

To: All Members of Compton Parish Council
All Councillors are hereby summoned to attend the following meeting.
Please inform the Clerk if you are unable to attend.

NOTICE OF MEETING

MEETING: Full Council

DATE & TIME: Monday 4th March 2024 at 7.00pm

PLACE: Wilkins Centre, Burrell Road, Compton, Newbury, RG20 6NP

S. Marshman

Dr S. Marshman, PSLCC, Clerk to the Council

27th February 2024

Agenda

1. To receive, and consider for acceptance, apologies for absence from Members of the Council
2. To receive any [declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests](#) and to consider any requests for dispensation from Members declaring a [Disclosable Pecuniary Interest](#)
Councillors should use the [flow-chart](#) below to identify which type of interest they have and what action should be taken. Please declare what type of interest you have in the meeting.
3. To receive:
 - 3.1 Questions or comments from members of the public regarding items on the agenda
 - 3.2 Representations from any member who has declared an [Other Registerable Interest or a Non-Registerable Interest](#)
4. To approve the [Minutes of the Full Council Meeting held on 5th February 2024](#)
5. To discuss any matters arising from the previous meeting
6. To receive a report from the District Councillor
7. To review the minutes and recommendations from the following committees:

Committee	Date	Minute Numbers	Recommendations to Full Council
Planning	None		
Personnel	None		

8. To receive an update and review recommendations from the following working parties:
 - 8.1 Burial Ground
 - 8.2 Village Enhancement
 - 8.3 Digital
 - 8.4 Street lighting
 - 8.5 Sports Pavilion
 - 8.6 Allotments
9. Planning Applications
 - 9.1 To consider the following new planning applications:
 - None
 - 9.2 To consider whether to request the District Councillor calls in any planning applications to the Western Area Planning Committee
 - 9.3 To consider whether to refer any planning applications for further response from the Council's planning consultants
 - 9.4 To receive a [report on recent planning decisions taken by West Berkshire Council](#)
10. Finance:
 - 10.1 To consider approving the payments listed on the [Finance Report](#)
 - 10.2 To note the most recent [Bank Reconciliation](#)
 - 10.3 To receive any reports from the Internal Controller
 - 10.4 To note the Quarterly Budget Report (*if applicable*)
11. To discuss future works to the hedgerow along the boundary of Newbury Lane allotments
12. To discuss improvement projects for Newbury Lane allotments
13. To consider quotes for the council website
14. To consider quotes for the grounds maintenance contract 2024-2027
15. To consider setting up a working group for the Institute site
16. To consider activities for D-Day 80
17. To receive an update on vandalism and anti-social behaviour (ASB) in the village
18. To receive reports on the following:
 - 18.1 Recreation Ground
 - 18.2 Rights of Way
 - 18.3 Village Hall
 - 18.4 Downland Practice Patient Participation Group
 - 18.5 Communications
19. To discuss matters for future consideration and for information
20. To resolve under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the Confidential nature of the

business about to be transacted, it is advisable that the Public and Press be temporarily excluded from this meeting, and they are herewith instructed to withdraw

21. To consider a request for a variation on a restriction on title

Date and time of next scheduled meeting:

Annual Parish Meeting: Tuesday 19th March 2024 at 7 pm

Full Council: Monday 15th April 2024 at 7 pm

Supporting Documentation

3. To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any requests for dispensation

Members are invited to declare Disclosable Pecuniary Interests, Other Registerable Interests and Non-Registerable Interests in items on the agenda as required by the Compton Parish Council [Code of Conduct](#) for Members, as adopted on 5th July 2021, Minute 21/22-087, and by the [Localism Act 2011 Chapter 7](#).

Please use the flow chart below to ascertain the type of interest you have and what action you are required to take.

