



NETTLESTONE AND SEAVIEW PARISH COUNCIL

(These Minutes are unconfirmed and are not an official record until signed).

MINUTES OF THE PARISH COUNCIL MEETING
held online (via a Zoom meeting) on Monday 18th May 2020 at 7pm

PRESENT: Cllrs Barraclough (Chairman), Ward, Hardie, Elliott, Rivlin,
Colledge, Tuson, Geernaert-Davies and Adams

The Chairman welcomed Members (9) and Residents (12)

The Chairman then asked if there were any questions and comments from members of the public.

There were no comments.

20/60

Announcement from the Chairman:

After six years of service to the Parish Council (with three years as Chairman), the Chairman announced her resignation from the role of chair and from the council with immediate effect. Cllr Barraclough thanked everyone for their support during her tenure (which she stated that she had enjoyed) and declared that she would still take a keen interest in Parish affairs as a member of the public. Cllr Hardie then proposed a vote of thanks for the outgoing chair which was supported by the members.

20/61

Election of Chairman:

Cllr Adams proposed that Cllr Elliott be elected Chairman. Cllr Ward seconded this proposal and Cllr Elliott was elected Chairman of the Parish Council. The Declaration of Acceptance of Office will be signed in a 'socially-distant', safe fashion.

20/62

Chairman's initial address/comments:

The Chairman thanked the members for electing him and then expressed a desire to continue with the agenda.

20/63**Election of Vice-Chairman:**

Cllr Elliott proposed Cllr Adams for Vice-Chairman. This was seconded by Cllr Geernaert-Davies and agreed by the members. Again, the Declaration of Acceptance of Office will be signed in a 'socially-distant', safe fashion.

20/64**Apologies for Absence:**

None, all members were present.

20/65**Declarations of Members Personal and Prejudicial Interest:**

Cllr Rivlin declared a prejudicial interest in 20/00613/FUL – Warren Boat Premises and all other members declared an interest in the application as they know Cllr Rivlin. Cllr Tuson declared an interest in item 20/77 – Puckpool Toilet renovation and 20/78 – appointment of an internal auditor. Cllr Adams declared an interest in 20/76 – Seagrove Bay toilet block renovations.

20/66**To approve the Minutes of the last meeting held on 20th April 2020**

Cllr Adams proposed the minutes should be approved with no amendments. This was seconded by Cllr Tuson and approved unanimously by the members.

20/67**Clerk's Report**

- The Isle of Wight Council have sent the Parish Council a £5000 interest free CV19 Loan/Grant for use with residents and volunteers.
- The play area at Kerry Fields was subject to some vandalism when some youths tried to force entry via a locked gate – the police have been informed and it has been recorded by Hampshire Constabulary. The posts are less stable but not broken and a quote for repair has been sought.
- The end of year finances and Internal audit have been conducted and will be presented to the members for approval during the finance section.
- As a result of the Parish Council's successful application for Keep Britain Tidy Beach Awards, flags for Springvale and Seagrove Bay beach have now arrived. The flags can be raised when dog restrictions are re-introduced by the IWC at Springvale Beach and the toilets are re-opened at Seagrove Bay.
- A process had been put in place to transfer money between the current account and high interest Nationwide account. The pandemic has halted the online methods for performing this so the clerk will be leaving the precept in the current account until the banks return to normal operating procedures.
- The returning officer has confirmed that the required number of electorates have contacted him to request an election for Cllr Gauntlett's seat. This election will form part of the full Parish Council

election in May 2021. Legally, the only way to fill spaces on the council until then is via co-option.

- The clerk will be taking 4 days leave from the 26th – 29th May 2020 so will set up an automatic email reply for people wishing to contact the Community Hub and a voicemail message to the same end.

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- 20/45 – Island Roads have once again been chased for a quote to get dog bin and signs installed in Willow Tree Drive and have replied on the 18th May to say that updated signs will not be available until autumn but they can provide a quote for a dog bin and the post we will require for the sign at one end of the alleyway.
- 20/45 – Cllr Hardie was able to secure the services of an independent solicitor who was able to sign the Nettlestone Green 'Village Green' application form and that has now been posted to the Islands Registration authority.

