

# Upper Hardres Parish Council

## Annual Meeting of the Council

Members are hereby summoned, and notice is given, that the Annual Meeting of Upper Hardres Parish Council will be held at Bossingham Village Hall on Tuesday 3 May 2022 at 7.00pm

Signed: Clare Hamilton, *Clerk/RFO Upper Hardres Parish Council*, 26 April 2022

### Agenda

**1. Appointment of Chairman & Vice Chairman**

**2. Apologies and absences**

*Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted*

**3. Councillors' Acceptance of Office and Code of Conduct, and declarations of Disclosable Pecuniary Interests**

**4. Councillor roles**

**5. To consider acceptance of Minutes of Annual Meeting held on 4 May 2021**

**6. To consider exemption from limited assurance review**

**7. To consider the effectiveness of the system of Internal Control**

**8. To consider the Accounting Statements for the year ended 31 March 2022**

**9. To note the agreed Budget for the financial year 2022/23**

**10. To consider any amendments to Financial Regulations**

**11. To consider any amendments to Banking arrangements**

**12. To consider review of Insurance cover and quotations**

**13. To consider review of Policies and Procedures**

**14. Bossingham Playing Field**

**15. UHPC Grant Fund awards**

(a) **To consider** UHPC Grant Fund award applications

(b) **To consider** requests received for donations to Kent Air Ambulance and Victim Support

**16. For information**

Annual Parish Meeting will be held on Tuesday 17 May 2022 at 7pm at Bossingham Village Hall

*Chairman Paul Gordon*

*Parish Clerk Clare Hamilton | [uhpc.clerk@gmail.com](mailto:uhpc.clerk@gmail.com) | 01303 257321 | [www.upperhardrespc.co.uk](http://www.upperhardrespc.co.uk)*