

# East Drayton Parish Council

Minutes of a Meeting of the Parish Council held  
at 7.30pm on Tuesday, 19<sup>th</sup> June 2012 in the Village Hall

## **Present:**

Cllrs N Stanley, A Stanley, I Stephens, H Mackintosh, P Ogle and R Small. In attendance: PC Bailey and the Clerk, S Pickard. Members of the public: 1.

1 **Apologies for Absence** – DCllr K and S Isard, CCllr J Hemsall and Cllr M Goddard.

2 **Minutes of meeting held on 15<sup>th</sup> May 2012** - were approved and signed.

## 3 **Matters Arising**

a) Highways defects: potholes: Some potholes have been repaired and the Chairman said the roads were better than they were. It was not known whether further repairs would be carried out.

b) Queen's Diamond Jubilee Celebrations: Cllr Ogle reported that around 130 people attended the ceilidh, the evening went without hitch and was enjoyed by all. Thanks to Cllr Small for hosting the evening and to other volunteers. Although the event was not intended as a money-making exercise, the profit of approximately £260 will go to St Peter's Church fund. Cllr Ann Stanley queried the £250 cheque from DCllr Shirley Isard that was made over to the Village Hall Trust Fund; Cllr Ogle confirmed that this had not been used to fund the Jubilee event.

c) Best Kept Village Competition - The Chairman advised that the first round of judging ends on 22<sup>nd</sup> June 2012 and Parish Councils will be advised shortly after if they are through to the second round. Cllr Stephens said he would like to thank the Chairman for all his hard work in tidying around the village and also thanks to Cllr Goddard for mowing along the footpaths. Mr Martin Hudson should also be thanked for painting the red phone kiosk. **ACTION: S Pickard.** The Chairman added that he would also like a letter of thanks to be sent to Mr Steve Ellis for his tidying efforts. The next village newsletter will be produced in early July and it was agreed the Clerk should email Cllr Mackintosh with any Best Kept Village news. **ACTION: S Pickard**

d) Any other matter not listed on the Agenda - Local Improvement Scheme:  
The Chairman advised he had received a letter concerning the application to the LIS for funding to plant around the new village signage and on the island in the centre of the village. The application has not been approved, although it will remain a consideration for future programmes. This year of 2012/13 represented the ninth year of the existence of the LIS and £33.5m has been spent across the county. Mention was made of funding for deprived areas (ie inner city) and therefore East Drayton was not identified as having such need.

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4 **Declarations of Interest** – There were no declarations.

## 5 **Correspondence**

Bassetlaw District Council:

a) Community Governance Review (any requests by 31 July 2012). To be considered at next month's meeting. In circulation folder.

b) Bassetlaw App (free download for smart phones) to enable immediate reporting of problems. Poster to be placed on the village notice board.

NALC:

c) Training event re The Localism Act 2011 (23.7.12 Trowell Parish Hall at £60). In circulation folder.

Police:

d) Safer Neighbourhood Committee meeting minutes from 11<sup>th</sup> April 2012. In circulation folder.

General:

e) Trent Vale Newsletter Spring/Summer 2012. In circulation folder.

## 6 Planning/Property Name Change

- i) Location: 2 South View, Church Lane, East Drayton. *Proposal:* Replace conservatory with single storey rear extension and erect porch to front of property. The Council had no objections. **ACTION: S Pickard.**
- ii) DECISION NOTICE: Location: Poplar tree near The Old Croft, Top Street, East Drayton. Fell Poplar tree. The Clerk advised she had contacted Mr Luke Brown at the Planning Department because the Parish Council had not previously received any correspondence concerning this matter. Mr Brown advised the tree's roots were causing structural damage to The Old Croft and a report on the damage had been submitted to the District Council. A replacement Horse Chestnut tree of some 8-9ft will be planted in the Autumn. He is checking with his admin team to see who was consulted.
- iii) DECISION NOTICE: Location: North Beck, Low Street, East Drayton. Erect garage/workshop and greenhouse (renewal of P/A 15/09/00001). The Council noted permission had been granted. To be filed. **ACTION: S Pickard.**
- iv) Location: The Lodge, Westholme, Top Street, East Drayton. *Proposal:* Change of property name to Tom's Lodge, Westholme, Top Street, East Drayton. The Clerk advised she had contacted Mrs K Stubbs at the Council who advised there is no consultation with property name changes. This would only happen in the case of a new build.