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- 20/48 – The IWC acknowledged receipt of the council's letter explaining that there is no desire to expand the terms of the partnership agreement at Seaview Recreation Ground. The IWC are processing the response.

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- 20/51 – Netwise UK have been engaged to produce a new website for the parish council and work has begun to create the new site. It is on track to be ready before September 2020.
- 20/52 – Silviu Ciatacu has been engaged to renovate the play equipment at Kerry Fields.

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- 20/54 – Thanks to Cllr Hardie, the Sophie Watson's Garden lease has been witnessed by a solicitor and returned to Warner Goodman who are completing the lease process.
- 20/56 – Cllr(s) Barraclough, Tuson and Geernaert-Davies have been running the CV19 Community Hub since the last meeting and it has been a smooth transition.

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- 20/59 – Letters were sent to Chief Constable Pinkney, Cllr Stewart and Bob Seely MP with regards to the policing of people travelling to the Island. Bob Seely rang to say that whilst not a police-state, if any people were arriving in the parish and breaking the lockdown rules then the council could contact him and he would request that police visit the offending people. Cllr Stewart also replied to say:

Bear in mind from the outset there is no law that prevents travel on ferries albeit we all wish to see no breaches and endeavour to deal with those that seek to do so.

The following have been undertaken:

- *Liaison with ferry companies to establish reality verses perception*

- *Public Communications via various media and social media to re enforce the message about non-essential travel – continuously maintained*
- *Liaison with Hampshire Police who have taken various steps to advise and enforce as appropriate*

The Chief Constable's office wrote to the Parish Council to explain that a local officer would be in touch. The council received a voicemail from an Inspector asking for contact details which were left with his voicemail.

20/68

Planning

20/68/01: Delegated decisions, as per the list circulated, were noted.

20/68/02: The following applications were then considered:

- i. 20/00581/HOU: 20 Caws Avenue, Nettlestone, Seaview, Isle Of Wight PO34 5JU.

Proposal: Proposed detached garage; extension and alterations to dormers on front and rear elevations to include changing the flat roofs to pitched.

Comments by 18th May 2020

Resolved:

The members voted to support the application.

- ii. 20/00468/FUL: Puckpool House, Puckpool Hill, Seaview, PO33 1PJ

Proposal: Proposed boundary wall to replace timber fence; retention of vertical boarded boundary.

Comments by 8th June 2020

Resolved:

The members voted to support the application.

- iii. 20/00469/LBC: Puckpool House, Puckpool Hill, Seaview, PO33 1PJ

Proposal: Listed Building Consent for proposed boundary wall to replace timber fence; retention of vertical boarded boundary fence.

Comments by 8th June 2020

Resolved:

The members voted to support the application.

- iv. 20/00613/FUL: Warren Boat Premises, adjacent to Seaview Yacht Club, Esplanade, Seaview, PO34 5HB

Proposal: Proposed alterations to include dormer windows to allow storage of boats and continued operation as a traditional boat builder.

Comments by 8th June 2020

Cllr Rivlin ended her Zoom session as the item was addressed for discussion. Mr Nicholas Rivlin – the applicant and Cllr Rivlin’s husband – then talked through the application to the participants of the meeting.

IWC Ward Cllr Barry then sought clarification from the Parish Council as to whether any other member of the public would have the opportunity to present their planning application at a Parish Council meeting. It was confirmed that under section 15.i of the Parish Council’s Standing Orders that they would and that this opportunity has been utilised by previous applicants.

Resolved:

The members voted to support the application.

Cllr Rivlin then re-joined the meeting.

20/68/03

Appeals:

The following appeals were noted:

19/01267/HOU: Zephyr Cottages, West Street, Seaview, PO34 5ER

Planning Inspectorate Ref: APP/P2114/D/20/3245821

Proposal: Demolition of single storey rear extension; proposed two storey side extension and two storey rear extension.

