

<b>Audit Finding / Governance Issue</b>	<b>Required Action</b>	<b>Responsible</b>	<b>Target Date</b>	<b>Status</b>
<b>AGAR Section 1 not formally approved in 2024/25</b>	Retrospective approval of Annual Governance Statement (Section 1)	Full Council	June 2026	Completed (subject to approval)
<b>AGAR Section 2 not formally approved in 2024/25</b>	Retrospective approval of Accounting Statements (Section 2)	Full Council	June 2026	Completed (subject to approval)
<b>Incorrect minutes approved for Annual Meeting 2025</b>	Approve corrected minutes and ensure minute accuracy procedures	Full Council / Clerk	June 2026	Completed (subject to approval)
<b>No Financial Risk Assessment completed in 2023/24 or 2024/25</b>	Approve FRA 2025/26 and schedule annual review	Full Council	June 2026	In progress
<b>ICO registration not published</b>	Publish ICO certificate and registration number on website	Clerk	June 2026	Completed
<b>Health &amp; Safety Policy not adopted</b>	Adopt and publish H&S Policy	Full Council / Clerk	June 2026	In progress
<b>Minute numbering inconsistent</b>	Confirm numbering system for 2026/27	Clerk	June 2026	Completed
<b>Policies reviewed individually</b>	Adopt approach of individual policy reviews	Full Council	June 2026	In progress
<b>Repeated internal audit recommendations</b>	Adopt Governance Improvement Action Plan and monitor quarterly	Full Council / Clerk	June 2026	In progress
<b>Councillor training required</b>	Source and arrange governance and statutory training	Clerk	July 2026	Not started
<b>Need for improved policy review schedule</b>	Create rolling 3-year policy review timetable	Clerk	July 2026	Not started