## 7 PC Bailey gave a brief report:

- Records showed five attempted burglaries in February, then nothing until 29<sup>th</sup> May when two catalytic converters were taken. (Tuxford had 10 stolen in 7 weeks – mainly from 4x4s and vans).
- CID have a named suspect for the car and van tools theft; they are moving forward with the incident – Harworth connection.
- Oil thefts from village halls ceased around March/April time (Dunham lost four tanks and East Markham two).
- Now epidemic of catalytic converter thefts
- Next Thursday, 28<sup>th</sup> June 2012 – leave plenty of time for your journey – be aware of the Olympic Torch route! Twenty coaches coming to Tuxford from Retford.

## 8 General Business

- i) Village Newsletter – Cllr Mackintosh has been disappointed with the lack of response. He will try and generate interest by including the Sports Day on Saturday, 1<sup>st</sup> September in the July edition.
- ii) Notts Police Safer Neighbourhoods – Priority Survey – PC Bailey advised this was for individuals to respond to on line and the Clerk agreed to email all Parish Councillors with the information. **ACTION: S Pickard.**
- iii) Neighbourhood Watch Association – seems to be in disarray; only three messages received in the last six months at a cost of £80 annually to the Parish Council. Neighbourhood Alert system (free): The Chairman complained that there were difficulties in logging on to this site and PC Bailey agreed to investigate on his behalf. Cllr Stephens asked for the link to enable him to register. **ACTION: S Pickard.**

## 9 Meeting adjourned for Public Discussion

- i) Mr Steve Ellis advised he had put two replacement light tubes in the Phone Box and he had calculated the annual cost of the electricity supply to be around £21. The Clerk confirmed that an invoice for £20.48 for the supply had been paid last month. The next inventory update is due on 29<sup>th</sup> June 2012 and it was confirmed it should be renewed with no amendments. **ACTION: S Pickard.**

## 10 Finance

a) Income – None.

b) Accounts for Payment

i) The Council AGREED payment of £35.84 to the Clerk for expenses incurred. **ACTION: S Pickard.**

c) Balance of Accounts

The account balances as at 19 <sup>th</sup> June 2012 were:	£
Nottingham BS	2,919.37
Lloyds TSB	<u>506.49</u>
	3,425.86

d) Transfer of Funds – Not required.

e) Internal Audit of accounts for the year ended 31<sup>st</sup> March 2012 - The Clerk confirmed that Mrs Jose Ellis had completed the internal audit of the Council's accounts and these had now been sent to Clement Keys, Chartered Accountants, Birmingham for external audit. It was AGREED to send a small gift to Mrs Ellis as a token of the Parish Council's appreciation. Also, it was agreed Mr Ellis should receive a similar gift, as thanks for all his work in creating and maintaining the village website. **ACTION: S Pickard.**

## 11 Urgent Business

i) Notts County Council Pilot Lengthsman Scheme: The Chairman advised he had looked into the proposal to employ a village person to regularly check and maintain a particular length of road and its aim to set up clusters made up of a group of neighbouring parish councils who would share a Lengthsman. This would cost £500 in the first year (subsidised) and £1,000 annually thereafter and the cost would be the same whatever the size of village. Normanton-on-Trent Parish Council were asked what their response had been and they were not interested. The Chairman explained that it was all about the Localism Act trying to get local people involved in their community. After discussion, it was felt the cost would make this prohibitive for East Drayton.

ii) New Code of Conduct: The Clerk attended a training evening at Retford Town Hall on 30<sup>th</sup> May 2012 to understand more about the new guidance as required by the Localism Act. Action by the Parish Council will be required as follows:

- *Bassetlaw District Council recommend Parish Councils adopt the NALC version of the new **Code of Conduct**. The Parish Council would then be able to seek support from NALC (via Notts ALC) in the event of any difficulties with the Code. The Code of Conduct to be placed before the Parish Council at next month's meeting.*
- *As part of the Localism Act, Bassetlaw District Council is required to agree with Parish Councils a **Complaints Handling process** to cover any breeches of the Code of Conduct. Bassetlaw is in the process of developing this. As soon as a draft is available it will be circulated for discussion with Parish Councils.*
- *When these documents are finalised, the Parish Council will be required to **formally adopt both the Code of Conduct and Complaints Handling**.*
- *There is also a requirement for all Parish Councillors, including co-opted Councillors to make a **new Declaration of Interests in line with the Disclosable Pecuniary Interests**. The Monitoring Officer at Bassetlaw will be requesting this information from individual Councillors via the Clerk and will issue appropriate documentation and guidance in due course.*

There being no further business, the Chairman declared the meeting closed at 8.45 pm.

**11 Date and time of next meeting** – The next meeting of the Parish Council will take place on **Tuesday, 17<sup>th</sup> July 2012 at 7.30 pm.**

Signed \_\_\_\_\_ Date \_\_\_\_\_