Comments by TBC.

Resolved:

Cllr Adams proposed that upon written confirmation from the Planning Inspectorate, the Clerk should respond – confirming that the Parish Council still had the same objections. Cllr Geernaert-Davies seconded the proposal and the members voted to support the proposal.

19/01020/HOU: Villa Marguerite, High Street, Seaview, PO34 5EU

Planning Inspectorate Ref: APP/P2114/D/20/3246148

Proposal: Proposed replacement roof extension & internal alterations

Comments by TBC.

20/69

Reports:

20/69/01: I.W: Ward Cllr Barry confirmed that no IWC meetings had taken place since the lockdown began. Cllr Barry explained that he had been acting as a distribution point for information to the local community, from the Isle of Wight Council. A resident confirmed that thanks to Cllr Barry’s updates, a shielded friend had been able to secure help with shopping.

20/69/02: N&SCP: Cllr Hardie confirmed that the Part On the Prom and combined Community Summer Fete had both been cancelled as a result of the pandemic. It was reported that Men in Sheds are applying for charity status to help with securing grants and are still meeting online every week for a quiz. The Silver Surfers are attempting to also meet up online. The Seaview Fun Choir meet online once a week still.

20/69/03: Seagrove Pavilion Trust: The pavilion is still shut but is physically checked several times a week by trustees.

20/69/04: Nettlestone Residents Association: Nothing to report this month.

20/69/05: IWALC: Cllr Adams reported that IWALC had arranged two meetings for later in the week. One meeting is with Island Roads and the other is with Bob Seely MP. Cllr Adams welcomed questions to be sent to him so that he could pose them at the meeting.

20/69/06: Others: Jo King from the Hersey Nature Reserve expressed concerns about potential pollutants entering the lagoon at the nature reserve from the Barnsley Brook. It was asked that the Parish Council contact the Environment Agency and request a test of the water entering the lagoon from the brook. The Clerk agreed to send the request.

20/70

Planning Sub-committee Members:

Cllrs Geernaert-Davies and Ward joined Cllrs Colledge and Tuson on the Sub-committee.

20/71

Planning Sub-committee Chairman:

Cllr Adams was elected Chairman of the Planning Sub-committee

20/72

To review and approve the following Policies and Procedures:

20/72/01 Standing Orders

Resolved: Agreed with no amendments

20/72/02 Financial Regulations

Resolved: Agreed with no amendments

20/72/03 Code of Conduct

Resolved: Agreed with no amendments

20/72/04 Risk Assessment

Resolved: Agreed with no amendments

20/72/05 Asset Register

Resolved: Agreed with no amendments

20/72/06 Grant Awarding Policy

Resolved: Agreed with no amendments

20/72/07 Publication Scheme

Resolved: Agreed with no amendments

20/72/08 Recording of Meetings

Resolved: Agreed with no amendments

20/72/09 Complaints Procedure

Resolved: Agreed with no amendments

20/72/10 GDPR Privacy Policy

Resolved: Agreed with no amendments

It was suggested that the Parish Council could look to review the policies in a more dynamic way throughout the year and the members agreed that this seemed appropriate.

20/73

GDPR Sub-committee Members:

Cllrs Rivlin, Hardie and Ward were appointed to the GDPR Sub-committee.

20/74

Seaview Dinghy Park Lease:

The IWC has presented their final version of the proposed lease for the Seaview Dinghy Park. In response to challenges by the Parish Council's Working Group, concessions had been made by the Isle of Wight Council - via the Parish Council's solicitor; most significantly, re-instating the Right to Tenancy which the Parish Council currently enjoys at the Dinghy Park but which the IWC had tried to exclude from the new fifteen-year lease.