DPI = Disclosable Pecuniary Interest

ORI = Other Registerable Interest

NRI = Non-Registerable Interest

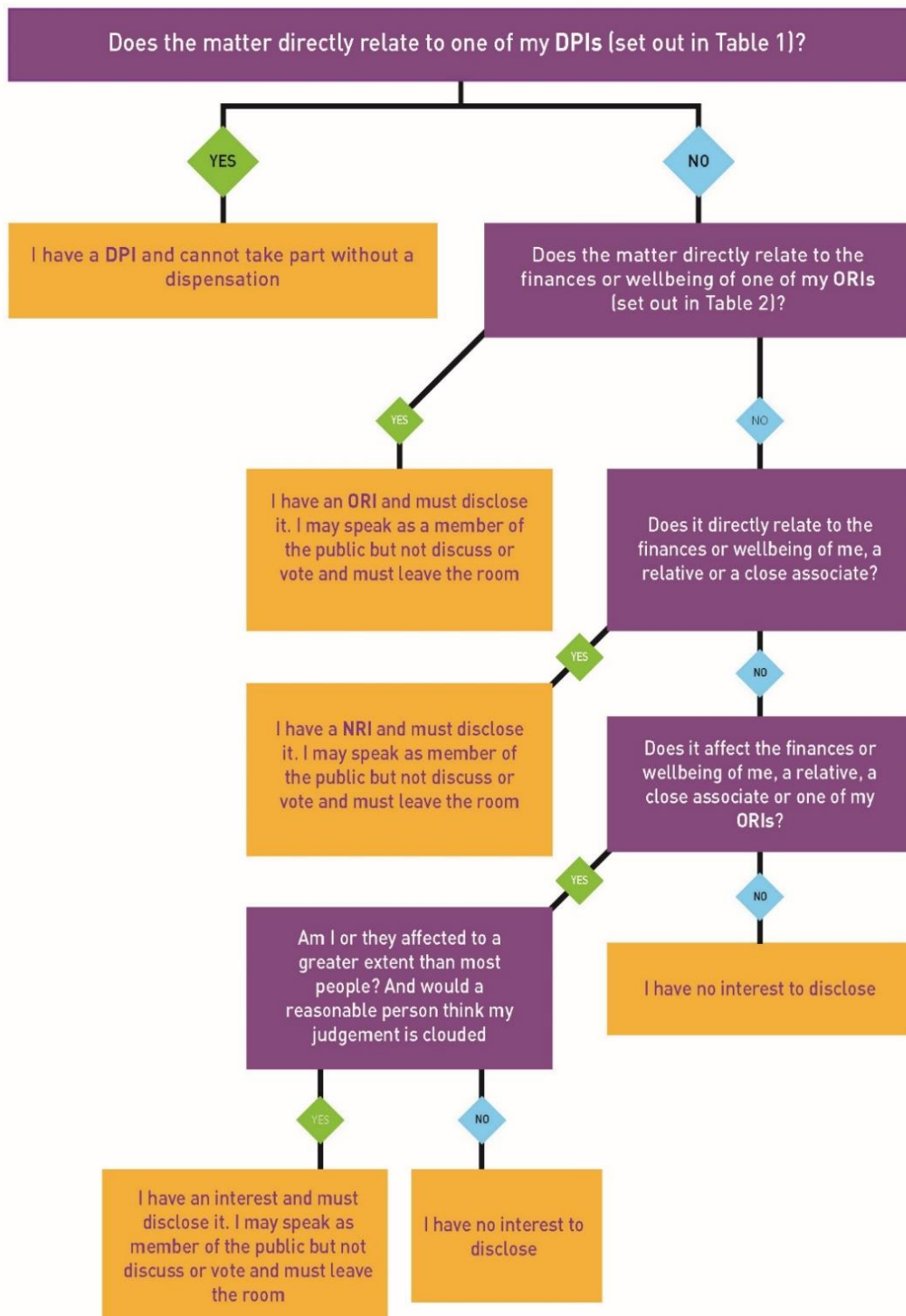


Table 1: Disclosable Pecuniary Interests

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council — (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land and property	Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.
Licenses	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer
Corporate tenancies	Any tenancy where (to the councillor's knowledge)— (a) the landlord is the council; and (b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
Securities	Any beneficial interest in securities* of a body where— (a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and (b) either— (i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the

	councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.
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* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2: Other Registerable Interest

You must register as an Other Registerable Interest:

1. any unpaid directorships
2. any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority
3. any body
 - (i) exercising functions of a public nature
 - (ii) directed to charitable purposes or
 - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management

9.4 To receive a report on recent planning decisions taken by West Berkshire Council

The following decisions have been reported by West Berkshire Council since the last Parish Council meeting:

- 23/02686/HOUSE Staff Cottage 1, Roden Farm, Wallingford Road, Compton, RG20 7PY Internal alterations to infill the existing living room atrium ceiling with first floor structure to create an additional bedroom at first floor level, including the addition of a rooflight on the eastern roofslope. Approved

10. Finance:

Finance Report

Status at last bank reconciliation 31st January 2024

Account	Amount
Unity Trust Current Account	£15,318.58
Unity Trust Savings Account	£97,817.81
Lloyds Multipay Corporate Card	-£12.36
Total	£113,124.03

Income received 29th January - 25th February 2024

Account	Income Detail	Amount
Current	Coronation funds (to be earmarked)	£293.88
Current	Grant towards Sports Pavilion flooring	£1,000.00
Total		£1,293.88

Payments made on Lloyds Corporate Card to be approved

Method	Date	Payee	Payment Detail	Amount
CC	02-Feb-24	Lloyds	Monthly card fee	£3.00
CC	08-Feb-24	Microsoft	Software	£12.36
				£15.36

Payments from Unity Trust Current Account to be approved

Method	Date	Payee	Payment Detail	Amount
DD	02-Feb-24	ICO	Registration 24/25	£35.00
DD	15-Feb-24	Hugo Fox	Website monthly fee	£23.99
DD	20-Feb-24	Vodafone	Phone	£26.20
BACS	21-Feb-24	A Councillor	Reimburse Memorial Garden plants	£293.88
BACS	23-Feb-24	West Berkshire Council	Compilations Jan	£492.00
BACS	23-Feb-24	SparkX Ltd	Footway light installation	£15,122.40
BACS	26-Feb-24	West Berkshire Council	Refuse disposal	£737.88
BACS	04-Mar-24	A resident	Reimburse Christmas lights purchase	£75.00
BACS	06-Mar-24	Staff Costs	Staff costs/expenses Feb	£1,926.01
Total				£18,697.36

Transfers

Method	Date	From Account	To Account	Amount
DD	16-Feb-24	Unity Current	Lloyds Corporate Card	£15.36
DD	22-Jan-24	Unity Savings	Unity Current	£10,000.00
Total				£10,015.36

Bank Reconciliation

Bank Reconciliation at 31/01/2024

Cash in Hand 01/04/2023	104,027.19	
ADD		
Receipts 01/04/2023 - 31/01/2024	82,255.98	
Subtotal	186,283.17	
SUBTRACT		
Payments 01/04/2023 - 31/01/2024	73,159.14	
A Cash in Hand 31/01/2024	113,124.03	
(per Cash Book)		
Cash in hand per Bank Statements		
Petty Cash	0.00	
1 Unity Current	15,318.58	
2 Unity Savings	97,817.81	
3 Lloyds Corporate Card	-12.36	
Subtotal		113,124.03
Less unrepresented payments		0
Subtotal		113,124.03
Plus unrepresented receipts		0
B Adjusted Bank Balance		113,124.03

A = B Checks out OK