indication of any veterinary costs. No salaries for the partners are included. It makes the business plan look far rosier than it is likely to be.
- How many horses are there likely to be? Are there enough to justify an additional building/business?
- As applicants have used business plans in the past to get houses etc built we would like to know that CDC will look into this suitably to ensure that the business plan is only considered as a supporting case to the plan if it is checked that it includes all figures and is legitimate.
- Should the application be approved we would ask that there be a condition imposed that ties the park home/static home to the business existing of stables.

18/00904/F: Glebe Farm, Boddington Road, Claydon. Formation of inland waterways marina with ancillary facilities building, car parking, access and associated landscaping including the construction of a new lake.

It was proposed and agreed to delegate authority to the clerk to put together a detailed objection to this application. The objection should include concerns about visual impact, light pollution, possibility of boats becoming residential and flooding risk. The parish council would like to be informed of the date for the application to be discussed at committee so they can send a representative. Parishioners can send responses to the application to bob.duxbury@cherwell-dc.gov.uk. Any responses received by Bob before 9th August will be included in the report to committee. Anything received between 9th and 23rd August will be reported verbally to the meeting.

18/01039/TPO: Radmore House, Crossing Lane, Claydon. Scots Pine to be removed - Subject to TPO 41/1989. No objections.

Planning decisions received

18/00444/LB: Corner Cottage, Main Street, Claydon. Proposal - Repair work to preserve the fabric of the building and restoration of original features. Alteration of internal layout and addition of velux windows. Approved.

18/00536/F: Corner Cottage, Main Street, Claydon. Proposal - Erection of wooden garage. Approved.

27. **GDPR Compliance – To adopt a privacy policy** - The policy was proposed and agreed.

28. **Ongoing issues**

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i) The Village Green – There is a crack in the stone wall on the lower green. **Action: Cllr Millward to provide pictures of the wall to the clerk. Clerk to organise a survey of the wall asap and to obtain quotes for repair.**

ii) Empty properties – No updates.

iii) Allotments – Change to tenancy period – The clerk has sent out new tenancy agreements to the allotment holders. The tenancy period has been changed from 9 months to 12 months starting from 1st July rather than May. There are currently 3 plots available.

29. Finance

i) Confirmation of the first quarterly financial check for 2018/19 – Cllr Jones confirmed that the financial check has been completed and all was found to be in order.

ii) Confirmation of the total bank balances as at 03.07.18 of £101.09 and £10,889.33 – The balances were checked and confirmed as correct.

iii) To note and approve the following payments made since the last meeting under delegated powers: Proposed and agreed.

06.06.18	WCC	Tree felling	£4,200.00
06.06.18	N R Prickett	Grass cutting May	£469.54
06.06.18	Kirsty Buttle	Salary May	£184.86
06.06.18	HMRC	Tax May	£1.20
03.07.18	Kirsty Buttle	Salary June	£184.86
03.07.18	HMRC	Tax June	£1.20
03.07.18	N R Prickett	Grass cutting June	£469.54

iv) To note receipts received since the last meeting: Noted.

10.05.18	OCC	Grant for grass cutting	£538.94
14.05.18	HMRC	VAT refund	£926.52
09.05.18	Lloyds Bank	Interest	£0.51
11.06.18	Lloyds Bank	Interest	£0.69
19.06.18	Bryer	Allotment	£5.00
22.06.18	Van Overdijk	Allotment	£10.00
02.07.18	Lake	Allotment	£5.00

v) To approve payment of the following invoices: Proposed and agreed.

Lighthorne Tree Care	Clear ditch and reduce apple trees	£370.00
Kirsty Buttle	Expenses - mileage and stationery	£5.09

30. Next meeting of the Parish Council – Tuesday 11th September 2018 at 7:30pm.

Meeting closed @ 9:26pm

Signed…….. Date…….

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