There were two areas that the IWC were unwilling to compromise on when dealing with the Parish Council's solicitor i.e. charging £500 towards the IWC costs for producing the lease and introducing annual price rises for the rental. Cllr Ward explained that he had contacted the IWC directly about the £500 charge for their legal fees but was informed that they do not have budget for this and will always now ask tenants to pay their commercial lease fees. Cllr Ward thanked the Clerk for producing some projections that showed that based on average tenancy in the last 5 years, the Parish Council should still return a profit over the 15 years of the lease – even when taking into account providing a new fence and keeping up regular maintenance. Cllrs Ward and Rivlin explained that a great deal of scrutiny had been given to the lease by the Working Group and that the Parish Council have endeavoured to seek the best outcome for the Parish.

Resolved:

Cllr Rivlin proposed to accept the lease and move towards completion, Cllr Ward seconded it and the members voted unanimously in support.

20/75

Age Friendly Champion:

Cllr Rivlin explained that she had been approached to take over as the Age-friendly Champion for the Parish. This is a role that involves coordinating with Age UK to promote Age-friendly provisions in the community and is currently performed by Kevin Berry. Cllr Rivlin said that with appropriate guidance in place she was willing to take on the role for the Parish Council if the other members were in support.

Resolved:

The members resolved unanimously that Cllr Rivlin should represent the Parish as its Age-friendly Champion.

20/76

Seagrove Bay Public Conveniences

Since the last Parish Council meeting Cllr Adams has visited the toilet block at Seagrove Bay to re-assess the requirements for the work. It has become apparent that the requirement for a drain to be built into the floor of the block was disproportionately expensive, compared to the benefit it would bring and was not an essential requirement. Revised quotes were sought for the work – excluding the drainage built into the floor and painting the walls, as Cllr Adams has volunteered to do this. The quotes considered were £3550 (no VAT) from Richardson's Carpentry & Building, £4075 (no VAT) from S.Roberts Builders and £4440 +VAT from FirstMech.

Resolved:

Cllr Ward proposed that Richardson's should be engaged on the understanding that they can start the work within a month of the meeting and if they cannot start in that timescale, then the contract should be offered to S.Roberts. Cllr Geernaert-Davies seconded the proposal, seven members voted in favour of the proposal and one (Cllr Adams) abstained.

20/77

Puckpool Park Toilets

The Clerk presented two quotes to decorate the toilet block at Puckpool Park. One quote was from the current Cleaning and maintenance company CWC (£977.05 – no VAT) and the other was from ASW Carpentry and building (£1050 – no VAT). Cllr Ward pointed out that the CWC quote involved continuance maintenance of the exterior doors (for the duration of the cleaning contract) in the event of vandalism (which has blighted the doors in the past).

Resolved:

Cllr Ward proposed that CWC should be engaged to decorate Puckpool Toilet block. Cllr Hardy seconded the proposal, seven members voted in favour and one (Cllr Tuson) abstained.

20/78

Internal Auditor

Resolved: The members agreed Mr Mike Parsley as the internal auditor for 2020/2021 with one abstention (Cllr Tuson).

20/79

Footpath Next to Wishing Well

Cllr Adams explained that the footpath next to the Wishing Well that runs towards Salterns Village is not yet on the register of definitive routes. Jo King (Hersey Nature Reserve) explained that if pressure kept being exerted for the route (which would run along the side of the Hersey Nature Reserve) to be opened and was successful, it could lead to an excessive number of people hiking through the reserve (which has SSSI/RAMSAR status) and could be detrimental to the health of the reserve.

Resolved:

The members resolved not to pursue the further development of the footpath.

20/80

Correspondence:

20/80/01: The following items were circulated:

IOW Council – Cllr Stewart response to letter regarding travel to the Island during lockdown.

Hampshire Constabulary:

- Response to letter from Parish Council regarding travel to the Island during lockdown.
- Acknowledgement of the damage caused to the gate at the play area near Kerry Fields.

20/80/02: The following items were reported:

Mr&Mrs.Grillo – Residents who live behind the recreation ground who were requesting the football posts to be removed – Cllr Colledge explained that Seaview Football Club does put the posts away after the season but the pandemic had disrupted their usual plans.

