

STOKE PARISH COUNCIL



50 Pepys Way, Strood, Rochester, Kent, ME2 3LL

Clerk: Mrs J Allen
Telephone: 01634 710086

Email: stokeparishcouncilkent@gmail.com
Website: www.stokekent-pc.gov.uk

I hereby give notice of a meeting of Stoke Parish Council to be held at the Village Hall, Mallard Way on Wednesday 16th March 2022 at 7.00pm.

Jenny Allen ~ Clerk
11/03/2022

Part A	Public discussion (not part of the meeting) where any member of the public may discuss any item. No motions may be proposed nor decisions taken, but matters raised by the public may be placed on the agenda for the next meeting.
Part B	Public discussion on any agenda items. In line with standing order (3) e members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. This shall take place at this part of the meeting for a maximum of 30 minutes. Following this member of the public are not permitted to speak or to take part in the business of the Parish Council.

Agenda

1.	Apologies for absence Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
2.	To receive Declarations of Interest and Dispensations To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.
3.	Disclosure of any other business of an urgent nature Additional items to be discussed that have risen since the publishing of the agenda. No votes on these issues to take place.
4.	Ward Councillor report a). A report by Ward Councillor Mick Pendergast.
5.	Minutes from the previous Parish Council Meeting - Appendix A a). To receive and approve the minutes from the Parish Council meeting held on Wednesday 2 nd February 2022.
6.	Matters arising from the Minutes not otherwise on the Agenda
7.	Planning Applications - Appendix B a). Applications. b). Decisions. c). Appeals and Other Matters.

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8.	Finance - Appendix C a). To agree financial performance against the budget for the month of February 2022. b). Update of account(s) for 2021/22 including payments received. c). Accounts paid since the last meeting to be ratified. d). Accounts for payment. e). Payment requests to be discussed for approval and payment.
9.	Management of the Council's land and property - Appendix D a). Playparks i Allhallows Road Playpark. ii Heron Way Playpark. iii Upper Stoke Playpark. b). To receive an update on the 2 nd post installation inspection for the two newly installed toddler units, following further work undertaken by the contractors.
10.	Highways Transportation To receive and discuss any reports relating a). Footpaths. b). Lighting. c). Highways and verges. d). Pot holes. e). Fly tipping.
11.	Communications a). Update on the Parish Council's website and associated email addresses. b). Parish Council owned tablets.
12.	Village Hall a). To receive an update on the status of the Village Hall.
13.	External Contractors To discuss and approve any new work requests or discuss any existing orders for either: a). J R Brickwork. b). Eastborough Landscapes c). Colyn Property Services
14.	Feedback to Public Questions a). To receive a response/update on the last public questions raised, following the Parish Council Meeting on Wednesday 2 nd February 2022.
15.	Disabled Parking in Lower Stoke a). To receive an update on the new layout of the Lower Stoke Car Park, including the repositioning of the disabled parking bay.
16.	Flooding to the rear of Kasmira House - Appendix E a). To discuss possible solutions to prevent flooding to the rear of Kasmira House.

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17.	Flooded Manhole cover on A228 Grain Road – Appendix F a). To receive an update on the flooded manhole cover located on the A228 Grain Road and to discuss the possible involvement of local MP Kelly Tolhurst.
18.	Platinum Jubilee Event a). To plan and discuss ideas to mark the Queen’s Platinum Jubilee in June 2022.
19.	Audit 2020/2021 - Appendix G a). To review the Parish Council’s Asset Register for re-adoption.
20.	Policies - Appendix H a). To review the Parish Council’s existing policies for re-adoption.
21.	Village Voices Publication a). To review items that could be used to place an article in the next edition of the Village Voices Publication.
22.	Correspondence
23.	Reports and Circulars
24.	Any other business
25.	Date of next meeting
26.	Section 100A(4) To resolve that pursuant to Section 100A(4) of the Local Government act 1972 that the public be excluded from the following item because it is likely in view of the nature of the business to be transacted that if members of the public are present during this item, there would be disclosure to them of exempt information as defined in Part 1 of Schedule 12A of the act.
27.	Personnel - Appendix I a). NJC increment
28.	Close of meeting