Rosemary Cantwell – CC'd to Environmental Information requests to the IWC with regards to two planning applications in the Parish.

Neil Bolton-Heaton – Requesting that the Parish Council take further action to prevent the arrival of visitors/second home owners to the Island. This correspondence triggered a large amount of debate. The Chairman said that it would not be appropriate for the council to arrange another leaflet drop as the message needed to be sent to the mainland not the Parish but he asked the Clerk to reply to the MP, IWC council leader and Superintendent for the Island to ask specifically what the policing position would be going forward.

Martin Neville – Acknowledging the concerns of a resident about the practicality of the Virus Tracking App being trialled on the Island.

Isle of Wight Community Hub – A request for a £40 contribution towards a County Press article to thank Community Volunteers for their work during the pandemic.

Resolved:

The members resolved to contribute £40 (if required) towards the cost of the article.

VE Day 75th Anniversary - A certificate in recognition of the Parish's participation in the commemoration.

20/81Finances:

20/58/01: The following receipts were noted: -

The clerk circulated a report of the schedule of receipts up to 18-05-2020. There were no questions or comments. Attached to these minutes as Appendix A

20/58/02: The following payments were approved: -

The clerk circulated a report of the schedule of payments up to 18-05-2020. There were no questions or comments. Attached to these minutes as Appendix A

20/58/03: Grant Applications: -

There were no Grant applications.

20/81/04: To receive and approve the report of the Internal Auditor:

The Clerk circulated the full and final report of the internal auditor of the financial year ending 31.03.2020. There were no questions and the report was noted. Attached to these minutes as Appendix B

20/81/05: To receive Annual Accounts for the Pier Road Dinghy Park and Sandlands Allotments:

The Clerk circulated the above to the members. Attached to these minutes as Appendix C

20/81/06: To receive details of the Clerks revised pay scale and annual Increment:

The Clerk's review is yet to take place, so this item was put back to the next meeting.

20/81/07: To receive and approve the following documents for year ended 31.03.2020: Balance Sheet, Bank Reconciliation Statement, Receipt and Payment Summary together with supporting notes and statement:

Resolved:

The Clerk circulated the Balance Sheet, Bank Reconciliation Statement, Receipt and Payment Summary together with supporting notes and Statement. Received and approved by the members with no questions. Attached to these Minutes as Appendix D

20/81/08: To approve Section 1 (Annual Governance Statement) of the Annual Return for year ended 31.03.2020:

Resolved:

The Clerk circulated Section 1 (Annual Governance Statement) of the Annual Return for year ended 31.03.2019. Received and approved by the members with no questions. Attached to these Minutes as Appendix E

20/81/09: To approve Section 2 (Accounting Statements) of the Annual Return for year ended 31.03.2020:

Resolved:

The Clerk circulated Section 2 (Accounting Statements) of the Annual Return for year ended 31.03.2019. Received and approved by the members with no questions. Attached to these minutes as Appendix F

20/80/10: To receive an Income / Expenditure report to 30th April 2020:

The clerk circulated the above report to members. There were no questions and the report was noted.

20/81

Information and Report:

Cllr Ward asked if Chris Ashman could be contacted to see if a virtual meeting could take place with regards to Eddington Road. Cllr Ward explained that the Isle of Wight Council have PPE to provide (at cost) to private care homes and that parents will not be fined if their children do not attend school – when they re-open in June. Cllr Ward is riding 4000 miles to raise money for Mountbatten Hospice and would like a poster put on the Parish Council Website. Cllr Hardy has asked if Island Roads could perform a safety assessment of the double yellow lines near Kerry Fields as multiple residents have expressed concern at near-misses. The Clerk will ask the district steward if he can perform a safety assessment. Cllr Elliott explained that there is a water outlet opposite the Seagrove Bay toilets that finishes two feet short of a drain and leaves the road covered in muck and has asked the Clerk to investigate if Island Roads can connect the outlet to the drain.

There being no further business, the meeting was declared closed at 9.30pm.

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Chairman
15th June 2020